

# Conversion to a Part-FCL PPL(A)

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) No 2020/723.

Please fill in the framed fields of the form, sign it and send it together with attachments to [piloten@austrocontrol.at](mailto:piloten@austrocontrol.at), or via FAX to +43 51703 1536, or by post to:

AUSTRO CONTROL GmbH, Aviation Agency, Schnirchgasse 17, 1030 Vienna, Austria

## 1 Type of application

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) 2020/723.

## 2 Applicant

Form of address	Title	First Name(s)	Last Name(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Street	City	Postal code	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Telephone	E-Mail
<input type="text"/>	<input type="text"/>

Date of Birth	Place of Birth	Citizenship
<input type="text"/>	<input type="text"/>	<input type="text"/>

Place	Date	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 3 Invoice accepted by / to be sent to

the Applicant via e-mail       the Applicant via postal service       the Company

Company (name/address)	Signature
<input type="text"/>	<input type="text"/>

## 4 Summary of the minimum requirements

a) Medical certificate according to Part-FCL       1     2/IR     2      valid until:

b) Radiotelephony licence      date of issue:

c) Language proficiency German or English       German     English      valid until:   
min. level 4

d) Flight time as pilot on aeroplanes      min. 100 hours:

## 5 Confirmation of the successfully passed theoretical knowledge examination

The applicant hereby confirms that the theoretical examination of the following subjects were passed successfully: Air Law and Human Performance, according to Commission Regulation (EU) No 2020/723.

Signature of Applicant

## 6 Contact details for verification purposes

State contact details of the issuing authority of the ICAO licence for verification purposes:

Name of issuing Authority	Telephone	E-Mail
<input type="text"/>	<input type="text"/>	<input type="text"/>

# Conversion to a Part-FCL PPL(A)

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) No 2020/723.

## 7 Attachments (Please attach, if not specified differently, copies of the listed documents to the application)

- Pilot logbook
- Foreign medical certificate
- Application form (form 096) and confirmation of the language proficiency (english)
- Certificate of the theoretical knowledge examination
- Medical certificate (Licencing authority: Austria)
- If the practical skill test was conducted by an examiner of a different member state: Copy of the examiner's licence
- Foreign licence
- Radiotelephony licence / Acceptance of radiotelephony licence
- If applicable: Residential registration form
- Passport or identity card

## 8 Conduct of the skill test

Applicant	First Name	Last Name							
Examiner	First Name	Last Name	Examiner Number	Seat occupied					
Aircraft	Class/Type/Variant		Registration						
Flight details	Date of Test	Time on Controls		# Landings	# Approaches				
Leg #1	Block-off	Departure	Destination	Block-on	Leg #2 (if applicable)	Block-off	Departure	Destination	Block-on
<input type="checkbox"/>	Validity of medical certificate checked before skill test								Examiner's initials

## 9 Skill test report

SECTION 1 - PRE-FLIGHT OPERATIONS AND DEPARTURE		1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt
Use of checklist, airmanship, control of aeroplane by external visual reference, anti-icing/de-icing procedures, etc., apply in all sections			
a	Pre-flight documentation, NOTAM and weather briefing		
b	Mass and balance and performance calculation		
c	Aeroplane inspection and servicing		
d	Engine starting and after starting procedures		
e	Taxiing and aerodrome procedures, pre-take-off procedures		
f	Take-off and after take-off check		
g	Aerodrome departure procedures		
h	ATC compliance and R/T procedures		
SECTION 2 - GENERAL AIRWORK		1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt
a	ATC compliance and R/T procedures		
b	Straight and level flight, with speed changes		
SECTION 2 CONTINUES			

# Conversion to a Part-FCL PPL(A)

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) No 2020/723.

First name(s)

Last name(s)



## SECTION 2 (CONTINUED)

c	Climbing i. best rate of climb ii. climbing turns iii. levelling off		
d	Medium (30° bank) turns		
e	Steep (45° bank) turns (incl. recognition and recovery from a spiral dive)		
f	Flight at critically low air speed with and without flaps		
g	Stalling i. clean stall and recover with power ii. approach to stall descending turn with bank angle 20°, approach configuration iii. approach to stall in landing configuration		
h	Descending i. with and without power ii. descending turns (steep gliding turns) iii. levelling off		
<b>SECTION 3 - EN-ROUTE PROCEDURES</b>		1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt
a	Flight plan, dead reckoning and map reading		
b	Maintenance of altitude, heading and speed		
c	Orientation, timing and revision of ETAs and log keeping		
d	Diversion to alternate aerodrome (planning and implementation)	<i>to alternate</i>	
e	Use of radio navigation aids		
f	Basic instrument flying check (180° turn in simulated IMC)		
g	Flight management (checks, fuel systems and carburetor icing, etc.)		
h	ATC compliance and R/T procedures		
<b>SECTION 4 - APPROACH AND LANDING PROCEDURES</b>		1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt
a	Aerodrome arrival procedures		
b	* Precision landing (short field landing), crosswind, if suitable conditions available	<i>aerodrome</i>	
c	* Flapless landing	<i>aerodrome</i>	
d	* Approach to landing with idle power (SE only)	<i>aerodrome</i>	
e	Touch and go	<i>aerodrome</i>	
f	Go-around from low height	<i>aerodrome</i>	
g	ATC compliance and R/T procedures		
h	Actions after flight		

