REPUBLIC OF THE PHILIPPINES )

CITY AND PROVINCE OF \_\_\_\_\_\_ ) S.S.

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**AFFIDAVIT OF LOSS**

 I, **JUAN DELA CRUZ**,of legal age, Filipino and a resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Philippines, after having been duly sworn to in accordance with law, do hereby depose and say that:

1. I am the keeper of the original Sales Invoice with number \_\_\_\_\_\_, issued in the account of \_\_\_\_\_\_\_\_\_\_\_\_ Inc, \_\_\_\_\_\_ City, issued by \_\_\_\_\_\_\_ Corporation, \_\_\_\_\_\_\_\_\_\_\_ City, last April 23, 2019, in the amount of Eight Thousand Four Hundred Sixty Pesos (P8,460.00);
2. I have usually kept the same document inside my cabinet at the office including my other important documents;
3. Few months ago, I noticed that the above-mentioned original Sales Invoice was nowhere to be found;
4. However, I did not really mind it because I still have in my possession machine copies of the said document;
5. Later, however, I was required by the office to submit the original copy of the abovementioned Sales Invoice;
6. I tried to look for the same from the usual places where I would place my other important documents, but despite my efforts of finding the original Sales Invoices, my search for it and my hopes of finding the same proved futile;
7. Because of this, I declared the same to be lost and cannot be found;
8. I am executing this Affidavit in order to attest to the truth of the foregoing facts and for other legal purpose(s) this may serve best.

 IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_ City, Philippines.

**JUAN DELA CRUZ**

*Affiant*

The affiant whose name and personal circumstances are stated above, personally appeared before me this \_\_\_\_\_\_\_\_\_\_ in the City of Iloilo, Philippines, presented the foregoing affidavit, signed the same in my presence and affirmed under oath to the correctness of the contents or allegations of the same.

 The affiant was identified by competent evidence of identity, namely a **UMID CRN – XXXXXXX** bearing her photograph and signature.

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