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| 16th April 2020 |

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| Ranskill Neighbourhood Plan Steering Group  Situation Update |

## Introduction

* To keep you all informed of the latest position regarding our NP and the work currently being undertaken.

## Discussion

* Draft Neighbourhood Plan: The first draft v1a, not for general publication, is now available and has been circulated. It is being reviewed by the group and amendments being made by Helen.
* GP Surgeries: I have emailed the Practice Managers of 3 sample local GP surgeries
  + Oakleaf Surgery, Harworth. Sarah Dale
  + Bawtry & Blyth Medical, Bawtry. Daniel Blakey
  + Kingfisher Family, Retford. Tracey Watson

To enquire if they are interested to participate in a GP facility in Ranskill, bearing in mind the increasing population.

* AECOM Design coding: I have spoken with Nick and will continue to chase them up for their final report.
* Ranskill PC web site: we now need to start to lodge some documents on the site, including our minutes. I will ask Mel to publish them shortly.
* Tree project: I have a copy of the tree preservation map and 5 associated orders. It may be useful to include this in our NP. Keith can you confirm if there are any other actions you are taking to promote planting saplings etc.
* Developers: we decided to short list two, namely:-
  + McDonald NP19, represented by Brown & Co
  + Scholey NP 18, 24 and 25, represented by Lichfields

I have been in touch with them again to outline our expectations.

As previously advised Lichfields will rely on the information already supplied. We are somewhat disappointed with this position as they are viewing the net housing of 79 remaining as a minimum not a maximum. This is a maximum figure for us and I think that they are underestimating our approach. On the other hand we have agreed with Brown & Co that they have until the end of July to supply their proposal and Mr McDonald has agreed to appoint an architect to provide this detail. This site will have a higher number of houses as 32 already have planning approval plus the 79 remaining to be allocated. I hope that they are able to be more proactive. Until then we can’t proceed any further on this issue.

* Future Consultations: We need to present to the Parish Council hopefully before the summer and consider if the lockdown continues to use an online survey tool such as Survey Monkey (free with less than 10 questions) to consult with the residents on which developer to choose. There is time to decide which route to follow depending on circumstances.
* Helen Metcalfe: Please see in the Appendix future planning suggested by Helen. Please note the timings to project completion.

## Further Action

* BK to ask Mel to add all support NP documentation to the PC website.
* BK follow up contact with 3 sample local GP surgeries.
* BK to continue to liaise with AECOM.
* KT please advise if there is a plan for the tree project.

## Next Meeting

A tentative date of Wednesday 20th May 2020, to be confirmed.

## Appendix

## Notes from Helen

Action list for your project is:-

a) design code - review and amend plan based on the findings

b) some of the maps need replacing once AECOM design guide amended

c) I have written a vision and community objectives - are these OK? Usually there would be some sort of consultation to confirm these are correct - if the PC agree you could put these on the web site as much as anything this is a useful way to keep people informed without giving too much away.

d) I have found a footnote note that advises you put the site assessment info that you used for the site consultation on the web site - can you add to Mel’s list please? This would be a supporting document

e) I await the info on the GP surgery and then I will amend the plan - note are you suggesting this use goes in the community hall, do you have a site in mind or do you want a non site specific policy supporting this in principle?

Next steps - I have updated the NP with the info sent so far I await the final info a),b) e).

Process - you need to wait for McDonald to provide you with his proposals - but you could be presenting the draft to the PC if you want without the sites in (NP25 could stay) or you could present it as it is - so long as you trust the PC won’t let it go wider - you don’t want the wider public or developers seeing this yet.

Once you have McDonalds proposals you do need to do some sort of community consultation on the two proposals - I would keep that separate from the wholesale Plan consultation. This makes the consultation just about the sites so should be straight forward to organise and to get feedback. The timeline could be July community consultation on the sites, agree sites and ask PC to sign off the NP as soon as you know which site is in (you may need to catch their July meeting if they don’t meet in August?) This would enable you to go for regulation 14 consultation in September - use survey monkey for online survey as well as drop in consultation, promote widely - this is a statutory consultation and must last at least 6 weeks and have a fixed start and finish date.

You collate the responses (BDC will give you a list of statutory consultees like NCC, Environment Agency , Natural England, etc BDC are an important consultee also.) I will review all responses and summarise which ones have provided info that means you need to amend the Plan (I will amend Plan at this point).

BDC are also required to screen your plan for strategic environmental assessment (SEA). They have to consult for 5 weeks on this and this can run alongside the Reg 14 6 week consultation. This may well result in you needing a SEA - AECOM can again be commissioned to do this if it is needed. The need for an SEA will push the timeline below back a bit - but there is nothing you can do about that.

You are then ready for submission - you need to write a consultation statement showing all that you have done to consult on the Plan - I add the back bit which is the findings of the Reg 14 consultation. I write a Basic Conditions Statement for you and along with the amended plan you submit to BDC. It is then over to them to organise examination and referendum.

I think you could be submitting in early November if you run the reg 14 consultation from the start of September (and the SEA element is done promptly or is not needed). Once you submit, BDC have to run a 6 week publicity period and then they appoint an examiner.

At present with COVID neighbourhood plan referendums are not allowed until May 2021 but once your NP has been examined it now carries significant weight. The rule on referendum dates may be relaxed as well. You could have your NP through examination by February 2021 if things run smoothly. If you need an SEA this may well delay you by a month or so.