## **Jobchange Course Information March**

Dudley - 196 Wolverhampton Street, Dudley DY1 1DZ. Call for booking: 01384 257825

In-House Course	Start Date	Days	Time from	Time to	Details
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	9:15 AM	10:45 AM	CV, Cover Letters, Application forms workshop
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	10:45 AM	12:15 PM	Confidence Building
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	12:45 PM	14:15 PM	Interview Techniques
FOOD SAFETY	2nd March	Thurs/Fri	9:15 AM	13:30 PM	2 day course by zoom or travel to Wolverhampton
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	3rd March	Friday	8:30 AM	16:30 PM	1 day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	10th March	Friday	8:30 AM	16:30 PM	1 Day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	17th March	Friday	8:30 AM	16:30 PM	1 Day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	24th March	Friday	8:30 AM	16:30 PM	1 Day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	31st March	Friday	8:30 AM	16:30 PM	1 day course zoom also available
FIRST AID AT	MARCH-				
WORK	Recruiting now		9:00 AM	16:00 PM	First aid at work 1 day course delivers over 2 afternoons
E-Learning	Any Time online		From Home		Infection Control, Food Safety, COSHH, First Aid, Health & Safety at Work, Fire Safety, Customer Service, Manual Handling & Asbestos Awareness.

Nalsall – 16 E In-House					
Course	Start Date	Days	Time from	Time to	Details
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	9:15 AM	10:45 AM	CV, Cover Letters, Application forms workshop
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	10:45 AM	12:15 PM	Confidence Building
Wacky Wednesday , Walk In, Workshops	Weekly	Wednesday's	12:45 PM	14:15PM	Interview Techniques
FOOD SAFETY	2nd March	Thurs/Fri	9:15 AM	13:30 PM	2 day course by zoom or travel to Wolverhampton
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	3rd March	Friday	8:45 AM	16:30 PM	1 day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	10th March	Friday	8:45 AM	16:30 PM	1 Day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	17th March	Friday	8:45 AM	16:30 PM	1 Day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	24th March	Friday	8:45 AM	16:30 PM	1 day course zoom also available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	31st March	Friday	8:45 AM	16:30 PM	1 day course zoom also available

Wolverhampton – 10 Red Lion Street Wolverhampton WV1 4HL. Call for booking: 01902 714224

In-House Course	Start Date	Days	Time from	Time to	Details
Wacky Wednesday , Walk In,	Weekly	Wednesday's	9:15 AM	10:45 AM	no appointment necessary
CARE COURSE	1st March	Wed/Thurs	9:30 AM	14:30 PM	5 week course with 5 qualifications: Food Safety, Manual Handling, COSHH, Health & Safety in Social Care, 1st Aid also includes interviews
FIRST AID AT WORK	MARCH- Recruiting now	Wed/Thursday	9:30 AM	12:30 PM	First aid at work 1 day course delivers over 2 mornings
FIRST AID AT WORK	MARCH- Recruiting now	Wed/Thursday	13:00 PM	16:00 PM	First aid at work 1 day course delivers over 2 afternoons
FOOD SAFETY	29th March	Thurs/Fri	9:30 AM	13:30 PM	2 day course zoom places available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	6th March	Monday	8:30 AM	14:30 PM	1 day course zoom places available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	13th March	Monday	8:30 AM	16:30 PM	1 day course zoom places available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	20th March	Monday	8:30 AM	16:30 PM	1 day course zoom places available
LEVEL 1 HEALTH & SAFETY IN CONSTRUCTION	27th March	Monday	8:30 AM	16:30 PM	1 day course zoom places available
Functional Skills MATHS Entry Level 3	Recruiting	Wednesday's	9:30 AM	13:00 PM	12 week course covering: Addition, Subtraction and Division, Decimals, Fractions, Handling Data, Money, Measuring, Time and Dates, Weights and Measures, Length and Distance.
Functional Skills					12 weeks, covering:
ENGLISH Entry Levels	Recruiting	Monday	9:30 AM	13:00 PM	Grammar and Punctuation in Practical reading Comprehension, Speaking to Communicate, Spelling Listening, responding and Writing
ESOL-Speaking & Listening Entry level 1	Recruiting	Tuesday & Friday	9:30 AM	13:00 PM	12 weeks, designed to help learners who do not use English as their first language gain the necessary skills that may be required for employment
Computers for Beginners	Weekly	Tuesday's	9:30 AM	12:30 PM	intoduction to computers, rolling sessions guiding customers to job search for themselves