# 

# Vice-Chairperson (Committee)

## Role Description

To support the Chairman and to deputies for him/her when absent

## Commitment

Approximately 2 hours per week, and attending meetings at weekends and evening

Attendance at “Committee Meetings”

## Responsibilities

1. Provide leadership and direction for the club
2. Help ensure there is a Club development strategy and plan and that it is being executed against.
3. Support the decision making process for the benefit of the whole club including disciplinary matters.
4. Oversee the work of the Club Committee.
5. Chair meetings of the club in Chairman’s absence
6. Advocate of the football club for the local community.

## Constraints

1. None identified

## Accreditation Criteria

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DBS | Safeguarding  Children | First Aid | Club  Welfare | FA Level  1 | FA Level  2 | FA Youth  Module | Licenced  Coach | Other |
|  |  |  |  |  |  |  |  |  |