**First Unitarian Church of Lynchburg Executive Board Meeting Minutes**

December 8th, 2021

**Members Present:** Jim Barton, David Wilson, Courtney Sinha, Hannah Symonds, Finis Southworth, Stef Nicovich. (Rev. Terre attending Ex Officio)

**Call to Order**: 6:33 pm

**Check-in**

**Centering and Chalice Lighting**

**Minutes:**

**Minister's Report:** See Attached

**Treasurer's Report:** David moved to accept the treasurer's report, Courtney seconded.

**Business:**

* Finis presented a revised budget with about a $16k deficit. Budget meeting is December 12th
* Cleaning day at the church is Saturday December 11th. 10am to 1pm. Becky has a list of tasks. No food will be served.
* We talked about a new Minister search. For a start date of August '23, our application packet needs to be in Boston by October '22.
* Memberinfo distro list is defunct. Member-wide emails need to go through the Admin Office.
* Candice Fergerson is our new admin and is settling into her role, including joining a group of UU Admins.

Finis moved to approve the minutes and Stef seconded. Motion was unanimous.

Meeting adjourned 7:05 pm