# Conversion to a Part-FCL PPL(A)

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) No 2020/723.

First name(s)  Last name(s)

SECTION 5 (This section may be combined with sections 1 to 4) ABNORMAL AND EMERGENCY PROCEDURES			1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt	
a	Simulated engine failure after take-off (SE only)	<i>aerodrome</i>			
b	* Simulated forced landing (SE only)	<i>place/aerodrome</i>			
c	Simulated precautionary landing (SE only)	<i>place</i>			
d	Simulated emergencies				
e	Oral questions				
SECTION 6 (This section may be combined with sections 1 to 5) SIMULATED ASYMMETRIC FLIGHT AND RELEVANT CLASS OR TYPE ITEMS			1 <sup>st</sup> attempt	2 <sup>nd</sup> attempt	
a	Simulated engine failure during take-off (at a safe altitude)				
b	Asymmetric approach and go-around				
c	Asymmetric approach and full stop landing				
d	Engine shutdown and restart (the limits acc. FEM have to be observed)				
e	ATC compliance, R/T procedures or airmanship				
f	As determined by the FE: any relevant items of the class or type rating skill test to include, if applicable: i. aeroplane systems (incl. autopilot) ii. operation of pressurization system iii. use of de- and anti-icing system				
g	Oral questions				

Items marked with (\*) may be combined, at the discretion of the FE.

RESULTS OF THE SKILL TEST SECTIONS						
	1	2	3	4	5	6
„P“ - passed						
„F“ - failed						
REMARKS (if any)						

## 10 Result of the skill test

PASSED                       PARTIALLY PASSED                       FAILED

Signature of Examiner

Signature of Applicant

# Conversion to a Part-FCL PPL(A)

Application for conversion of a foreign ICAO licence issued by a third country (non EASA member state) to a Part-FCL Private Pilot Licence PPL(A) according to Commission Regulation (EU) No 2020/723.

## 11 Guidelines for the conduct of the skill test

### CONTENT OF THE SKILL TEST

- (a) The route to be flown for the navigation test should be chosen by the FE. The route may end at the aerodrome of departure or at another aerodrome. The applicant should be responsible for the flight planning and should ensure that all equipment and documentation for the execution of the flight are on board. The navigation section of the test should have a duration that allows the pilot to demonstrate his/her ability to complete a route with at least three identified waypoints and may, as agreed between the applicant and FE, be flown as a separate test.
- (b) An applicant should indicate to the FE the checks and duties carried out, including the identification of radio facilities. Checks should be completed in accordance with the authorized checklist for the aeroplane on which the test is being taken. During pre-flight preparation for the test the applicant should be required to determine power settings and speeds. Performance data for take-off, approach and landing should be calculated by the applicant in compliance with the operations manual or flight manual for the aeroplane used.

### FLIGHT TEST TOLERANCE

- (c) The applicant should demonstrate the ability to:
  - (1) operate the aeroplane within its limitations;
  - (2) complete all maneuvers with smoothness and accuracy;
  - (3) exercise good judgment and airmanship;
  - (4) apply aeronautical knowledge;
  - (5) maintain control of the aeroplane at all times in such a manner that the successful outcome of a procedure or maneuver is never seriously in doubt.
- (d) The following limits are for general guidance. The FE should make allowance for turbulent conditions and the handling qualities and performance of the aeroplane used:
  - (1) Height
    - (i) normal flight  $\pm 150$  ft
    - (ii) with simulated engine failure  $\pm 200$  ft (if ME aeroplane is used)
  - (2) Heading or tracking of radio aids
    - (i) normal flight  $\pm 10^\circ$
    - (ii) with simulated engine failure  $\pm 15^\circ$  (if ME aeroplane is used)
  - (3) Speed
    - (i) take-off and approach  $+ 15 / - 5$  knots
    - (ii) all other flight regimes  $\pm 15$  knots