

NPB Exec Meeting Minutes – Tuesday December 13th, 2022

Purpose of the Meeting: Monthly Exec meeting

The meeting was called to Order: Tuesday December 13th, 2022, at 7:02 PM. The meeting was a virtual meeting using an application called Zoom.

Present: Deb M., John E., Gary R., Susan M., Caron U., Harvey H., Anna E.

Regrets: Wayne O., Lyle E., Cec B.W.

1) DEB M CHAIRED THE MEETING – WE RECONFIRMED THAT WE HAD A QUORUM SO THE MEETING PROCEEDED

2) MINUTES OF PREVIOUS MEETING:

Moved by John E. and seconded by Anna E. by that the minutes of the November 8, 2022 meeting be adopted as circulated. Motion Passed.

2) CORRESPONDENCE: SUSAN M

Reminder: that Oliver Woods gym floors are being refinished December 27 – 31, 2022 gym bookings cancelled during this time.

Membership should be informed... A second message will go out to inform the membership.

3) TREASURERS REPORT: LYLE

Results for the Month of November 2022

- Revenue of \$3,295.94 is made up of play session revenue of \$3,146.61, membership fees of \$126.00 and bank interest and PB machine rental of \$23.31 There was a one day rental of the PB machine in November.
- Expenses in the month were \$3,225.44
 - The OW gym rental was \$2,450.81 and tournament expenses were \$280.09 for gym rental for the 90-minute December Indoor tournament.
 - Fees of \$77.91 in the month were for CourtReserve, PBB and Banking Fees.
 - Major purchases of \$416.63 were for a leaf blower for use at the outdoor courts.
- Net Profit for the month was \$70.50.

Results for the 7 months ended November 30, 2022

- Revenue of \$30,062.95 included \$14,315.77 in tournament fees, \$14,201.42 for play sessions, membership fees of \$1,343.50, training revenue of \$120.00 and other income of \$82.26
- Expenses for the period were \$28,656.05 which is mainly for Tournament expenses of \$13,826.50, OW gym rentals of \$13,082.44. Balls and supplies amounted to \$615

and was \$315 for balls and \$300 for retiring director gift cards. Costs for our CourtReserve, PBB and Banking Fees were \$642.85. Training costs were \$72.63 and a leaf blower for use at outdoor courts was purchased for \$416.63

- Net Profit for the 7-month period was \$1,406.90
 - Tournament Status:
 - Charity Tournament – Total revenue of \$6,432.04, expenses \$32.04 and donation to UkraineAid \$6,400 Profit =\$0
 - Indoor Tournament – Total Revenue \$4,332.79, Expenses \$4,724.89, Net Loss (\$392.10).
 - Mexican Madness – Total Revenue \$2,522.06, Expenses \$1,360.60, Profit \$1,161.46.
 - 90 Minute Outdoor Tournament (Beaufort Park) – Total Revenue \$1,000.35, Expenses \$1,000.35, Profit \$0
 - 90 Minute Indoor Tournament (Oliver Woods) – Total Revenue \$0.00, Expenses \$280.09, Net Loss \$280.09 (In Progress)
- Cash in the bank is \$22,159.04 and cash in Stripe was \$913.48 for total cash of \$23,072.52

Membership Fees for 2023

- Memberships for 2023 will open on December 1.
 - New members joining the Club as of December 1 will be charged \$25. The membership is valid from December 1, 2022 until December 31, 2023.
 - The membership fees for Renewing members is \$8.50 until December 31 and then goes to \$25 on January 1 2023.
 - Pickleball Canada and Pickleball BC memberships will have to be renewed before January 1 2023 to remain as an active member of the Club.
- A notice will need to go out to all members prior to December 1 to remind them of the 2023 membership renewal.

Membership

- Members in good standing increased by 11 in October. See the breakdown for memberships below:

Membership:	
Members in Good Standing	232
Members Suspended - not current PCO/PBBC Members	1
Subtotal	233

Members Suspended - Membership fees not paid in full	0
Total	233
Active Guest Memberships	0

Court Reserve

- Nothing to report.

PCO Memberships

- Renewals for PCO and PBBC have started. A few members of the Club have renewed with the Club but have not renewed with PCO/PBBC. I will send them out a reminder later in December when they memberships will expire.

Agenda Action items:

- Notice of membership renewal was sent out in November Newsletter and in the latest December Newsletter.
- Motion to amend the bylaws has been forwarded to Deb to be included in the material to send out to members for the AGM at least 30 days prior to the meeting.
- I have received confirmation from Oliver Woods regarding the July 15/16 tournament dates and the gyms and rooms have been reserved.

Moved by Gary R. and seconded by Caron U. that the financial report as presented by Lyle E. adopted as presented. Motion Passed.

