

ORDINARY COUNCIL MEETING 28 November 2022



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 11am.

Dave Ferguson - CEO

AGENDA

ORDINARY COUNCIL MEETING

28 November 2022

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1 OPEN MEETING

The meeting will be declared open at 11:00am.

2 APOLOGIES AND LEAVE OF ABSENCE

Report Number	2.1.11.22
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

Recommendation

- 1. That Council accepts the apology of Cr. _____ for the Ordinary Council 28 November 2022; or,**
- 2. That the Council notes the absence without apology of Cr. _____ .**

Moved:

Seconded:

3 DECLARATION OF INTEREST

Report Number	3.1.11.22
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members)
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting 28 November 2022.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

Report Number	5.1.11.22
Author	Dave Ferguson - CEO
Attachments	Unconfirmed Minutes of the Meeting 31st October 2022 and Special Meeting held 14th November 2022

Summary

Minutes of the Ordinary General Meeting from the meeting of the 31st October 2022 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the *Local Government Act 2019*.

Policy Implications

Not applicable

Financial Implications

Not applicable

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL HELD 31st October 2022

1 OPEN MEETING

Meeting opened 1:00 pm

PRESENT AT MEETING:

Elected Members:

- Cr Rex Edmunds - President
- Cr Teresa Timber - Deputy President
- Cr Claude Holtze
- Cr John Moreen
- Cr Lenard Sing

Staff:

- Dave Ferguson – CEO
- Jasmine Brar – Finance Manager

Visitors:

- NIL

2 APOLOGIES AND LEAVE OF ABSENCE

NIL

3 DECLARATIONS OF INTEREST

<3.1.10.31> That Council receives and notes that there were no declarations of interest for the Ordinary General Meeting 31 October 2022.

Moved: Cr. Sing

Seconded: Cr. Edmunds

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

<5.1.10.31> That the Minutes of the Ordinary General Meeting held on 26 September 2022 are confirmed by Council as a true and correct record of the meeting.

Moved: Cr. Holtze

Seconded: Cr. Edmunds

6 ACTION ITEMS FROM PREVIOUS MINUTES

<6.1.10.31> That the action items from the Ordinary General Meeting held on 26 September 2022 are confirmed by Council as true and correct.

Moved: Cr. Edmunds

Seconded: Cr. Timber

7 PRESIDENT'S REPORT

The President discussed events and activities in the community, including:

- Good to see Sean Buxton (General Manager, Core Lithium). Hope to get some help from them
- Oval works are going well
- Shop is operating well. More people from the community are working at the store.
- Need to employ a male person in Sport & Recreation position.
- It is good that young men are employed at the Oval.
- The Chief Minister's visit went well. There was good attendance at school. She also visited the Women's Centre and Aged Care. We might request her to come to the opening of the Oval.

<7.1.10.31> That Council receives and notes the President's Report.

Moved: Cr. Holtze

Seconded: Cr. Moreen

8 CEO REPORTS

8.1 Incoming and Outgoing Correspondence

<8.1.10.31> That Council receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 31 October 2022. The following discussion took place:

- Cr. Timber stated that Territory Housing, HRG and Belyuen Council should sit together and make decision regarding housing allocation and housing works
- Cr. Timber also mentioned to the Council that Territory Housing decides when to allocate a new house and where it is to be built. However, Housing Reference Group decides who the house is allocated to.

- *CEO expressed interest in Territory Housing presenting a report to Council every month regarding housing applications, waiting lists, number of R&M, refurbishments and allocations*
- *Cr. Timber will be attending a HRG meeting next week.*

Moved: Cr. Timber
Seconded: Cr. Edmunds

8.2 CEO Report

<8.2.10.31> That Council:

1. *Endorses the appointment of Cr. Lenard Sing and Cr. Rex Edmunds as the elected members for the Internal Audit Committee*
2. *Endorses the appointment of Mr. Ian Swan as the Independent Chair for the Internal Audit Committee*
3. *Endorses Mrs. Natasha Chapman as an Independent member of the Internal Audit Committee*
4. *Instructs the CEO to review and update the Audit Committee terms of reference to include risk management*
5. *Nominate a secretary for the audit committee to keep records of meetings, distribute agendas and minutes of all meetings*

