

## Lake County Medical Examiner's Office

Mid Michigan Medical Examiner Group

[main@mmmeg.org](mailto:main@mmmeg.org)

231-510-6205

### **FUNERAL HOME PROCEDURES**

**DEATH CERTIFICATE REQUESTS**- Please send requests through the State of Michigan Electronic Death Registration (EDRS) to Dr. Paul Wagner

**RECORDS REQUESTS & Supplementals** - Please email: [records@mmmeg.org](mailto:records@mmmeg.org)

**CREMATION PERMIT REQUESTS** - Lake County policy is a \$50 permit fee. Fees are to be paid in advance as detailed below.

1. Primary Care Physician Death Certificates signed for Medical Examiner Cremation Permit Request:
  - a. Please Obtain Signature of Primary Care Physician on the Death Certificate
  - b. Please Pay Fee for Cremation Permit:
    - i. Please go to Lake County Website <http://www.lakecounty-michigan.com/> click on medical examiner then pay online for cremation permits or visit the Clerk's Office to Prepay. PLC: 7044 (Lake County Register of Deeds)
    - ii. Name of Deceased
    - iii. Payment Type (Cremation Permits)
    - iv. Cremation Permit Amount: \$50
    - vi. Payer Name, Address, Email and Phone Number
  - c. Please Use EDRS (Electronic Death Registration System) for the Official Cremation Permit Request to Dr. Paul Wagner
  - d. Please Send Receipt of Payment with name of decedent to the Medical Examiner's office at [main@mmmeg.org](mailto:main@mmmeg.org) or fax 231-440-0806. Be sure to include your email address and/or fax number.
  - e. A cremation permit review will be conducted and requests fulfilled via EDRS. Our Policy is a 24hr turnaround period. Please call if you have an extenuating circumstance or email the Medical Examiner office [main@mmmeg.org](mailto:main@mmmeg.org)
2. Medical Examiner signed Death Certificates for Cremation Permit Requests:
  - a. All of section one above with the addition of including a request for a Death Certificate via EDRS (Electronic Death Registration System) for the Medical Examiner to complete and sign via EDRS.