



## **REQUEST FOR QUALIFICATIONS**

### **- WAHKIAKUM SAFE SCHOOLS SIDEWALK INITIATIVE -**

**RESPONSES MUST BE RECEIVED BY:**

**10:00 AM Thursday, May 11, 2023**

**VIA HAND-DELIVERY OR MAIL AT:**

**Town of Cathlamet  
375 2nd Street  
Cathlamet, Washington**

**OR VIA EMAIL TO:**

**[sarahc@townofcathlamet.com](mailto:sarahc@townofcathlamet.com)**

# TOWN OF CATHLAMET, WASHINGTON

## REQUEST FOR QUALIFICATIONS

### Wahkiakum Safe Schools Sidewalk Initiative Engineering Services

The Town of Cathlamet solicits interest from consulting firms with expertise in Civil and Structural Engineering Design. This agreement will be for approximately one (1) year in duration with the option for the Town of Cathlamet to extend it for additional time and money if necessary. Consultants will be considered for the following project. The Town of Cathlamet reserves the right to amend terms of this "Request for Qualifications" (RFQ) to circulate various agenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

### **PROJECT DESCRIPTION**

The work to be performed by the selected engineering firm consists of preliminary design, right-of-way work, right-of-way certification, all permitting, SEPA, and all other required environmental review, topographic survey, preparation of project cost estimate and specifications, final design services, bid period services and engineering services during construction. The major features of the project are as follows: construction of sidewalk improvements on the North side of South 3rd Street from Julius A. Wendt Elementary School to Wahkiakum High School Campus. The total length of sidewalk to be constructed is approximately 630 linear feet. This project has a zero percent UDBE goal. The major features of the project are as follows:

- Site demolition and disposal
- Erosion and sediment control
- Site grading, drainage, and stormwater design
- Approximately 630 linear feet of 6 ft. wide concrete sidewalk
- Concrete curbs
- Asphalt concrete pavement restoration
- Pavement markings.

The Town of Cathlamet reserves the right to retain the services of the successful firm(s) for any subsequent phases associated with this project.



Wahkiakum Safe Schools Sidewalk Initiative

So. 3rd Street Sidewalk Proposal

## **EVALUATION CRITERIA**

Submittals will be evaluated and ranked based on the following criteria:

1. Qualification of Proposed Project Manager
2. Qualifications/Expertise of Firm
3. Ability to meet schedule
4. Approach to project
5. Familiarity with WSDOT/FHWA standards
6. Past Performance/References

## **SUBMITTAL**

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and number of employees in each firm proposed to project.

Please submit FOUR copies of your Statement of Qualifications to: Town of Cathlamet 375 2nd Street, Cathlamet, WA 98612 (360) 795-3202, ATTN: Sarah Clark, Project Manager e-mail sarahc@townofcathlamet.com no later than 10:00 a.m. on Thursday May 11, 2023. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Sarah Clark, Project Manager, (360)795-3202.

## **AMERICANS WITH DISABILITIES ACT ADA INFORMATION**

The Town of Cathlamet in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Sarah Clark, Project Manager at sarahc@townofcathlamet.com or by calling (360)795-3202.

## **TITLE VI STATEMENT**

The Town of Cathlamet, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.