**Woolsington Parish Council**

Minutes of the annual meeting of Woolsington Parish Council

held in The Gala Field on Wednesday 8 May 2019

Present: Councillor G.Pattison (Chairman)

Councillors J. Couchman, B. Hunter, J. Littleton, L. McGinness,

G. Pendleton, J. Robinson and J. Sabarre

In attendance: I Humphries - Clerk

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| **1.**  **2.**  **3.**  **4.**  **5.**  **6.**  **7.**  **8.**  **9.**  **10.**  **11.**  **12.** | **Apologies for absence**  Apologies for absence were received from Councillor L Kennedy, S Pattison and A Thomas.  **Appointment of Chair**  Resolved that: Councillor G Pattison be appointed  Chair of the Parish Council for the  Ensuing municipal year  **Appointment of Vice Chair**  Resolved that: Councillor L Kennedy be appointed  Vice Chair of the Parish Council for  the ensuing municipal year.  **Appointment of representatives on other bodies**  Resolved that: the following appointment be made -  Newcastle Airport Consultative  Committee – Councillor J Robinson  **Appointment of ward representatives to deal with planning matters**  Following discussion, it was agreed that Councillor Couchman monitor planning applications and circulate to members for comment if appropriate to their parish ward.  **Authority to sign cheques and transfer monies between accounts**  Resolved that: (a) the Chair and Vice-Chair be authorised  to sign cheques drawn on the Council’s  accounts and in either’s absence, the Clerk.  (b) The Clerk be authorised to transfer monies  between accounts held in the name of  Woolsington Parish Council.  **Minutes**  The minutes of the meeting of the Parish Council held on 13 March 2019 were confirmed as a correct record, subject to minute 54 being amended to read Cheviot School rather than Farne School.  **Woolsington Parish Area Biodiversity Plan**  Members received an up-date report from councillor Littleton, noting the problems associated with the bid made to Banks. It was agreed that the Parish Council underwrite the £10,000 for the purchase of bulbs in the expectation of the funding being received from Banks.  Members were pleased with the progress being made and with the school’s involvement.  **Neighbourhood Plan**  Councillor Sabarre gave a brief presentation of the website, flyers and questionnaire. There was also discussion regarding where printed questionnaire forms would be provided and returned to  **Communication**  Members indicated how they would prefer to receive meetings papers from the Clerk.  **Accounts for Payment**  Approval was given to the following payments –  £  City Council grounds maintenance 1,308.00  Room hire 50.00  HMRC Tax liability May & June 130.40  Clerk Salary April & May 522.94  CI Accountancy payroll fees 306.00  DGA LTD Website fees 163.00  **Date of next meeting**  Members agreed that the next meeting of the Parish Council would be held at the Gala Field Community Centre, on Wednesday 10 June 2019 at 7.00pm.  Chairman …………………….  Date ……………………. |