

NPC Exec Meeting Agenda – Wednesday June 14th, 2023

Purpose of the Meeting: Monthly Exec meeting

The meeting was called to Order: Wednesday June 14th, 2023, at 7:05 PM.

Present: Deb M, Caron U, Gary R, Ruth D, Harvey H, John E

Regrets: Murray S, Monte N, Lyle E, Wayne O

1) DEB M CALLED THE MEETING TO ORDER, – We reconfirmed that we had a quorum so the meeting proceeded.

Deb M welcomed the NPC exec in attendance and thanked them for joining the meeting.

2) MINUTES OF PREVIOUS MEETING:

Moved by John E and seconded by Caron U that the minutes of the [May 10, 2023](#), meeting be adopted as circulated. Motion Passed.

3) CORRESPONDENCE: MONTE N

Inquiries 2-3 times a week regarding new members, assessment and guest membership.

CHEK News - Deb

Just reminded executives that people are wanting to know our opinions and if we support the time closures of Beaufort - please do not comment on any issues.

This is a City issue - we do not need to get involved with players or media.

4) TREASURER'S REPORT: LYLE

Ruth was able to go over the information provided by Lyle.

- **Please See Attachments**

Membership

- **Please See Attachments**

CourtReserve

- Nothing to report

Pickleball Brackets

- **Please See Attachments**

PCO Memberships

- Nothing to report.

Ratings Committee

- Nothing to report.

Facebook

- We have a new volunteer Mary Newman who will take over the Facebook page maintenance.

- Wayne will reach out to Mary and will, in future, forward relevant items to her for posting on Facebook.

• **Update. Wayne and Mary have made contact, Wayne has posted to Facebook and will work with Mary to provide her with updates and will help her post if necessary**

5). SUBCOMMITTEE REPORTS:

A. Court Director: Gary R

- Gary contacted Island ConnectEd School for facility rental for the novices. He has not yet received a response. The earliest rental would be September.
- Scoring for Novice brackets will remain at regular scoring/untimed games. Saturday rec. courts for Novice could go to rally scoring
- Cancelled **Thursday** session;
- Cancelled **Sunday** session;
- Tuesday afternoon session started **June 6**;
- Tuesday evening session started **June 6**; It has been well received.
- second Novice court created for Tu. eve. session;
- Friday evening session starts **June 16**;
- M, W & Sa sessions remain viable;
- Mexican Madness Tournament date under review; We can't get dates for September or October under July.
- Facility Fall/Winter Requests are ready to be submitted:
- CR and website Tournament pages updated;
- Coordinators asked to group courts by rating when they are coordinating more than one Novice Brackets court;
- Was interviewed for an article about Pickleball for Mount Benson Neighbours, a neighbourhood newsletter;
- Article - https://mail.google.com/mail/u/0?ui=2&ik=acb1625c73&attid=0.1&permmsgid=msg-f:1766877919463708934&th=1885361b3f1d9906&view=att&disp=safe&realattid=f_li390pbe0

Action Item: John E to set up a meeting inclusive of Gary R, Caron U, Deb M, and Murray S

i. Assigned to: John E

• ii. Delivery Date: Prior – **Within the next two weeks**

• **Update:** Meeting was called on **May 24**, 2023 - the following suggestions were discussed,

Re: Fall/Winter Sessions:

Monday - Regular play - with one court dedicated to **specific** level of Novice, 10-12:30

Wednesday - Regular play - with one/two courts dedicated to **specific** level of Novice, 10-12:30

Thursday - (Brackets) for 3.0 plus, 1-3:30

Sa. (two gyms) - one gym dedicated to novice play - second gym dedicated to league play. 3-5:30

Sunday (Advanced) - courts dedicated to 4.0+ players - then open to 3.5+ players - focus on providing 4.0 play, 2-4:30

Tu. & Fr.. early morning (8-10:30) and two evenings (6-8:30) session - Regular play - with one/two courts dedicated to **specific** level of Novice

Specific Level refers to (2.0 - 2.49) or (2.5 - 2.99)

Other sessions will be provided as needed and available.

One off plays to be discussed by group once a list is provided to Gary by the Parks and Recreation Facility.

B. City Liaison: Wayne O., Lyle E., Dave E., Caron U

We received a letter from the city stating that as of next week they will be posting new signage at the Beaufort courts:

Quiet evenings

Starting the week commencing [Monday June 12](#) the courts will be closed at 3pm on Wednesdays and Sundays to facilitate some quiet time in the surrounding neighborhood. On all other days the courts will be open 8am to 8pm.

Music not permitted

Starting the week commencing [Monday June 12](#) Court Users are asked not to operate any stereophonic equipment at the courts.

