# coresuite time

Recording time in SAP Business One



# Agenda

- Benefits of coresuite time
- 2 Features overview
- **3** Target industries for coresuite time
- 4 Covered use cases / examples
- Integrated products
- 6 ROI calculation
- Additional information

### 8 Contacts



### **Benefits of coresuite time (1)**



### **Primary benefits for end customers**

- Determine exactly what the job entails from a cost vs. revenue perspective
- Easy to use and implement lean project solution
- Increased productivity
- Integrated worktime and holiday management
- Compatible with offline coresuite field service mobility solution



### **Benefits of coresuite time (2)**



### **Primary benefits for partners**

- Win more deals by being able to offer additional lean project and service management solutions
- Additional service revenue by creating custom reports in Crystal and the layout-designer
- Manage your own teams and projects efficiently
- Integrated service- and support call billing features



# **Features overview**

#### Lean Project Management

- Cost control for project and/or sales orders
- Out of the box project controlling report
- Project phases management
- Partial invoicing / Phase invoicing
- Change request management

#### **Invoice Processing**

- Fully automated times and material billing process
- Fully automated subscription invoicing / recurring invoicing
- Project invoicing
- Delivery consolidation invoicing
- Times and material approval systems
- Expense management

#### Service Management

- Support-/Service ticket handling
- Prepaid service contracts (coming soon)
- Preventive maintenance installed base
- Automatic service call creation

#### **Worktime Management**

- Holiday management
- Periods of absences management
- Flextime and overtime management



# Target industries for coresuite time

Service Related Businesses for B2B & B2C

- Professional Services
- Support Centres
- Product Installation Industries





# **Covered use cases / example**



Service Management

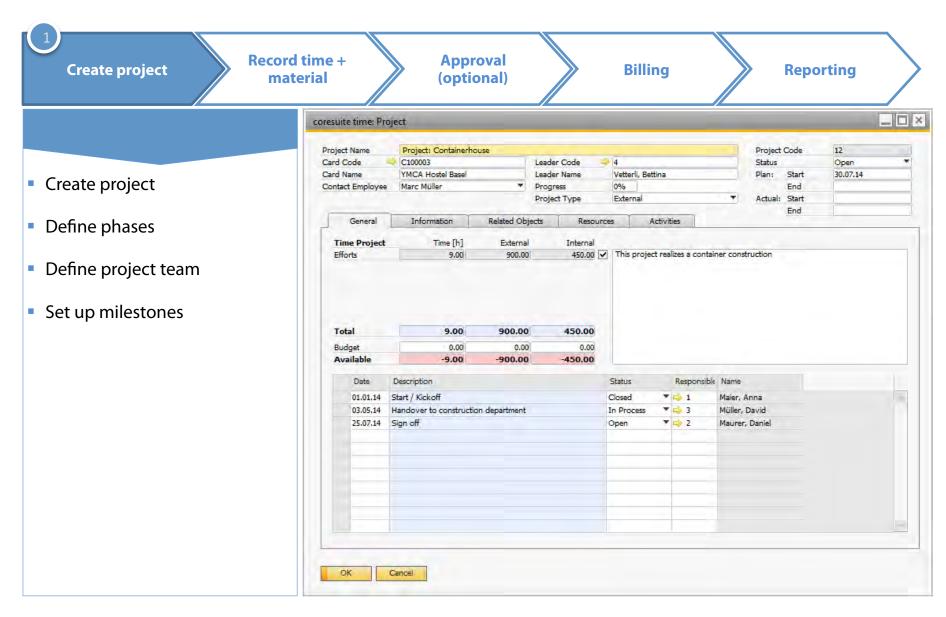
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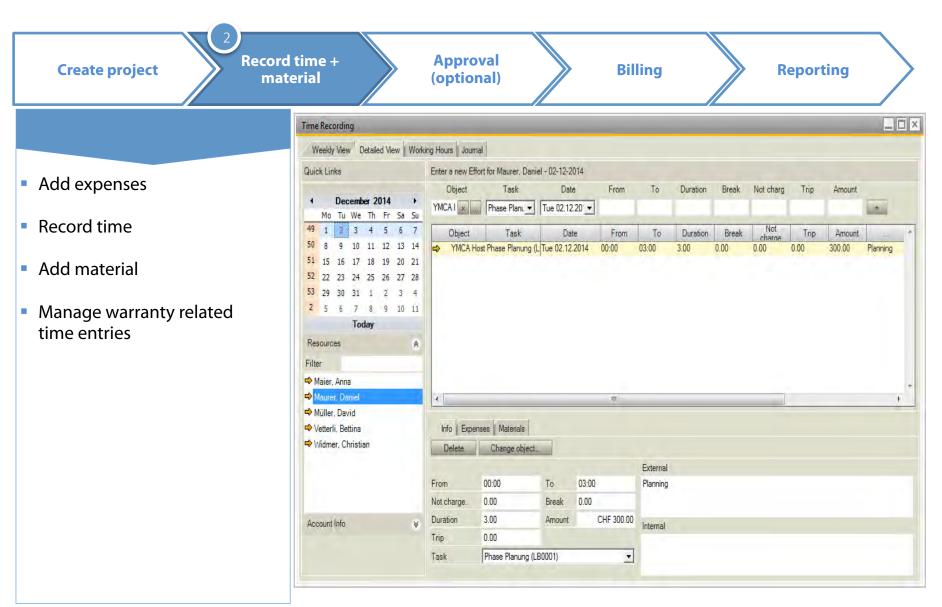




