

**The American Legion Sam Houston Post 95  
Huntsville, TX  
Post Rules and Regulations**

**Adopted September 5, 2023, at a regular meeting of the American Legion Sam Houston Post 95 Membership.**

**Summary:**

**The intent of these Post 95 rules and regulations are that all persons, while on Post 95 property, will always conduct themselves in a manner that reflects the high standard of the post and ensures adherence to the following expected behaviors.**

**1) Proper attire**

All members and guests will be properly attired at all times and service may be refused to anyone not meeting these standards.

- a) Shirts and footwear are required.
- b) Profane or obscene image/language is not allowed on clothing.
- c) Public display of disrespect toward the American Legion/a post officer/employee/or the flag is not allowed on clothing.

**2) Guests/Admittance**

- a) The following individuals will be admitted to the Canteen and post area (current affiliation identification card must be presented if requested) and are subject to all rules and regulations of the post.

- a. Current members of the American Legion.
- b. Current members of the American Legion Auxiliary.
- c. Current members of the Sons of the American Legion.

- d. Current members of other non-profit Veterans Service Organizations or Active Duty Personnel may be sponsored by any Post 95 member as long as the guest has proper identification and will be allowed admission to the post as a guest.
- b) **Only Service Animals** shall be allowed inside the post.
- c) No firearms/weapons are allowed on the premises.
- d) No beverage containers are to be taken from or brought into the Canteen at any time.
- e) A post member in good standing must sign in all sponsored guests prior to participating in any post events on post property. The member who registers the guest will be responsible for that guest and their actions during that visit. If the member leaves, the guest must leave. All actions/damages/disturbances are the responsibility of the signing member.
- f) Qualified nonmembers may be signed in three times. On the fourth visit, they must apply for membership, to include an application, DD-214, and dues.
- g) Members are limited to sponsoring up to five guests per visit unless prior approval from the Canteen Manager has been obtained. This approval must be in writing.
- h) Non-members/guests are not allowed to play game machines.
- i) Minors
  - a. All minors are prohibited from playing games of chance, purchasing, handling or consuming alcohol, smoking, or be seated at the bar in the Canteen.
  - b. Minors must leave the Canteen by 8pm unless prior approval by the Post Commander has been obtained and must be in writing.

### **3) Customers**

- a) Time and days that the Canteen is open shall be prominently posted.

- b) Only a post officer/canteen manager/seller-server may adjust the temperature, volume, or TV channels.
- c) The Seller-Server/Canteen manager/authorized personnel are the only authorized individuals to be behind the bar during regular business hours (special exceptions can occur for an emergency/assistance).
  - a. Sell-Server reserves the right to refuse service to anyone.
  - b. Any person giving alcohol beverages to a person that has been “cut off” by the seller-server in charge will forfeit their remaining drink(s) and both individuals must leave the premises.
- d) Loud, boisterous, profane language/gestures, threatening or racist remarks will not be tolerated on the premises. An initial warning will be delivered, yet it is at the discretion of the seller-server/canteen manager if that individual or group should be ejected.
- e) Purposeful destruction of post property will not be tolerated, and the offending individuals will be immediately ejected. The seller-server/canteen manager will determine if proper authorities should be called. The offending individual(s) behavior may be reviewed by the executive committee and privileges may be suspended /revoked pending the outcome and resolutions of the executive committee. The Post Judge Advocate will convene a hearing when appropriate.
- f) No physical altercations will be tolerated on post property.**
- g) Battery on post property will result in immediate ejection (The seller-server/canteen manager will determine if proper authorities should be called.) and will be subject to executive committee review and a possible hearing by the post Judge Advocate.

Privileges may be suspended/revoked pending the outcome and resolutions of that meeting or hearing. Members whose canteen privileges have been suspended will be allowed on the Post and in the Canteen 15 minutes before and after a meeting with NO alcohol service.

**4) Video Games/Jukebox/Computer (etc.)**

- a. No employee may play video games prior to or during shift on days they work or are scheduled to work.
- b. Gaming activities are for Post 95 members only and for any problems the contact number provided is to be called.

**5) When Smoking Area is Used for Meetings**

- a. Reservations made by Post members cannot interfere with canteen activities or rules and regulations.
- b. All canteen rules and regulations apply.
- c. Smoke eaters shall always remain on during business hours.
- d. Reservations are to be made with the Canteen Manager for use of the Canteen.  
Use of Post facilities are made with the Post Commander.
- e. The Canteen is available to all members in good standing on a first come first served basis.

**6) Advertisements/Correspondence**

- a. Sick Call/TAPS: Post Chaplain /Officers will post sick call/TAPS announcements for Post 95 members as requested.
- b. Social media announcements, updates, and photographs are maintained by post designated information officer/webmaster and must conform to American Legion

guidelines. Participation in events/canteen activities implies consent of inclusion.

c. Post 95 website/Facebook is maintained by the designated information officer/webmaster.

d. Canteen digital displays are maintained by the canteen manager.

## **7) Enforcement**

The seller-server on duty/canteen manager/post officers shall have the authority to enforce all Post (Private Club) Rules and Regulations and may have any member removed for misconduct or violation of these standing Post 95 rules and regulations. All instances will be logged by the enforcer and reviewed by the Commander and Judge Advocate to determine if a special executive committee meeting or hearing is required to address the incident.

### **Possible Sanctions for Rules Violations as determined by the Post Executive Committee following an Executive Committee Meeting or Hearing by the Judge Advocate.**

- Verbal warning by Post Commander or designee and logged in Post disciplinary records.
- Letter of Reprimand
- 30-day Suspension from the Canteen
- 60-day Suspension from the Canteen
- 90-Day Suspension from the Canteen
- Expulsion from the Canteen
- Expulsion from the Post
- Revocation of American Legion Membership

All offenses must be presented in writing (Incident Reports) with witnesses supporting

statements in writing. Accused rules violators will be allowed to provide a defense and to submit witness statements on their behalf. The Post Judge advocate will conduct a hearing as necessary.

**The rules listed above may be amended, changed, or modified at any time by the Post 95 Executive Committee as the need arises. Upon updating any rule, the header date will reflect the current modified date; the Post Executive Committee on the date of change is the approving authority.**

**Signed by Post Commander:**

A handwritten signature in dark ink, appearing to read "John L. Brown", is written over a horizontal line. The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.