

**KWAEBIBIREM MUNICIPAL ASSEMBLY  
ANNUAL ACTION PLAN - 2023.**

Adopted Goal(s) One: Build a Prosperous Society.													
Programme (One) 1: Economic Development													
Sub-Programmes: Business Development													
	Activities (Operations)	Locations	Baseline (2022)	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab
1	Construction of 100 unit market stalls	Kade	2022	100 unit. market stalls constructed	X	X	X	X	260,000.00			MWD	ma
2	Development of 8 heads palm tree to a development potential	Kade	2022	8 heads palm tree developed	X	X	X	X	100,000.00				Kb. MA
3	Training in business management and customer services	Municipal wide	2022	4 No of training held on business management	X	X	X	X	5,000	1,500		GEA	Kb. MA
4	Provide business counseling services	Municipal wide	2022	No. of business counseling held	X	X	X	X	2,000	1,000		GEA	Kb. MA
5	Follow-up and monitoring on Businesses.	Municipal wide	2022	No. of Women trained in soap production	X	X	X	X	1,000	1,000		GEA	Kb. MA
6	Conduct business forum	kade	2022	Business Counselling Services provided.	X	X	X	X	5,000	1,000		BAC	Kb. MA
7	Establishment of oil miling center	Kade,Kwae, Tekyiman	200	5 No. Milling center established					50,0000			BAC	Kb. MA
<b>TOTAL</b>									<b>60,000</b>	<b>10,000</b>			

	Activities (Operations)	Locations		Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab.
8	Facilitate production and distribution of 50,000 oil palm seedlings to farmers under PERD	Municipal wide	2022	No. of seedlings produced and distributed	X	X	X	X	50,000			MDA	Kb. MA
9	Develop oil palm nursery to farmers under PERD	Kade	2022	Oil Palm Nursery developed	X	X	X	X	20,000.00			MDA	Kb. MA
10	Provide technical support to farmers under PERD	Kade	2022	Technical support provided.	X	X	X	X	10,000.00			MDA	Kb. MA
11	Conduct quarterly monitoring of all Agric programmes and projects	Kade	2022	No. of meetings conducted	X	X	X	X	6,600.00	4,500.00	18,600.00	MDA	Kb. MA
12	Organize Research Extension Linkage Committee (RELC) planning session for 60 Agric value chain actors	Kade	2022	No. of RELC meetings organized	X	X	X	X			4,600	MDA	Kb. MA
13	Build capacity of 35 staff on gender sensitive, market oriented Agric and emerging croos cutting issues by dec. 2021	Municipal Wide	2022	No. of staff sensitized	X	X	X	X	1,200.00	3,400.00	31,000.00	MDA	Kb. MA
14	Conduct multi round annual crop and Livestock survey by	Municipal Wide	2022	No. of surveys conducted	X	X	X	X	1,200.00	3,400.00	3,800.00	MDA	Kb. MA
15	Conduct efficient and effective extension delivery (home and field visits, demonstrations to train about 65000 Agric value chain actors on GAP)	Municipal Wide	2022	No. of farmers trained	X	X	X	X			3,000	MDA	Kb. MA
16	Facilitate the production and	Municipal	2022	No. of birds	X	X	X	X			1,500	MDA	Kb. MA

	distribution of 10,000 cockerels to farmers under rearing for food and jobs	Wide		distributed									
17	Train 300 FBO executive members on climate smart agric, land and water conservation practices	Municipal Wide	2022	No. of farmers trained	X	X	X	X			6,040	MDA	Kb. MA
18	Establish and support DCACT, DAAS, and LED to improve the living conditions of the citizenry	Municipal wide	2022	Living conditions of the citizenry supported	X	X	X	X	40,000.00			MDA	Kb. MA
19	Support DCACT secretariat	Municipal Wide	2022	DCACT secretariat supported	X	X	X	X	1000.00			MDA	Kb. MA
20	Organize and celebrate one (1) Municipal farmers day	Municipal Wide	2022	No. of celebrations organized				X	33,000.00		7000	MDA	Kb. MA
21	Facilitate planting for Food and Jobs through sensitization, monitoring & evaluation.	Municipal Wide	2022	No. of hecters Cultivated	X	X	X	X	5,200.00		10,000	MDA	Kb. MA
<b>TOTAL</b>									<b>151,000</b>				