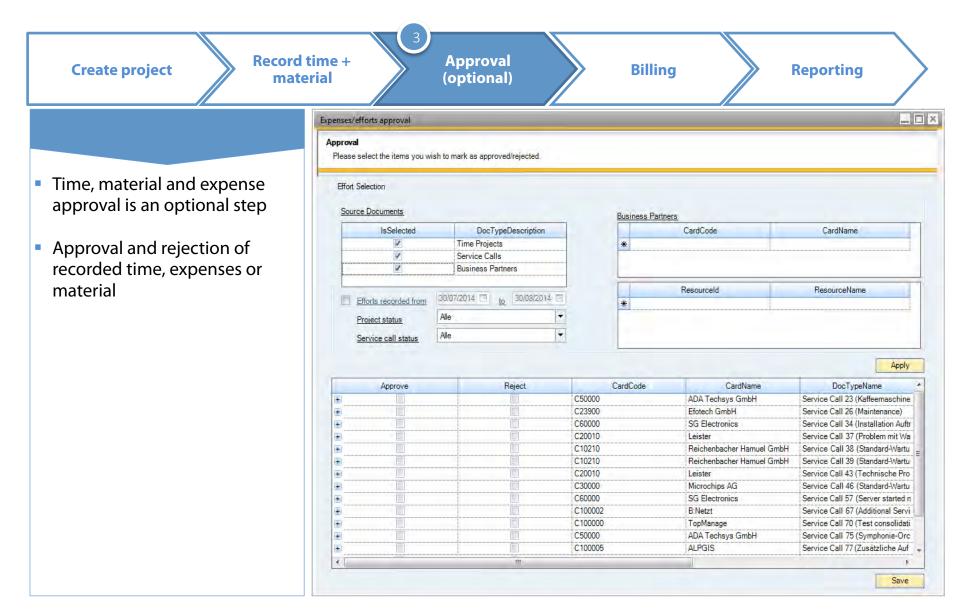
# Lean Project Management (1)



# Lean Project Management (2)



# Lean Project Management (3)



# Lean Project Management (4)

	Billing Wizard V2	
	1 Define posting criteria	ct efforts, material and 3 Document overview and enses you want to bill 3 execute billing
Invoicing or partial invoicing of	Effort selection	
project phases	Source Documents	Business Partners
project phases	Selection Source	Card Code Card Name
	Time Projects	*
3 steps billing wizard	Service Call Subscriptions	00003 YMCA Hostel Basel
	Business Partner	
	Efforts recorded from 02.12.14 0 to 02.01.15	
	Project status All	
		· III
	Service call status	
	<u>Hide filter</u>	Арр
	Execute Card Code Card Name	Type Total Hours Total (LC) Dra
	Card Name: YMCA Hostel Basel - 1 Items	
		ject Phase Planung 12 : 27 (Project: Containerhouse) 3.00 hrs 300.00 CHF
	Execute Billable Effort Date Item Cod	

