

NANAIMO PICKLEBALL CLUB

POLICY DEVELOPMENT POLICY

1. POLICY STATEMENT

The purpose of this policy is to establish guidelines with respect to the development, modification and implementation of Nanaimo Pickleball Club policies.

2. CONTEXT/BACKGROUND

Nanaimo Pickleball Club policies are generally developed from a Club view but may have provincial inferences.

3. APPLICATION

This policy shall apply to all Nanaimo Pickleball Club policy development and implementation.

4. ROLES / RESPONSIBILITIES

Development of Nanaimo Pickleball Club policies is generally within the purview of the Nanaimo Pickleball Club. Policy requirements may come via various government directives, Pickleball BC or other Clubs or self-awareness.

Nanaimo Pickleball Club will develop policies wherever possible fitting within the form and purview of this Policy. Individual members or Pickleball BC may be asked for input as required.

The Nanaimo Pickleball Club Board shall, by majority vote, exercise final approval and implementation of all Nanaimo Pickleball Club new or modified policies.

5. IMPLEMENTATION

On instigation of a policy development project one of the first tasks shall be consideration of the collaboration and implementation reach out. There is no standard or 'must follow' other than a plan needs to be in place at the start of a policy development project.

Suggested timelines for a policy development project:

- Initial work prior to first Board draft copy = 1 months
- Board review period = 1 week
- Edit draft and assimilate feedback into policy wording = 3 weeks
- Final Board review period = 1 week
- Final copy complete = 1 week
- Board approval = 4 weeks

It is recognized that for various reasons the timeline for a particular policy may be accelerated or extended. In particular simple modifications or corrections are not expected to be time consuming. Documentation should be maintained to validate the timeline decision.

6. RESULTS

This development and implementation plan should be consulted when considering a policy modification or development (new) task.

7. COMING INTO FORCE

This policy shall come into force May xx, 2023.