

**REPORT FROM THE FINANCE AND ADMINISTRATION SUB-COMMITTEE**  
**MEETING HELD ON 11<sup>th</sup> MARCH, 2022 AT THE MUNICIPAL ASSEMBLY**  
**CONFERENCE HALL, KADE**

The F&A Sub-Committee at its sitting on Friday, 11<sup>th</sup> March 2022 at the Municipal Assembly Conference Hall, made the following recommendations for consideration by the Executive Committee of the Assembly:

1. The Assembly should provide logistics i.e. vehicles, motor bikes for the revenue collectors and works department for effective revenue collection and to monitor development control. The Assembly should also establish a Revenue Mobilization Committee (RMC) made up of some key staff of the assembly.
2. The committee also recommends that there should be an intensive general public sensitization on the need to pay the various fees, licenses, property rates and business operating permit on time, and engage the various stakeholders in the preparation of the fee-fixing resolution. This will eliminate any resistance in paying the various fees, licenses, rates and permits since the key stakeholders were involved.
3. Members recommended that the Assembly should use the 2% of the common fund to purchase building materials for distribution to the Zonal council to support developmental projects in the localities.
4. The committee recommends that management takes steps to engage more commission collectors in order to address the issue of inadequate revenue collectors to enhance revenue mobilization.



**EMMANUEL K. SETORDJI**  
**(SECRETARY)**



**HON. NANA APPIAH DANIEL**  
**(CHAIRMAN)**