A

# Lean Project Management (5)



# **Covered use cases / example**





#### Service Management



Worktime Management

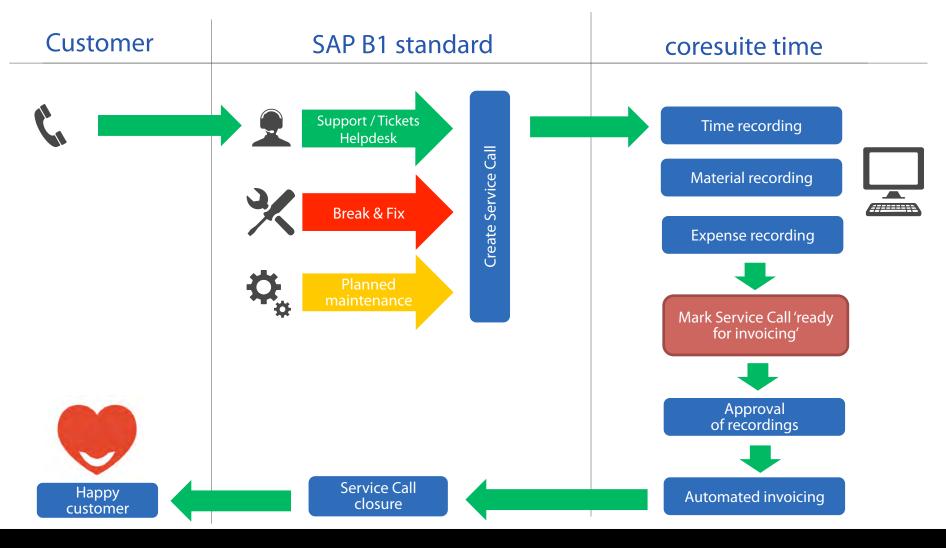


#### Invoice Processing



# Service Management (1)

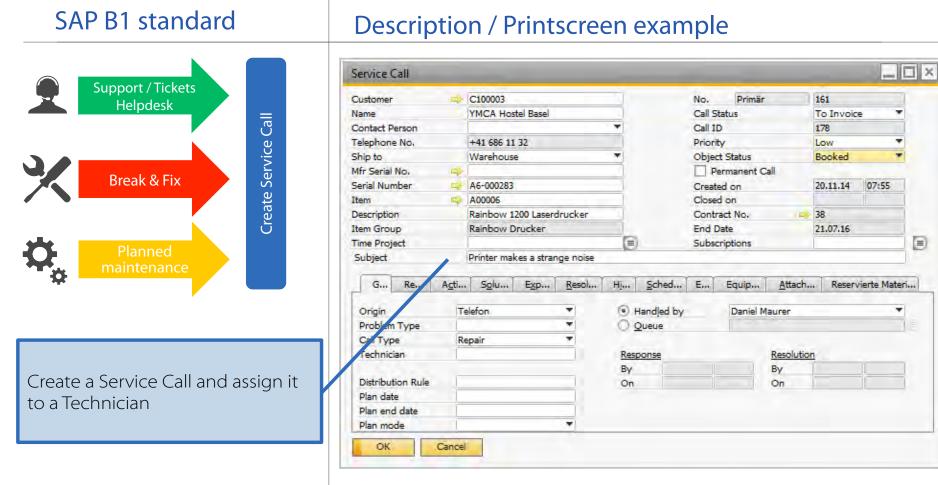






# Service Management (2)





#### SERVICE PROCESS - FIELD SERVICE



# Service Management (3)



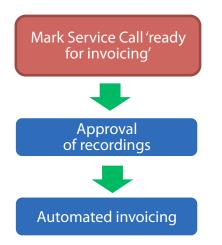
#### coresuite time **Description / Printscreen example Time Recording** Time recording Weekly View Detailed View Working Hours Journal **Quick Links** Enter a new Effort for Maurer, Daniel - 09-12-2014 Task Not charg Object Date From To Duration Break Trip Amount December 2014 Material recording e noise x ... Stundensatz • Tue 09.12.20 • 08:00 12:00 3.00 1.00 0.00 300.00 + Mo Tu We Th Fr Sa Su 3 4 5 6 7 Not Object Task Date From To Duration Break Trip Amount 12 13 14 YMCA Host Stundensatz Serv Tue 09.12.2014 09:00 12:30 3.00 0.50 300.00 0.00 0.00 **Expense recording** 20 30 31 2 3 4 2 5 6 7 8 9 10 11 coresuite time Today External remarks e.g. for the customer Resources \* Repaired printer on site Filter Anna Maier, Anna Aurer, Daniel Aüller, David Info Expenses Materials Vetterli, Bettina Internal remarks Vidmer, Christian Customer did have a paper stuck in the tray Change object.. Delete External Book time, material and expenses From 09.00 To 12:30 relating to a service call. Not charge. 0.00 Break 0.50 CHF 300.00 Duration 3.00 Amount Account Info Internal Distinguish between chargeable OK 0.00 Trip -Task Stundensatz Service (100%) (LB0001) [] and non-chargeable warrantycases.



# Service Management (4)



#### coresuite time



A customizable three step billing wizard effectively streamlines your invoicing process for all active service calls.

