

KANSAS NATIONAL GUARD FOUNDATION

REQUEST FOR FUNDS

The mission of the Kansas National Guard Foundation is to:

- 1. Enhance programs to support, educate and train Kansas National Guard military families;*
- 2. Supplement programs which promote leadership, teamwork and good citizenship in Kansas youth; and*
- 3. Support programs which advance the mission of the Kansas National Guard.*

Requests for funds should be submitted at least 90 days prior to the event. Submissions received after 90 days will be reviewed at the discretion of the Foundation Board of Directors. For consideration, requests must be completed in their entirety. Submissions should be mailed to:

**Chairman, Kansas National Guard Foundation
125 SE Airport Drive
Topeka KS 66619**

Electronic submissions may be made to:

info@ksnationalguardfoundation.org

Unit/Wing	
Event	
Date of event	
Location of event	
Number of personnel attending	
Total amount requested	

Contact Information	Military	Civilian
Name		
Street Address		
City, State Zip code		
Daytime phone		
e-mail address		

Itemized request (or attach a separate budget):

Item	Amount requested	Justification
1.		
2.		
3.		
4.		
5.		

Civilian Signature _____

Military Signature _____

Date of submission: _____

Upon approval of request, a finalized accounting of expenditures must be received by the Foundation within thirty (30) days following the event.

Questions regarding this request may be addressed to: **info@ksnationalguardfoundation.org**

For Official Purpose Only:

Date Request Approved: Date Request Denied:

Board Signature: _____