We recognize that we will need to find longer-term solutions which could mean the construction of more Pickleball Courts at a suitable, non-residential, location. This type and size of project will take planning, funding and Council approval. We are at the very early stages of this work.

C. Club Ratings: Lyle E., Deb M., Gary R.

- Nothing to Report at this time

D. Software Managers: Lyle E., Gary R., Harvey H., Wayne O., Ruth D
CourtReserve

- Nothing To Report at this time.

E. Youth Program: Harvey H., Deb M.

- Nothing to Report at this time

F. Play Session Director: John E., Gary R., Caron U., Deb M

Meeting to be set for early July to establish type of sessions to be offered in the fall.

Action: Send out a meeting invite to all exec so they can participate in the programming discussion.

Assigned to: John E

Delivery Date: Before next meeting

Completed - to be continued in September for one off sessions and play dates.

G. New Member Liaison: John E, Murray S

Looking for interim person to manage the New members for the summer as Murray has taken a leave of absence. Gary will fill in for Murray doing the novices and John will continue with the 3.0 and above members.

H. Training Director: Caron U., John E.

We have completed 3 sessions recently of orientation - there are still names coming in for the possibility of more sessions - pending in June/July. Caron is trying to set up a new orientation June 28 or 29th at Beaufort or possibly at Oliver Woods.

6) OLD BUSINESS

a. Website Update - the website needs to be updated - we need two volunteers to go through website and make suggestions to update

Action:- Review entire website and update as necessary

Assigned to: Wayne O, Lyle E, Monte N

Delivery Date: By End of May - Outstanding- with going away for a month, I simply did not get to this, my regrets, I will undertake to pick this up in July

b. Coordinators Kits - proposal that we make kits for each coordinator (balls, sanitizer, timer clock, set of designated round robins to be used)

we would meet with all coordinators early September to discuss format to be used during play
- more structure given to coordinators

- easier for membership to follow if we are all doing the same.

Deb asked if anyone was opposed to this group spending a bit of monies to complete the kits - Deb and Caron will inform the Executive of monies spent.

Action: make coordinator kits

Assigned to: Deb M, Caron U

Delivery Date: Kits will be ready and prepared for a meeting for Gary when he meets with all coordinators in late August.

- We talked about a first aid kit if someone is injured. Was stated that the equipment room has a first aid kit if needed.

c. Apparel - it seems like a good time to think about club apparel - sell at our tournament/take orders from the club.

Action: To seek out dealers and decide on new apparel as well as look into a new logo for the club.

Assigned to: Monte, Ruth, Deb

Delivery Date: To report back to the Executive by next meeting or sooner.

Monte has contacted Senini Graphics. They have produced a logo which we have asked for changes on.

We are waiting on second so we can present to membership to see if a new logo will be accepted.

Once the logo is decided (new or old) we will move forward with apparel...

d. Action: Coordinate Exec Members Name Tags

Assigned to: Murray S.

Delivery Date: Murray will get some quotes and timelines about ordering for our next meeting.

Still in progress

Cutting Edge in Parksville is the supplier we used in the past. Comox uses the same supplier and charges

members \$15 if they want a name tag. If we are close to a new logo it would make sense to incorporate that onto the nametags

or use our old one. Price of name tags are \$7.99 each and \$2.25 each for the magnetic backing.

Aluminum face plates rather

than the plastic we used in the past. Aluminum is thinner/lighter - may be more secure on clothing?

e. Action: Lyle to send out current version of updated policies to all executive members.

Members to review and revert with suggested changes by [May 24th](#).

Assigned to: Lyle E to send out and Exec to respond.

Delivery Date: By [May 24th](#)

This action had been put on hold as the provinces of Canada were not in agreement with PCO policies - vote being taken to move forward.

- The PCO SGM was held [June 6/23](#). The sole purpose of the meeting was a Bylaw ratification vote.
The results of the vote are:
 - In favour - 188
 - Opposed - 2644
 - Abstained - 1

The motion was defeated with just 6.6% of the votes cast being in favour (66.7% in favour was required for the motion to pass).

We must soon restart the process. When we (all Provinces working together) retool a

committee we hope to engage you earlier and more frequently. Until then be assured there is wide spread support for bylaw revision, such is needed for many reasons and by using much of the work and progress of the last 24 months we do envision success is possible.

7) NEW BUSINESS ITEMS:

A) Ball Machine (Murray) - has only been used once since Murray took over from Cecil.

B) Tournament Directors report/update for upcoming Tournament – Caron

There is very few spots left open for the tournament and there are waiting lists for some events.

Volunteers and Roles to be discussed

Technology and support - Gary

8) ADJOURNMENT:

As there was no further business the meeting adjourned at 7:50 PM. The next meeting will be Wednesday, [July 12th](#) at 7 PM via Zoom.