#### Description / Printscreen example

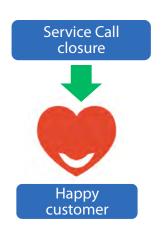
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Sour	rce Docun	nents			Bus	iness Partners						
Se	election		Source			Card Code		Card Nam	e			-
		Time Projects	3		*						E E E	
	:	Service Call				C100003	YMCA Hostel Basel					
		Subscriptions										
		Business Par	tner									
Г	Efforts re	corded from	09.12.14 🔳 to 0	9.01.15								
			-									
	8		All									
	Project s	tatus	All	*								
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# Service Management (5)



#### B1 Standard / Customer



Service calls are automatically closed after their invoicing. Both objects are then linked to each other.

#### Description / Printscreen example

Invoice									_ <b>□</b> ×
istomer	C100003					No.	Primär	430	
me	YMCA Hostel Basel					Status		Open	
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istomer Ref. No.	*					Due Dat	e ent Date	08.01.15	
cal Currency	-					Docum	ent Date	09.12.14	
Contents	Logistics	Acco	unting	Atta	chments				
Item/Service Type	Item					Summ	ary Type	No Summary	
# Item No.	Item Description		Quantity	Unit Price	Discount %	VAT Code	Total (LC)	Project	Gross
1 📫 LB0001	Service Call (178): Stundensatz Se	rvice (100%)	3	CHF 100.00	0.0000	A1	CHF 300.00		
	Service Call (178): Stundensatz Se		3	CHF 100.00	0,0000	A1	CHF 300.00		
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					usiness Partner	5			
				C1000					
				YMCA	Hostel Basel	_			
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UN Car	icei								
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				Marketing OK		ment Tree	Go Fortvat		*



