



**BELYUEN COMMUNITY GOVERNMENT COUNCIL**

# **AUDIT AND RISK MANAGEMENT COMMITTEE MEETING**

**MINUTES OF MEETING**

**Date: 7th March 2023**

**Time: 10:00 am (Darwin Time)**

# **Notice of Meeting**

I, hereby give notice that the Audit and Risk Management Committee Meeting will be held at Belyuen Council Training Room, Belyuen on:

Date: 7<sup>th</sup> March 2023

Time: 10:00am (Darwin Time).

Any member(s) who cannot be physically present will be joining the meeting via Teams.

Please declare any conflict of interest(s) relating to the items of discussion of the Audit and Risk Management Committee meeting on 10<sup>th</sup> November 2022.

This meeting is open to Public

Dave Ferguson

*Chief Executive Officer*

Belyuen Community Government Council

Date: 3rd March 2023

# MINUTES

## 1. Opening of Meeting

The Chairperson, Mr. Ian Swan declared the meeting open at 10:24am

## 2. Attendees/People Present

### **Members:**

IAN SWAN (Independent Chairperson)	Present Virtually via Teams
NATASHA CHAPMAN (Independent Member)	Present Virtually via Teams
REX EDMUNDS (Elected President)	
LENARD SING (Elected Councillor)	

### **Staff:**

DAVE FERGUSON (Chief Executive Officer)  
JASMINE BRAR (Senior Finance/Administration Officer)

### **Other Attendees:**

**NIL**

## 3. Apologies and Leave of Absence

**NIL**

## 4. Declaration of Interests

**NIL**

## 5. Confirmation of Previous Minutes

**Recommendation:**

**That the Minutes of the Audit and Risk Management Committee meeting held on 10th November 2022 be confirmed as true and correct record of the meeting, by the Audit and Risk Management Committee**

**Moved: N. Chapman**

**Seconded: L. Sing**

## 6. Action Items from Previous Meeting

### 6.1 Reviewing the Terms of Reference for the Audit and Risk Management Committee

**Recommendation:**

**The Committee reviewed the Terms of Reference for the Audit and Risk Management Committee on 7<sup>th</sup> March 2023 and that they will be reviewed again before November 2023**

**Moved: R. Singh**

**Seconded: L. Sing**

### 6.2 Forward Workplan

**Recommendation:**

**The Committee reviewed and accepted the updated Workplan for the Audit and Risk Management Committee, submitted by the CEO and Belyuen Council**

**Moved: L. Sing**

**Seconded: N. Chapman**

## 7. Financial reports

**Recommendation:**

**The Audit and Risk Management Committee receives and notes the 6-monthly Financial Report for Belyuen Council**

**Moved:** L. Sing

**Seconded:** N. Chapman

8. General Business

**NIL**

9. Confidential Items

**NIL**

10. Next Meeting

The next Audit and Risk Management Committee meeting will be held in May 2023, date to be notified as soon as known

11. Meeting Closed

The meeting was closed at 11.38am