**Woolsington Parish Council**

Minutes of a meeting of Woolsington Parish Council

held in The Gala Field on Wednesday 13 November 2019

Present: Councillor G.Pattison (Chairman)

Councillors J. Littleton, G. Pendleton, J. Robinson, J. Sabarre, A. Thomas

and L Wright.

In attendance: I Humphries - Clerk

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| **32.**  **33.**  **34.**  **35.**  **36.**  **37.**  **38.**  **39.**  **40.**  **41.**  **42.** | **Apologies for absence**  Apologies for absence were received from Councillors Couchman, Hunter, Kennedy, McGuiness and S Pattison  **Minutes**  The minutes of the meeting of the Parish Council held on 11 September 2019 were confirmed as a correct record.  **Woolsington Parish Area Biodiversity Plan**  Members received a progress setting out achievements for 2019/20 and plans for 2020/21. Members were advised that a good working relationship with the Head Gardener of Sovereign Lodge had been achieved whereby he would maintain the area outside the Lodge and help take the scheme forward.  Councillor Littleton outlined arrangements for the planting of a tree in recognition of the great works for the community undertaken by Archie Cook. The ceremony was planned for 6th December. The cost of the Oak tree was £110 plus VAT.  **Neighbourhood Plan**  Councillor Sabarre reported on initial findings from the survey, advising members of a good response from the website survey with 542 visitors to the site.  Initial findings indicated high levels of support for the environment, infrastructure and community services. The next step was to incorporate the findings of the paper based survey into the final report. A smaller, more user-friendly survey was proposed to take the Plan forward in the new year, which would the lead to an Action Plan being developed.  **Financial Forecast**  The Clerk provided a financial statement based on the discussion at the previous meeting to enable members to set an appropriate precept.  It was Resolved: That the Precept for the financial year 2020/2021 be set at £20,000  **Planning Matters**  Members considered a proposed procedure for the consideration of planning applications. Members agreed that the procedure was a good way to move forward and ensure planning matters were dealt with in an appropriate manner and timescale.  **Resignation of the Clerk**  The Chair read out a letter of resignation of the Clerk. The Clerk explained the pressures of his day-job resulting in him having to step down from the role. He undertook to support the Parish Council while a replacement was found and appointed.  **Correspondence**  Letters of thanks were received from WRA Bank Foot and the schools in respect of grants issued. A request for a grant towards the cost of transport to the Christmas Eve Pantomime was received from Callerton TARA. Members agreed to a grant of £220.00  **Reports of representatives on other bodies**  Members agreed to invite representatives of Newcastle International Airport to a future meeting of the Parish Council to discuss their Master Plan as it had significant implications for the surrounding area.  **Accounts for Payment**  Approval was given to the following payments –  £  Clerk Salary October/November 522.94  NCAT Room Hire 50.00  J Littleton Bulbs 224.86  **Date of next meeting**  The next meeting was scheduled for Wednesday 8 January 2020 at the Gala Field Community Centre at 7.00pm.    Chairman …………………….  Date ……………………. |
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