**Internship Opportunity: Fundraising Intern**

**JOB TITLE:** Fundraising Intern

**REPORTING TO**: Senior Program Officer

**BENEFITS**: 22 days annual leave, in addition to Ugandan and International public holidays.

**LOCATION:** In Kampala, Uganda but, with the flexibility of working remotely from anywhere.

**DURATION:** Six months with a possibility of extension.

**General Purpose of the Job:**

The fundraising Intern will be responsible for driving ACJPS’ fundraising efforts to secure the resources needed to advance the organization’s work. He or She will work closely with the program staff and Finance manager. The Fundraising Intern must know of the existing local, regional, and International funding community for Sudanese civil society.

**Core Duties and Responsibilities:**

* Facilitates and supports the research and identification of funding opportunities on behalf of ACJPS.
* Develops, prepares, and writes compelling proposals, concept notes, applications, and other grant materials for corporate fundraising.
* Prepares and compiles all components of each grant submission, ensuring that the proposal is formatted, packaged, and submitted in accordance with granting agency requirements.
* Manage all deadlines, workflows, and project plans for fundraising activities.
* Performs miscellaneous job-related duties as assigned.

**Qualifications:**

* Fluent in written and spoken English.
* Good understanding of the human rights context in Sudan.
* Bachelor’s degree but university students can apply too.
* Have grant writing experience, preferably for nonprofits.
* Ability to generate donations and funds from several sources.
* Experience with grant proposals with a focus on human rights.
* Ability to communicate effectively, both orally and in writing.
* Knowledge of current developments/trends in the area of human rights, specifically in Sudan.
* Excellent time keeping skills and ability to establish priorities and to plan work assignments.

**Remuneration:**

* The **internship is unpaid**. Candidates must demonstrate that they have funding for their sustenance during the duration of the assignment.

### If interested, please forward a cover letter and a two-page CV to [recruitment@acjps.org](mailto:recruitment@acjps.org) by 20th April 2024. In the subject line, please indicate “Fundraising Intern application”