# **Covered use cases / example**





Service Management



Worktime Management

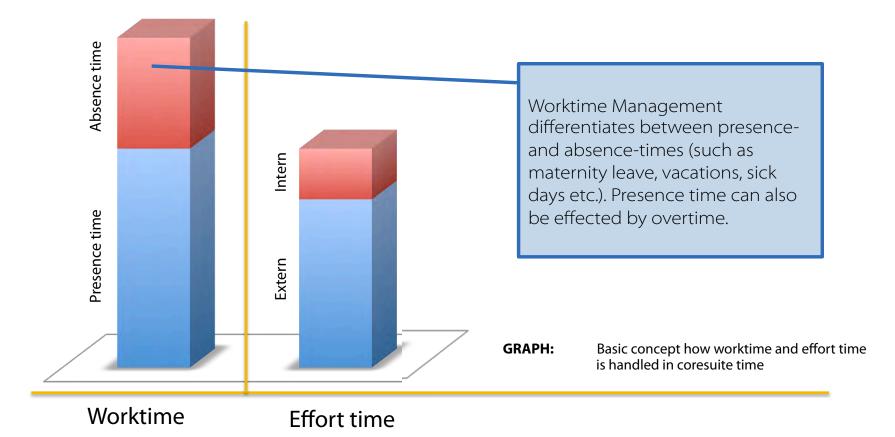


#### Invoice Processing



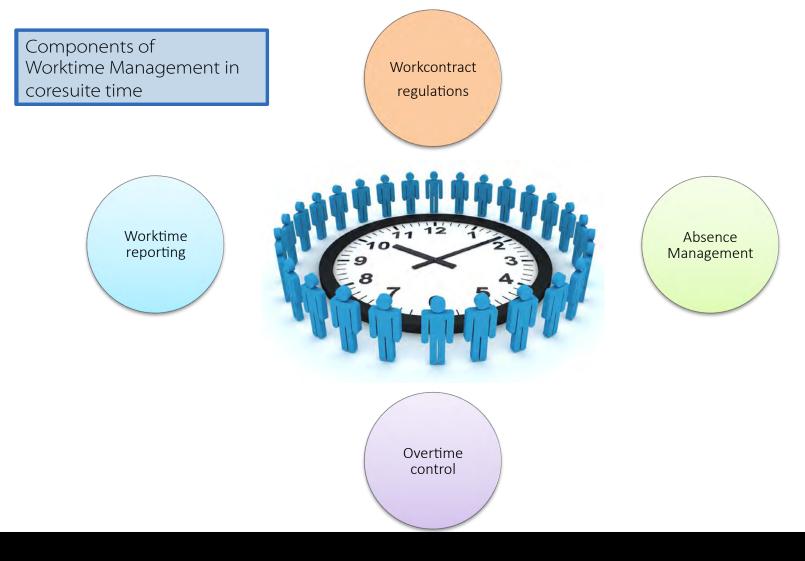
# Worktime Management (1)





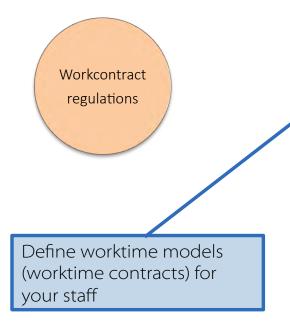


# Worktime Management (2)





### Worktime Management (3)



ting Time Models					
Name			Descriptio	n	New Model
Worktime model (100%)					Copy from Model
Worktime model Sunday-Workers (100	%)				Add Example Model
Parttime					Define Public Holidays
				-	Dentre Public Holdays
ls Working Time Model					
ng [Public Hodlidays] 1.00					
ils Working Time Model [Days]					
Day	From	Tó	Break	Duration	
Monday	00:00	00:00	0.00	8.00	10
Tuesday	00:00	00:00	0.00	8.00	
Wednesday	00:00	00:00	0.00	8.00	
Thursday	00:00	00:00	0.00	8.00	
Friday	00:00	00:00	0.00	8.00	
Saturday	00:00	00:00	0.00	0.00	
Sunday	00:00	00:00	0.00	0.00	8
ils [Day]					_
From	To		Rate		New Line
				2	Remove Line
				22	



# Worktime Management (4)

	Time Recording									_ 🗆 ×
	Weekly View Detailed View Work	ing Hours Jour	nal							
Absence	Quick Links	Enter your wor	king hours fo	or Müller, D	avid - 24	-12-2014				
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	53 29 30 31 1 2 3 4									
Employees can enter their absence times like holidays, sick days	2 5 7 8 9 10 11 Today Resources ♠ Filter ➡ Maier, Anna ➡ Maurer, Daniel									÷
or others.	🔿 Müller, David	1								
	➡ Vetterli, Bettina ➡ Widmer, Christian	Info	11		_					
	- Waller, Chilsdan	Delete	Cop	y to						
		From	08:00	-	То	17:00	Remark			
		Duration	8.00	-		1.00	Holiday	/ in Orlando Florida		
		Duration	0.00		ргеак	1.00				
	Account Info	Turns	Ferien				-			
		Туре	Irelien				1			



### Worktime Management (5)

Overtime control

On a daily basis each employee/manager sees how many hours/ days of overtime he has generated, as well as how much vacation he still has available.