Adopted Goal(s) Two: Create opportunity for all Ghanaians													
Programme (Two) 2 : Social Service Delivery													
Sub-Programmes 2: Health Delivery													
	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab.
22	Construction of 1No. CHPs compound with accommodation	Atobriso	2022	1No. of CHPs compound constructed	X	X	X	X			350,000.00	GHS	MWD
23	Intensify disease surveillance and response to HIV / AIDS	Municipal Wide	2022	4 No. of programmes Conducted	X	X	X	X	5,000	2,000		MDHS	Kb.M A
24	Management of solid waste generation/SIP and clean up exercise	Kade Adonkrono Abodom	2022	No. of communal waste containers placed at vantage points	X	X	X	X	389,750			KbMA	Zoomlion
25	Embark on disinfection and disinfestation of sanitary sites (Fumigation)	Municipal Wide	2022	Disinfection and disinfestation embarked	X	X	X	X	299,000			MEHU	Kb. M A
26	Conduct medical screening ,monitoring and training of food vendors	Municipal Wide	2022	Food vendors report  Food vendors register  Food vendors monitoring report	X	X	X	X	7,000			MEHU	Kb. M A

27	Procure sanitary tools and other items for the unit	Municipal Wide	2022	Sanitary tools and other items procured					30,000			MEHU	Kb. M A
28	Sensitize the public on environmental sanitation issues and embark on CLTS	Municipal Wide	2022	Sensitization activities carried out	X	X	X	X	30,000			MEHU	Kb. M A
29	Management of landfill site and pushing of community dumpsite	Municipal Wide	2022	No.of landfill site manage,sites fumigated	X	X	X	X	472,000			MEHU	Kb. M A
30	Conduct premises inspection, enforce sanitation laws and monitor sanitation service providers	Municipal Wide	2022	Total number of premise visitede,monitoring report	X	X	X	X	15,000			MEHU	KbMA, District court, Ghana police
31	Repair of cesspool emptier and acquisition of land for liquid waste disposal	Kade	2022	Cesspool emptier repaired and in use  Land acquired for liquid waste disposal	X	X	X	X	50,000			KbMA	MEHU
32	Procure two motorbikes for the Environmental Health unit	Kade	2022	Two motorbikes procured	X	X	X	X				KbMA	
33	Renovation of the meat shop at Asuoam  And construction of slaughter slab	Asuom Kade	2022	Covid – 19 materials procured	X	X	X	X				KbMA	EHSU
34	Acquisition of land for cemetery	Kade	2022	25 acre land acquired	X	X	X	X				KbMA	Traditional authority



Programme (One) 1 : Social Service Delivery

Sub-Programmes 1: Education Services

	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4 <sup>TH</sup>	GoG	IGF	Donor	Lead	Collab.
37	Provide STMIE for girls	Municipal wide	2022	STMIE provided for girls.		X			10,000			GES	Kb. MA
38	Provide scholarship scheme for needy but brilliant students	Municipal wide	2022	No. of students supported.		X	X	X	15,000			GES	Kb. MA
39	Provision for my first Day at school	Municipal wide	2022	No. of schools visited			X		20,000			GES	Kb. MA
40	Contribution to Sports festival	Municipal wide	2022	2 sports festival held		X	X		10,000			GES	Kb. MA
41	Completion of. 3No. 3 unit classroom block (DA JHS)	Abodom	2022	No. of classroom blocks constructed.			X	X	704,000			GES	Kb. MA
42	Const. of KG block	Adankrono	2022	No. of classroom blocks constructed.	X	X			240,000			GES	Kb. MA
43	Supply of 700 Mono Desks and 700 dual desk.	Municipal Wide	2022	No. of Mono Desks supplied	X	X			125,000.00			GES	Kb. MA
44	Re-activation and creation of civic education clubs(CECs) in basic education and SHS	Municipal Wide	2022	No. of clubs formed	X	X			4,000.00			NCCE	GES
<b>TOTAL</b>									<b>375,000.00</b>				





