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# Kit Co-Ordinator (Committee)

## Role Description

To procure and maintain the kit for the club, driving value for money and re-­use where possible

## Commitment

Approximately 2 hours a week for 8 weeks (pre-­season) and approximately 2 hours a month during the season

## Responsibilities

1. To co-­ordinate the central purchase of all club kit and ensuring the best price for quality is achieved.
2. To get payments approved by the Treasurer.
3. To recycle and re-­use as much kit as possible.
4. To work closely with the kit supplier on club shop matters, and relaying dates to members when the club shop opens and closed
5. Distributes/collects kit to and from teams.
6. Undertakes annual inventory stock check with managers.
7. Keeps track and location of kits
8. Making sure all volunteers have the correct clothing to represent the club, depending on funds available.

## Constraints

1. None

## Accreditation Criteria

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| DBS | SafeguardingChildren | First Aid | ClubWelfare | FA Level1 | FA Level2 | FA YouthModule | LicencedCoach | Other |
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