Time Recording							
Weekly View Detailed View Work	ting Hours Journal						
Quick Links	Enter your working hour	s for Maurer. Daniel	- 10-12-2014				
	Date	From T	o Break	Duration	Туре	Remarks	
◆ December 2014 Mo Tu We Th Fr Sa Su	Wed 10.12.2014	]					+
49 1 2 3 4 5 6 7	Date	From	To Break	Duration	Туре	Remarks	
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51 15 16 17 18 19 20 21							_
52 22 23 24 25 26 27 28			Acces	ount Info			~
53         29         30         31         1         2         3         4           2         5         6         7         8         9         10         1			ACCO			3	*
Today							
Resources A			Overti	me	82.40h (	~10.30d)	
Filter			11				
Anna Maier, Anna			Vacat	ion	aprin (	~10.63d)	
Maurer, Daniel			11				
🔿 Müller, David							
➡ Vetterli, Bettina							
➡ Widmer, Christian							
	Info						
	Felete	Copy to					
				Remarks			
Account Info 🛛 🔺	From	То					
Overtime 82.40h (~10.30d)	Duration	Break					
Vacation 85.00h (~10.63d)							
	Туре			-			



### Worktime Management (6)

	Abse	ence	List							(	DEC Co	mputer	rs (Schv	weiz)			
	Emplo	oyee	Maurer,	Daniel			Rep	ort date						2014			
Worktime reporting			Year journal									O	E <mark>C Com</mark>	puters	s (Schv	veiz)	
			Employee	Maurer, Daniel					Repo	rt date		2	014				
									Printi	ng date		1	0/12/201	14			
	Mau Vac		/	Month overview					D					OEC	Compu	ters (So	chweiz)
	Ove			Employee	Maurer, D	aniel					Repo	rt date		Dece	mber 20	14	
	Abs										Printi	ng date			2/2014		
	Feie Feri		Description								Page			1/1			
	Feri		Work														
			Target time														
Ļ			Presence	Work			Efforts					Account	s				
			Absence	Description	– Dui	ration	Descripti	ion		Du	ration	Descripti	ion			Dec	±
			Feierta	Presence		10.00	Total				10.00	Overtime	Э			82.40	+2446.00
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				Target time		64.00		Not ch	argeable		0.00						
Dut of the box			Accounts				Efficienc	v	Trip		0.00						
eporting in worktime	ح		Overtime					1			100.00						
nanagement makes i			Vacation														
	11																
easy to control your			Efforts	Year journal	_												
personnel labor hours	S		Total	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2014
			Objects	Presence			5,50				56.02	89.27	64.00	65.70	152.92	10.00	443.40
		_		Efforts	8.00		19.00	11.00		99.75	255.75	122.77	55.00	65.70	152.92	10.00	799.88

345%

Efficiency



137%

86%

100%

93%

100%

175%

436%

# **Covered use cases / example**





Service Management



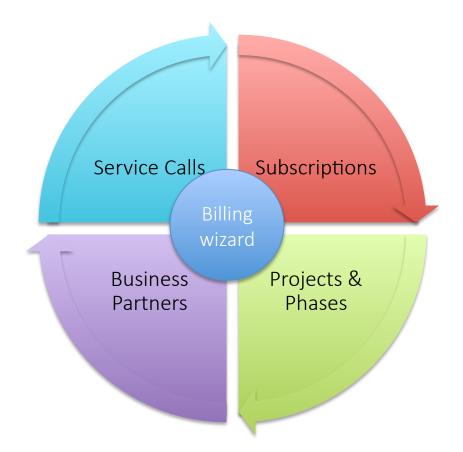
Worktime Management





# **Invoice processing (1)**





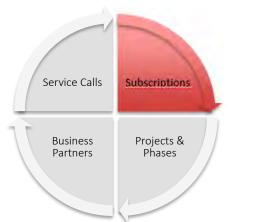
With coresuite time you can automate and streamline your billing processes.