**Sub-Programmes:** Social Empowerment

	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3 <sup>RD</sup>	4 <sup>TH</sup>	GoG	IGF	Donor	Lead	Collab.
45	Undertake child protection activities	Municipal Wide	2022	No. of sensitizations conducted	X	X	X	X	6,000.00	2,000.00	-	MSD	Kb. MA
46	Monitor the implementation of LEAP disbursement	Municipal Wide	2022	No. of Leap beneficiaries assisted	X	X	X	X	-	2,000.00	-	MSD	Kb. MA
47	Facilitate the registration and renewal of NHIS cards for indigenes	Municipal Wide	2022	No. indigenes registered on NHIS	X	X	X	X	2,000.00	2,000.00	-	MSD	Kb. MA
48	Assist communities in the management of water and sanitation facilities	Municipal Wide	2022	No. of Water facilities managed	X	X	X	X	5,000.00	10,000.00	-	MSD	Kb. MA
49	Mobilize communities for development projects and or programs	Municipal Wide	2022	No. of communities mobilized	X	X	X	X	6,000.00	2,000.00	-	MSD	Kb. MA

50	Disburse funds and monitor the activities of PWDs	Municipal Wide	2022	No. of PWDs supported	X	X	X	X	200,000.00	2,000.00	-	MSD	Kb. MA
51	Undertake gender mainstream activities	Municipal wide	2022	No. of activities on gender	X	X	X	X	1,000.00	3,000.00	-	MSD	Kb.MA
52	Support the vulnerable and help manage Assembly's Shelter home	Municipal wide	2022	No. of cases on vulnerability	X	X	X	X	-	5,000.00	-	MSD	Kb.MA
53	Procure office equipment's and stationery	Kade	2022	Availability of equipment and stationery	X	X	X	X	5,000.00	4,000.00	-	MSD	Kb.MA
54	Assist in the organization and formation of income generating and artisanal groups	Municipal wide	2022	Income generating groups formed and supported	X	X	X	X	2,000.00	1,000.00	-	MSD	Kb.MA
55	Sensitization activities on the menace of violent extremism ,promoting peaceful coexistence, and national cohesion(Article 41a & c(SDG	Kade,Pramkes e,Kwamang,Subi,Darmang,A bompe	2022		X	X	X	X				NCCE/MSD	KbMA



59	Enhance better relationship between security agencies and citizens	Municipal wide			X	X	X					NCCE	Police service	
<b>TOTAL</b>										<b>227,000.00</b>	<b>31,000.00</b>	<b>-</b>		

**Adopted Goal(s) Three 3:** Safeguard the natural environment and ensure a resilient built environment

**Programme (One) 1:** Environmental Management

**Sub – Programme 2:** Land Use

	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3 <sup>RD</sup>	4TH	GoG	IGF	Donor	Lead	Collab.
60	Conduct site inspection, sensitize and enforce building regulations	Municipal wide	2022	Level of development controlled	X	X	X	X	8,000			PPD	Kb. M.A
61	Prepare layouts and digitized planning schemes of selected communities	Selected –Akyem Tweapease and Akyem Otumi	2022	No. Communities layouts produced	X	X	X	X	30,000			PPD	Kb. M.A
62	Title deed for Assembly properties	Kade	2022						30,000			PPD	Kb. M.A
63	Street naming project and property addressing , orthophoto, ground thruthing,digitalization,stenciling,embosem	Tweapease, Asuom, Abaam ,Abodom ,Prankese and Takyiman	2022	major communities streets named	X	X	X	X	80,000			PPD	Kb. M.A

	ent of properties												
64	Organise spatial planning committee meeting and technical sub committee meetings	Municipal wide	2022		X	X	X	X		40,000		PPD	Kb. M.A
<b>TOTAL</b>									<b>148,000</b>	<b>40,000</b>			

