

Long Beach Organic, Inc. Director Job Posting

Join Long Beach Organic, Inc!

Long Beach Organic, Inc. (LBO) is a community garden non-profit that currently operates nine community garden locations in the city of Long Beach, California. The organization's mission is to convert vacant urban lots into vibrant community gardens. LBO provides space for over 250 households to grow fruits and vegetables.

The organization strives to develop a community of people actively working toward a healthier and environmentally conscious lifestyle by providing educational opportunities and outreach to the residents of the city.

About the Position

This is a part-time position (20 hours/week) and reports to the Board of Directors. The Director will have overall strategic and operational responsibility for all community garden locations, existing programs, expansion and execution of our mission and goals. This position will often be the first point of contact for LBO and will advise on all aspects of communications with the goal of creating a stronger garden community.

This is a hybrid work opportunity and on-site work in our gardens will require being outdoors with exposure to all weather elements and often in full sun. This position works closely with materials that may cause allergic reactions, such as dust, soil, fertilizer, compost, pollen, plant materials, animals and insects. Ability to lift and move heavy objects and climb a ladder is helpful but not required.

Compensation and Benefits

The compensation for this position is \$32.00 - \$35.00 per hour. This position is eligible for the following benefits:

- Mileage reimbursement
- Paid sick leave – 3 days/year

Essential Position Responsibilities

- Maintenance and management of organic garden locations.
- Actively manage risk and compliance items for insurance, organizational and maintenance needs.
- Complete regularly scheduled on site garden location inspection.
- Manage Long Beach Organic's internship program.
- Oversee regularly scheduled garden work parties.
- Effectively use existing operating and record keeping systems to track garden and organizational progress.
- Ensure ongoing adherence and success of existing garden rules and guidelines.
- Prepare monthly progress and status reports for Board of Directors.
- Attend regularly scheduled board meetings and additional meetings as needed.
- Oversee educational presentations.

- Assist with new garden implementation and construction.
- Other responsibilities as assigned.

Qualifications

- Organic gardening experience required.
- Must be familiar with and able to use garden tools and equipment.
- Effectively communicate with board of directors, gardeners, volunteers, interns, vendors, contractors, local government agencies, and others as needed.
- Able to supervise volunteers and meet deadlines.
- Strong written and verbal communication skills.
- Excellent interpersonal and multidisciplinary project skills.
- Action-oriented, entrepreneurial, adaptable and innovative approach to project management.
- Regular access to reliable transportation for commuting to sites.
- Proficient with Microsoft Excel, Word, PowerPoint and Google Workspace.

LBO values diversity, equity, accessibility, and inclusion for all socio-economic backgrounds, ethnicities, genders, races, abilities, and levels of education. Candidates of diverse identities are welcome and encouraged to apply.

Application Mode: Please submit your resume and cover letter to jobs@theworksconsulting.com

Application Deadline: 7/15/2023

Contact for further information: Chad McBee, jobs@theworksconsulting.com