

Join Pickleball Brackets – 3-part

Summary of Steps: (go to page 2 if you prefer more detailed instructions with screenshots)

Part 1: “Sign up” to Pickleball Brackets (set up basic profile) – if you have done this, skip to Part 2.

- Go to <https://www.pickleballbrackets.com>
- Click on *Sign Up* (top right-hand corner)
- Enter same email address you used on your Pickleball Canada membership
- Click on *Get Started*
- Fill in your first and last name - use same spelling as on your Pickleball Canada membership, set up a password and click on *Get Started*.
- Go to your email. Within your email, click on button “*CLICK HERE to VERIFY*”
- You will be taken back to Pickleball Brackets to continue your set up
- Fill in all required information (see detailed screen shots for more information on various sections)
- Click on *COMPLETE ACCOUNT SETUP*

Part 2: To link your profile to the Nanaimo Pickleball Club you have to “Become a Member” – if you have done this, skip to Part 3.

- Go to <https://www.pickleballbrackets.com> and login
- Click on *Clubs* (located in middle of the top row of options)
- Scroll to or do a Search for Nanaimo Pickleball Club (Small Blue magnifying glass left-hand side near top)
- Click on anywhere in the Nanaimo Pickleball Club box
- Click on *Become a Member*
- Click on *Complete Your Request*
- You are now done Part 2. Once accepted, you will be emailed when your profile is linked to your club (NPC).
- Before you start to ensure you have your PCO Number. You can get this from logging on to your PCO account. Go to www.pickleballcanada.org and do a “member lookup” (or login to your account) or emailing the club and we can provide it.
<mailto:nanaimopickleball@gmail.com>

Part 3: Review and add PCO# and other details to your profile (this can be done prior to being accepted).

- Go to <https://www.pickleballbrackets.com> and login OR if you are already logged in skip to next bullet.
- Click on the dropdown next to your name (located on right-hand side at the top)
- Click on *My Profile*
- Important to **fill in your Pickleball Canada membership number**
- Review all fields (not all fields were part of the basic profile setup and are optional, however you may want to consider filling them in)
- Scroll to top and click *Save Profile*

You should now have a Pickleball Brackets Profile and be a member of Nanaimo Pickleball Club within the Pickleball Brackets system. Thank-you!

For further assistance, see detailed instructions starting on page 2 or contact <mailto:nanaimopickleball@gmail.com>

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Detailed instructions with Screenshots:

Explanation:

Within the Pickleball Brackets system, you must do the “Become a member” steps to complete the process. Even though you are already a Nanaimo Pickleball Club member in the Pickleball Canada National System, (which is a separate system) you still need to go through the “Become a member” steps within Pickleball Brackets.

This is for all members who want to play in league or ladder play or register for tournaments and will be used to track your ratings. There is no fee to sign up in this system.

Part 1 – Sign Up

Go to

1. Click on Sign

2. Enter your email address and click on GET STARTED
Use the same email you used for Pickleball BC.

3. Fill in your first and last name, set up a password, and click on GET

4. Go to your email

5. Within your email, click on button “CLICK HERE to VERIFY”
You will be taken back to Pickleball Brackets to continue your set up

Step 1
Click the "Verify" button below

Step 2
Complete the form on the page you are sent to.

[CLICK HERE to VERIFY](#)

Once verified you can start using all of the Pickleball Brackets features.



Great! Almost done!

We just need a little more information from you.

[Basic information below.](#)

Additional information can be edited on your profile after your account is created.

6. Fill in all required information

First Name
Sylvia

Last Name
Ross

Email address
loran.home@sasktel.net

Date of Birth
Month: - Day: - Year: -

Gender
 Male Female

Cell Phone
Country Code: USA (+1) Area Code: Phone: -

Timezone
- Your Timezone -

Emergency Contact
Emergency Contact

Emergency Phone
Country Code: USA (+1) Area Code: Phone: -

Doubles Skill: Select Mix Doubles Skill: Select

Singles Skill: Select Skinny Singles Skill: Select

Address
Address 1

City: City Country: United States

State / Province / Region: - Select -

Zip / Postal: Zip

By signing up, I agree to PickleballBrackets.com's [terms of service](#), [privacy policy](#), and [DMCA policy](#).

COMPLETE ACCOUNT SETUP

7. Notes for filling in your Skill Rating information.... It is important that your self-assessed rating is as accurate as possible as it impacts the skill matching within PB brackets. The Club will input a Club rating which might be different than your self-assessed rating to ensure matches are equitable.

8. Click on dropdown and scroll up to choose Canada

7. Click on COMPLETE ACCOUNT SETUP

You now have an account with PickleballBrackets.com, HOWEVER, your account is not yet linked or associated with your club, Nanaimo Pickleball Club.