Programme (Two) 2: Infrastructure Development														
Sub-Programmes 2: Public Infrastructure Development, Water and Sanitation														
		Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
						1 <sup>ST</sup>	2 <sup>ND</sup>	3 <sup>RD</sup>	4 <sup>TH</sup>	GoG	IGF	Donor	Lead	Collab.
65		Maintenance / Rehab. of Assembly Buildings (O&M)	Municipal Wide	2022	Undertake maintenance on Assembly Buildings.	X	X	X	X	315,384.00			MWD	Kb. MA
66		Construction of 5No. Borehole	Akyem Krobo, nyintease, Larbikrom, Twumwusu,	2022	No. of water facilities managed	X	X			150,000.00			MWD	Kb. MA
67		Construction of durbar grounds	Asuom	2022	No. of durbar grounds constructed	X	X			190,000.00			MWD	Kb. MA
68		Construct 1No. Footbridge and 1No. storm drain	Abaam	2022	No. of footbridges constructed	X	X			32,000.00			MWD	Kb. MA
69		Construct 1No. storm drain	Kade	2022	1No. storm drain constructed					15,930.00			MWD	Kb. MA
70		Rehab. / Reshaping of feeder roads	Municipal Wide	2022	length of Feeder roads reshaped	X	X	X	X	220,576.45			MWD	Kb. MA
71		Community Initiated Project	Municipal Wide	2022	No. of communities Supported	X	X	X	X	100,000			MWD	Kb. MA
72		Construction of Municipal Court House	Kade	2022	No. of Court houses constructed	X	X	X	X	200,338.60			MWD	Kb. MA
73		Installation of 6 KV <sub>a</sub> transformer and erection	Asuom Kade	2022						1,050,229.3			ECG	Kb. MA

	of 75No.11m wood poles													
74	Construction of 10 No.3 Unit toilet facility at schools	Prankese M/A, Adankrono AME Zion, Abodom M/A Basic, Nkwantanang Presby JHS, Asuom R/C Primary & KG, Prankuma M/A JHS, Takyiman Methodist JHS, Mereponso M/A Primary School, Okyinso-Amanfrom M/A KG & Primary, Otumi Presby Primary	2022		X	X	X	X	272,39 2.2				MWD	Kb. MA
75	Construction of slaughter with lairage and 1No. borehole	Subi	2022	Slaughter house constructed	X	X	X	X	270,00 0				MWD	Kb. MA
76	Construction of 4 No. chamber and hall self-contained nurses quarters	Kade	2022	No. of quarters completed	X	X	X		450,00 0				MWD	Kb. MA
<b>TOTAL</b>									<b>1,056,8 28</b>	<b>30,000</b>	<b>10,000</b>			

Adopted Goal(s) Four 4: Maintain a Stable, United and Safe Society													
Programme (One) 1 : Management and Administration													
Sub-Programmes 1: Governance													
	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab.
77	Organize GA, sub-committee and other statutory meetings	Municipal Wide	2022	No. of meetings organized	X	X	X	X		44,000		Cen. Adm.	Kb. MA
78	Organize National Day (Ind. Day, Republic Day and Farmers Day celebrations)	Municipal Wide	2022	No. of celebrations conducted	X			X	20,000			MDA/ Cen.Adm.	Kb. MA
79	Monitoring and coordinating of projects and programmes	Municipal Wide	2022	No. of reports produced.	X	X	X	X	53,000			Cen. Adm.	Kb. MA
80	Support for MPCU activities	Kade	2022	No. of Meetings held	X	X	X	X	15,000			Cen. Adm.	Kb. MA
81	Support for state protocol and other official guests	Kade	2022	Good Governance enhanced	X	X	X	X	160,000			Cen. Adm.	Kb. MA
82	Prepare 2022 annual action plan, composite budget and procurement plan	Kade	2022	2022 annual action plan prepared	X	X	X	X	30,000			Cen. Adm.	Kb. MA
83	Update Revenue data and prepare RIAP	Municipal Wide	2022	Data compiled to increase revenue to 10%.	X	X	X	X	40,000			Cen. Adm.	Kb. MA
84	Support for security operations	Municipal Wide	2022	Security operations supported with	X	X	X	X	70,000			Cen. Adm.	Kb. MA



