

Newaygo County Medical Examiner's Office

Dr. Paul Wagner, D.O. PH 231-510-6205

FUNERAL HOME PROCEDURES

DEATH CERTIFICATE REQUESTS- Please send requests through the State of Michigan Electronic Death Registration(EDRS) to Dr. Paul Wagner

RECORDS REQUESTS & Supplementals - Please email: records@mmmeg.org

CREMATION PERMIT REQUESTS -Newaygo County policy is a \$50 permit fee. Fees are to be paid in advance as detailed below.

1. Primary Care Physician Death Certificates signed for Medical Examiner Cremation Permit Request:

a. Please Obtain Signature of Primary Care Physician on the Death Certificate

b. Please Pay Fee for Cremation Permit

i. Go to www.govpaynow.com, 1-888-604-7888, or visit the Treasurer's Office to prepay

ii. www.govpaynow.com PLC: a001ku

iii. Or What would you like to do? (Pay Permits) -- State? (Michigan) -- Agency? (Newaygo County Treasurer) -- Payment type? (Medical Examiner Fees/a001ku)

iv. Deceased Name, Funeral Home and Date of Death

v. Contact Name, Phone number, and email address

c. Please Use EDRS (Electronic Death Registration System)for the Official Cremation Permit Request to Dr. Paul Wagner.

d. Please Send Receipt of Payment with name of decedent to the Medical Examiner's office at main@mmmeg.org or fax 231-440-0806. Be sure to include your email address and fax number.

e. A cremation permit review will be conducted and requests fulfilled via EDRS. Our Policy is a 24hr turnaround period. Please call if you have an extenuating circumstance or email the Medical Examiner office main@mmmeg.org

2. Medical Examiner signed Death Certificates for Cremation Permit Requests:

a. All of section one above with the addition of including a request for a Death Certificate via EDRS (Electronic Death Registration System) for the Medical Examiner to complete and sign via EDRS.

Our staff is available to monitor this process on a continual basis. Please email or call with any and all questions.