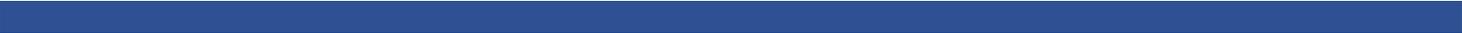




HR Support Ireland

**CORPORATE GOVERNANCE
REVIEW SERVICE PROPOSAL**



Roadmap to Future Proofing

Supporting your Corporate Governance Requirements

ABOUT US

HR Support Ireland provides a range of HR and Corporate Governance Consultancy Services, across the SME and Charity Sectors in Ireland.

STRATEGY

From deep internal audit against the Charities Governance Code, to basic review and assessment against the Compliance Record Form, we support client needs in line with their strategic requirements, ensuring robust conversations and documentation review before issuing recommendations and findings.

SUPPORT

Through our offer of bespoke HR and Corporate Governance Consultancy services, we can further support the design and implementation of key documentation required to meet compliance or where preferred, to go beyond compliance and into best practice.



Roadmap to Future Proofing

Our Process and Fees

OUR PROCESS

Before commencing project work, we will meet with our client to fully understand their needs, to agree scope of work and terms of reference, as well as timeline for delivery.

Typically, scope of work will involve an analysis of current systems against benchmark of best practice, as well as compliance obligations and requirements against the Charities Governance Code.

Depending on the package and Charity requirements, we will assess whether the six Principles set out in the Charities Governance Code are applied throughout operations and at board level. Data is then used to inform outcomes, recommendations, and findings where required.

OUR FEES

As a Charity, we know your funds are limited. We also understand that the method and approach to delivery of client requirements can differ substantially from one Charity to another. So we are more than happy to tweak our offering to best suit your needs while meeting your budget requirements.



Roadmap to Future Proofing

Packages On Offer

PACKAGE 1: INTERNAL AUDIT

In-depth internal audit against the Charities Governance Code, with identification of gaps, detailed findings and recommendations against compliance and best practice
€3,250 + VAT

PACKAGE 2: DETAILED REVIEW

Review against Charities Governance Compliance Record Form, with identification of gaps, detailed findings and recommendations for compliance and best practice
€1,250 + VAT

PACKAGE 3: STANDARD REVIEW

Review against Charities Governance Compliance Record Form with identification of gaps, basic findings and recommendations for compliance
€650 + VAT

ADDITIONAL REQUIREMENTS:

Additional support and services can be provided at an agreed fee per client requirements.

RESOURCES



Melissa Stone
Director

Melissa Stone has over 20 years' experience in Corporate Governance and HR Advisory and Consultancy Services, having worked in Ireland, the UK, Australia and America.

Qualified with a Bachelor of Business (HR), Master of Business Administration (MBA), and a Diploma in Employment Law, Melissa's qualifications and expertise span all areas of the HR and Governance remit.

With thorough knowledge of the Charities Governance Code and best practice operations to drive organisational success, Melissa can support client delivery from internal audit and review, through to design and implementation of key documentation and system changes where required.

This hands-on know-how and experience provides HR Support Ireland with intimate knowledge of the challenges faced by Charities across the Country today.

Melissa adopts a partnership approach to client relationships, ensuring input to the fullest extent from clients, as well as value and delivery as expected and required.

CONTACT

For further details contact Melissa Stone at
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or at **melissa@hrsupportireland.com**