				fuel / ration.									
85	Organize Capacity building for Assembly staff,	Municipal wide	2022	No. of staff and assembly members trained.	X	X	X	X	80,000.00			Cen. Adm.	Kb. MA
86	Training of new Assembly members and Sub Structures on the bye laws	Municipal wide	2022	No. of Assembly members and sub structures trained.	X	X	X	X	10,859,000			Cen. Adm.	Kb. MA
87	Procure value books, stationary, computer & accessories and other equipment	Kade	2022	No. goods procured.	X	X	X	X	25,000			Cen. Adm.	Kb. MA
88	Mount 2 revenue barriers	Kade	2022	No. of motorbikes and revenue barriers Procured	X	X	X	X	36,000.00			Cen. Adm.	Kb. MA
89	Procure 4 No. Motor bikes	Kade	2022	No. of motorbikes procured	X	X	X	X	20,000.00			Cen. Adm.	Kb. MA
90	Town hall and anti-corruption meetings	Municipal wide	2022	5 Meetings Held in 5 Zonal councils	X	X	X	X	30,000.00			Cen. Adm.	Kb. MA
91	Rehabilitation and furnishing of 5No. zonal councils	Asuom kwae, Nkwantanang ,kade Abaam	2022	5 No Zonal council rehabilitated					100,000.00				
92	Procure 1No. double cabin pick up	Kade	2022	1No. of vehicles procured	X	X	X	X				Cen. Adm.	Kb. MA
<b>Total</b>									<b>785,500</b>	<b>44,000</b>			
	Activities (Operations)	Locations		Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	

					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab.
93	Undertake publications and Gazette Fee Fixing Resolution (2022)	Municipal wide	2022	Fee fixing resolution gazette			X			3000		Cen. Adm.	Kb. MA
94	Conduct Public Announcement On Payment Of Fees, Rates	Municipal wide	2022	Five area councils covered. Revenue improved by 10%.	X	X	X	X		500		Cen. Adm.	Kb. MA
95	Monitoring Of Activities Of Revenue Collection	Municipal wide	2022	Monthly Monitoring conducted	X	X	X	X		500		Cen. Adm.	Kb. MA
97	Set task Forceup and Train revenue collectors on the usage of fee fixing resolution	Municipal wide	2022	Revenue collectors trained.	X	X	X	X		1,000		Cen. Adm.	Kb. MA
<b>TOTAL</b>										<b>20,500</b>			

Programme (Three) 3: Management and Administration

Sub-Programmes 3: Improve transparency and accountability

	Activities (Operations)	Locations	Baseline	Output Indicators	Quarterly Timeline Schedule				Indicative Budget			Implementing Agencies	
					1ST	2ND	3RD	4TH	GoG	IGF	Donor	Lead	Collab.
99	Data collection on billboards/signboards within the municipality	Municipal Wide	2022						3000	27,300		MSO	FIN. & Budget Dept.
100	Collection of Administrative data	Municipal wide	2022						6676.00			MSO	KbMA

	from all agencies within KbMA												
101	Statistical Analysis Report and Presentation of findings	Municipal wide	2022							10,000.00		MSO	KbMA
102	Undertake Monthly market readings on selected items for kwaebibirem market	Municipal wide	2022							5100.00		MSO	KbMA
103	Purchases of office equipments	Kade	2022						3824.00			Pro	Kb. MA
104	Educate public on early warning signs for floods, epidemics, rains, windstorms and fires	Municipal Wide	2022	Public educated on early warnings signs of disasters	X	X	X	X	10,000.00			NADMO	Kb. MA
105	Maintenance of Assembly Vehicles and equipment	Kade	2022	Assembly Vehicles and equipment maintained	X	X	X	X	30,000.00			MWD	Kb. MA
106	Promote awareness creation on disaster prevention and mitigation	Kade, Asuom	2022	Two (2) sensitization program held					20,000			NCCE	NADMO
<b>TOTAL</b>									<b>62,800</b>				
<b>GRAND TOTAL</b>										<b>5,240,084</b>			