Click on LOGIN AGAIN to complete Part 2

Congratulations

Your signup to PickleballBrackets.com is complete.

This action does not register you for any events. You will need to go to an event details page and click the "Register" button.

CONTINUE

LOGIN AGAIN

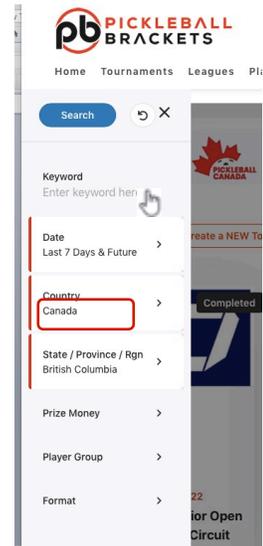
Part 2 – Link your profile to Nanaimo Pickleball Club

1.Login with email address and Password

2.Click on "Clubs"



3.Select "Canada", and "BC" then click on Search
4. Click on the NPC logo
5. Click on Become a Member



Nanaimo Pickleball Club

Tourney Count: 1

League Count: 2

7 members

Oliver Woods Community Centre

6000 Oliver Road
Nanaimo, British Columbia V9T 6G6
Canada

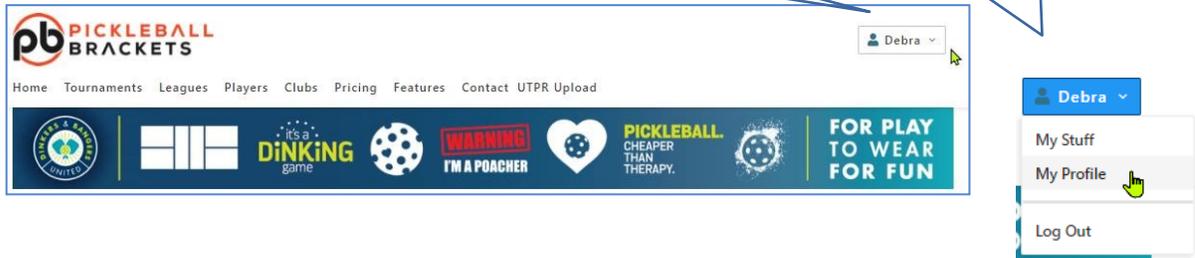
6.Click on Complete Your Request
7.You are now done Part 2. You will be emailed when your profile is linked to your club(NPC).

8.Before you start Part 3 ensure you have your PCO number. You will need it for the next part. You can get this from logging on to your PCO account www.pickleballcanada.org and do a member lookup or by emailing the Club or we can provide it.

Part 3 – Review and ensure you have your PCO number

1. Click on the dropdown arrow to the right of your

2. Click on My



3. Review all fields and add further information. Not all fields were available on the initial sign up screen.

- If you are **left-handed**, update the system default from right to left. See purple circle below.
- System default is yes to **Show Age to Public** – this is helpful to find partners in same age brackets for tournaments.

4. Be sure to fill in Your Pickleball Canada Membership Number (in section 5) – if you do not know your number you can go to www.pickleballcanada.org and do a "member lookup or login to your account."

5. Click on Save Profile when done all updates

Cancel Save Profile Password

1. Basic Info

EMAIL ADDRESS

FIRST NAME: Debra

LAST NAME: SUFFIX: ..

NICKNAME: Deb

PHONE NUMBER: COUNTRY: CAN (+1) AREA: 306 PHONE: CELL CARRIER: Receive in game text messages: No Gender: Female Male **Handed: Left Right**

HEIGHT: FEET: INCHES: BIRTH DATE: MONTH: DAY: YEAR: **Show Age to Public Yes** TIMEZONE: (GMT-06:00) Central Standard Time

2. Address

ADDRESS 1: ADDRESS 2: CITY: Regina COUNTRY: Canada STATE: Saskatchewan ZIP CODE:

3. Alt Address

ADDRESS 1: ADDRESS 2: CITY: COUNTRY: STATE: ZIP CODE:

4. Self Rating

DOUBLES: 2.5 MIX DOUBLES: 2.5 SINGLES: 2.5 SKINNY SINGLES: 2.5

5. Association Numbers

PICKLEBALL BRACKETS: 7168783D-567E-4624-9D10-7973C023F163 **PICKLEBALL CANADA #:** [Redacted] USA PICKLEBALL #: WORLD PICKLEBALL FEDERATION #:

6. Emergency Contact

NAME: PHONE NUMBER: COUNTRY: CAN (+1) AREA: 306 PHONE:

7. Profile Image

Allowed files: gif, png, jpeg, jpeg