With an easy to use and customizable billing wizard you can create AR Invoices where times, material, expenses are recorded (Service Call, Business Partners, Project & Phases).

With the subscription feature you can create complex recurring AR Invoices.



# **Invoice processing (2)**



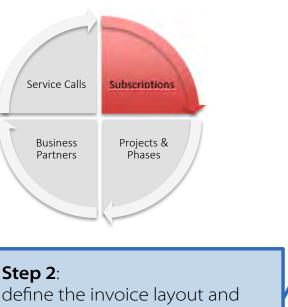
Subscription invoicing is covering more complex scenarios where recurring invoices get applied (SLA, Maintenance Invoices, Software-License-Invoicing, contract invoicing etc.).

**Step 1**: define invoice frequency

ame ontact Employee	C100006 tuck-tuck Francesco Cavalli		Time F	e Contract Project	Default	¥	13	
ustomer Ref. Num ubject	SLA-Agreement - Fixprice		Catego Status		Open			
Period Item	s Logistic Accounting	S	ervice Calls	Invoice Lines	Plan Temp	olates		
First date	28.10.14	1			UserField1		-	
Last date		10	No end dat	te .	UserField2			
Payment frequence	v				UserField3			
Every	1 Month	*			UserField4		1	
On	1 *				UserField5 UserField6		L	
	<ul> <li>in advance</li> <li>pro rata</li> <li>Generate single invoice</li> </ul>				UserField7 UserField8 UserField9			
Sales Person	Default	*			Channel Pa	rtner		
	1						- 🗌 User(	CheckBox1
emarks						Total		700.00



# **Invoice processing (3)**



Step 2:
define the invoice layout and
content for each recurring
period.

Also sub-period invoice-lines (start and end date) are possible.

am oni	omer e tact Emple omer Ref.	oyee Fra Num	:k-tuck ancesco Caval	li 🔹	Ser Tim	mber vice Contra e Project egory tus	act	Defai Oper		-			
ubj	ect Period	Items	A-Agreement Logistic	- Fixprice Accounting	Service Call	s Invoi	ice Lines	P	Van Templates	_			
	Code	Item Code	Description		Quantity	Unit Price	Discour	nt %	Price after discount	Total	Start Date	End Date	It.,,
	11	LB0001	SLA-Fixprice		1.00	500.00	24.00		380.00	380.00	1		
	12	📫 LB0001	SLA-Option	for Reaction time	1.00	200.00	28.75		142.50	142.50	02.10.14	31,12,15	
							-						
							-						
												1	
			-							-			
					_					-			
										-			
									Target D	oc Type	Items		
em	arks								Total		522.5		



# **Invoice processing (4)**



#### Step 3:

Select period you want to bill and process your subscription AR Invoice through the billing wizard.

	e posting cri	teria					iaterial ar ant to bil			Document ov execute billin		and	
Effort selecti	on			_									
Source Doc	uments					Bus	iness Partn	ers					
Selection		So	urce				Card Code			Card Name			
	Time Project	s	the Part			*		2					
	Service Call						100006	tuck-tuck	¢				
	Subscription	5											
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Project	status												
Service	e call status	All		7			1			111-			
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# **Invoice processing (5)**





The billing process for the object Project is already described in the following chapter.

Click on the chapter to have closer look.





# **Invoice processing (6)**





Business Partner Invoicing takes place for use cases where no Sales Order is needed. Usually in a B2C environment. Example:

- Doctor visits
- Lawyer visits
- Psychiatrists visits

#### Step 1:

Record time, material or expenses directly on the business partner master data

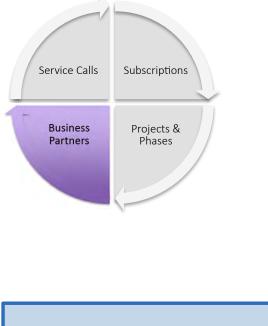
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# **Invoice processing (7)**