4). SUBCOMMITTEE REPORTS:

A. Court Director: Gary R

- Three f/t Coordinators; 9 Relief Coordinators; 2 RC temp. F/T - Patty Pedersen, Fridays, Dec. & Patty Tougas, Fridays Jan. through Mar.;
- RC training ongoing; Lyle is helping out
- New sessions ready for the new year:
 - Fridays, 6 - 8 pm, starting Jan. 13, Patty T., Coordinator;
 - Saturdays, 11:30 am - 1:30 pm, starting Jan. 14, John E., Coordinator;
- Recommend 2 additional sessions for the new year:
 - Thursdays, Gym 1, 1 - 3 or 3:30 pm; available for 10 weeks, Jan. 12 to Mar. 30, Feb. 2 and Mar. 2 excepted;

Action Item: Gary to send new session information to Deb and Lyle.

i. Assigned to: Gary

ii. Delivery Date: December 2022

- Spring/Summer 2023 Booking Requests:
 - Gary will book Mondays and Wednesdays, plus Saturdays, both gyms 11:30 am - 1:30 pm.
- Gary gave a summary of the booking procedure for District 68 schools. It is decided at this time to utilize OW until we require additional space which OW can not provide.

B. *City Liaison:* Wayne O., Lyle E., Dave E.

C. *Club Ratings:* Lyle E., Deb M., Gary R., John E.

D. *Software Managers:* Lyle E., Gary R., Harvey H., Wayne O.

E. *Youth Program:* Harvey H., Deb M.

Deb & Harvey met with Luke (teacher @ Aspengrove School) to discuss upcoming instruction of grade 10 students in January. Equipment and facilities were viewed. NPC will supply paddles, balls and portable nets if possible.

Sunday Oliver Woods Pickleball League-Harvey- Nov. League finished Sunday 27th. League was well attended but noted that teams with lower total club ratings had a tough time competing. New Sunday (Advanced League) and Saturday league (Intermediate League) will hopefully solve that problem.

Dec. League – signup is good. Teams will be made up.....

F. *Play Session Director:* John E., Gary R., Caron U., Cecil BW/Deb.

G. *New Member Liaison:* Cecil BW.

H. *Training Director:* Caron U., John E.

5)) OLD BUSINESS

Action Item: Revise bylaws to include new mission statement. Deb to send mission statement to Lyle who will revise the bylaws. Revised bylaws to be sent out to members at least 30 days prior to AGM for approval at AGM

- i. Assigned to: Deb M and Lyle E
- ii. Complete

Action Item: Unsubscribe from Pickleball Connect emails.

- i. Assigned to: Susan
- ii. Complete

Action Item: Notice to members regarding 2023 membership renewal will be included in the update that Deb will send out to members prior to December.

- i) Assigned to Deb M, Lyle E
- ii) Complete

Action Item: Gary will request from OW the following new time slots being 8-10:15 AM Fridays and 11:30 to 1:30 Saturdays. Contracts will be sent to Lyle for signing.

- i. Assigned to: Gary R
- ii. Complete

Action Item: Contact schools to see if courts gyms can be booked and which schools are available.

- i. Assigned to: Gary
- ii. Complete

Action Item: Ensure that new court dates (and coordinators) are recorded in CourtReserve and court dates and times are posted on the CourtReserve Home Page

- i. Assigned to: Gary
- ii. Delivery Date: January 2023

Action Item: Ensure that new court times are noted in the NPC newsletter

- i. Assigned to: Deb
- ii. Delivery Date: December 2022

Action Item: Set up an intro to pickleball at one of the new Tuesday sessions

- i. Assigned to: Caron
- ii. Delivery Date: December 2022

Action Item: Check with City in Fall - New Council - Development of Sports Hub

- i, Assigned to: Wayne O
- ii. Delivery Date: January 2023 – November Update - Relevant person is away on vacation and he will reach out when he returns in December

2023 Tournament -Date of July 15/16 have been confirmed and sent into the PB BC and PBCcalendar.

Lyle has suggested we meet asap to confirm information. (Needed for this meeting: Lyle, Caron, LeeAnne, Gary and Deb).

Suggest we meet by zoom - date to be set.

2. Jingle Ball Rock 90 minute tournament is booked for Dec 20th. Thank-you to the executive for stepping up - once we have teams assigned, we will be asking people to volunteer for specific jobs. Does anyone know a photographer???

3. Leaf Blower was purchased (thank-you to John E, charged and used already). Thanks again to Murray S for taking the lead on this...

4. RDN Area A Recreation Program Coordinator - Harvey and Deb attended a session in Area A - 16 people also attended that day's session - only a few people knew rules and how to play - quick demo of game given for attendees - played for two hours but would suggest some direction in the near future for this group. To date no contact from the director.

New Business Items:

Action Item: AGM format for new exec. members - writing of reports from directors of yearlong progress for membership

- i. Assigned to: All Executive Members
- ii. Delivery Date: Jan 12

- Pickleball Brackets - when beginners sign up for club - the difference between 2.0 and 2.5 and how it affects scores once they have played games...

do we need a descriptor in the sign up to help with deciding what level a beginner is at...

- Deaf /Hard of Hearing players - court time could be made available depending on filling of other sessions for assisting them to learn and play pickleball with the club.

Nanaimo Annual General Meeting

The Nanaimo Pickleball Club 2023 Annual General Meeting will be held on Saturday, January 28, 2023, at 3:00 PM via Zoom. Attached to this newsletter are the agenda items and the proposed revisions to change wording of the By-Laws. The Zoom invite will be sent out to all members January 28th by 9:00 AM

Action Item: Inclement Weather Decisions for OW Sessions – present best practice to other executive members for implementation

- i. Assigned to: Deb
- ii. Delivery Date: December 16

7) ADJOURNMENT:

As there was no further business the meeting adjourned at 8:04 PM. The next meeting will be Tuesday, January 10th at 7 PM.