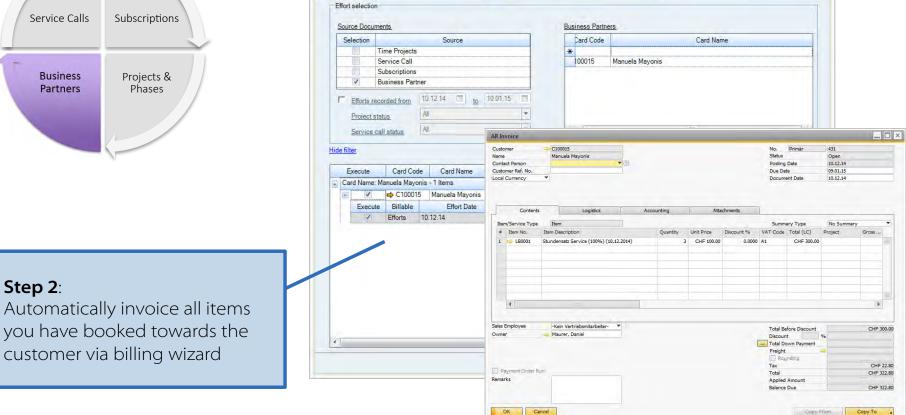
**Billing Wizard V2** 

Define posting criteria



customer via billing wizard

Step 2:



2 Select efforts, material expenses you want to bill

Select efforts, material and





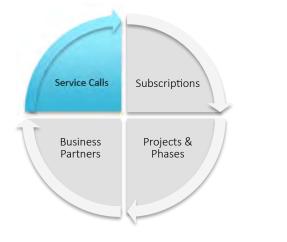
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3 Document overview and execute billing

execute billing

# **Invoice processing (8)**





The billing process for the object Service Call is already described in the following chapter.

Click on the chapter to have closer look.





# **Integrated Products**

Coresuite time comes with a **public API** that enables the synchronization of existing satellite systems (eg. external time recording tools or similar solutions) to SAP Bussness One. Look into: <u>external link</u> for more details.

- Coresuite Mobile Service
- Coresuite Country Package
- Coresuite Resource Planner
- Booking Wizard
- Enprise
- WorkOne
- Zendesk

These products from different vendors are already fully integrated with coresuite time.

Contact <u>sales@coresystems.ch</u> to learn more about these integrations.



# **ROI Calculation**

Calculating the return on investment (ROI) depends on several factors linked to the proposed solution and the parameters of the company. To calculate the ROI, the solution and the structure already in place must first be BENCHMARKED, and the most relevant indicators to evaluate the ROI need to be prepared. ROI calculation of coresuite time you can do on several factors:

- Considerable acceleration of invoice processing
- Shortening of the processing cycle and procedures
- Optimization of invoice management, unaffected by employee performance
- Optimization of service and project management
- Elimination of errors resulting from manual inputting



#### Example



- \* Experience from existing projects and customer statements
- \*\* The default cost of \$38.77 is provided through Aberdeen Group research. If you do not want to use this default and know what the current costs for your organization are to process an invoice you can your own values.



# **Additional Information**



Official Landing Page

http://coresystems.ch/en/products/sap-solutions/coresuite-time/

Partner Portal – coresuite time

https://helpdesk.coresystems.ch/forums/20263066-coresuite-time

Documentation – coresuite time

http://helpfiles.coresystems.ch/help/time/time\_EN.pdf



# **Contacts of our Sales Team**



Mila Nussbaumer Sales Manager Partner Channel EMEA & Asia Pacific mila.nussbaumer@coresystems.ch



David Emmenegger Head of Partner Channel david.emmenegger@coresystems.ch



Fabienne Schuler Sales Manager Partner Channel EMEA fabienne.schuler@coresystems.ch



Arti Sahgal General Manager USA Inc. arti.sahgal@coresystems.ch



Lucas Hubacher General Manager Brasil Iucas.hubacher@coresystems.ch



William Burgos General Manager LATAM william.burgos@coresystems.ch



Craig Blumberg General Manager UK & Africa craig.blumberg@coresystems.ch

# T +41 56 500 22 22 E sales@coresystems.ch