Moved: Cr. Timber
Seconded: Cr. Holtze

8.3 CEO Report

NO RECOMMENDATION

8.4 CEO Report

<8.4.10.31> That Council

1. *Notes the report on Belyuen Oval Upgrade*
2. *Advise 16th December as the proposed date for Official Opening/Community Christmas Party*

Moved: Cr. Edmunds
Seconded: Cr. Moreen

8.5 CEO Report

<8.5.10.31> That Council

1. *Notes the report on Funding Opportunities*

2. **Advise CEO to focus on Immediate Priority Grant Program funding up to \$250,000 for Stage 2 of the Oval Upgrade to include: fencing, ablutions, machinery shed and any remaining funds to be allocated towards street lightning.**

Moved: Cr. Sing
Seconded: Cr. Edmunds

9 FINANCIAL REPORTS

9.1 Financial Report

<9.1.10.31> That Council

1. **Acknowledges that the financial report for the period October 2022.**

Moved: Cr. Holtze
Seconded: Cr. Edmunds

10 QUESTIONS BY MEMBERS

NIL

11 GENERAL BUSINESS-

- Regina (Catholic Diocese) enquired if Belyuen Community is interested in a Christmas Mass on Tuesday, 20th December 2022. The Council has approved the request for the Christmas mass, CEO will contact Regina and advise Council of any further requirements.

12 CONFIDENTIAL ITEMS

<12.1.10.31> That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved: Cr. Edmunds
Seconded: Cr. Sing

13 NEXT COUNCIL MEETING

The meeting closed at 4:18 pm

Recommendation

That the Minutes of the Ordinary General Meeting held on 31 October 2022 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

MINUTES OF THE SPECIAL MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL HELD 14th NOVEMBER 2022

1 OPEN MEETING

Meeting opened at 9.26am

PRESENT AT MEETING:

Elected Members:

- Cr Rex Edmunds - President
- Cr Teresa Timber - Deputy President
- Cr Lenard Sing

Staff:

- Dave Ferguson - CEO

Visitors:

- NIL

2 APOLOGIES AND LEAVE OF ABSENCE

<2.1.11.22> That Council accept the apology of :

- Cr John Moreen
- Cr Claude Holtze

Moved: Cr Edmunds

Seconded: Cr Sing

3 DECLARATION OF CONFLICT INTEREST

<3.1.11.22> That Council receives and notes the declarations of interest for the Special Meeting 14 November 2022.

Moved: Cr Timber

Seconded: Cr Sing

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CEO REPORTS

5.1 Annual Report and Audited Financial Statements

<5.1.11.22> That Council:

- 1. Adopts the Annual Report 2021 - 22 including the Audited Financial Statement.**

Moved: Cr Edmunds

Seconded: Cr Timber

6 QUESTIONS BY MEMBERS

NIL

7 NEXT COUNCIL MEETING

The meeting closed at 10.05am

*The next Ordinary Meeting of Council be held on **28th November 2022** at the Belyuen Council Offices, Belyuen commencing at **11:00am**.*

Recommendation

That the Minutes of the Special Meeting held on 14 November 2022 be confirmed by Council as a true and correct record of the meeting.

Moved:

Seconded:

6 PRESIDENT'S REPORT

Report Number	6.1.11.22
Author	President Rex Edmunds
Attachments	Nil

Summary

The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President gives a verbal report of activities since the last council meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORTS

7.1 Report from the CEO

Report Number	7.1.11.22
Author	Dave Ferguson - CEO
Attachments	Stakeholder Meeting

Summary

Council facilitated a stakeholder meeting on Tuesday 8th November in the Belyuen training room.

Comment

The meeting was once again well received with strong representation from across all Government departments and external agencies.

A wide range of topics were discussed.

A copy of the meeting minutes is available upon request.

The next stakeholder meeting for Belyuen will be scheduled for early in the new year.

Recommendation:

That Council receives and notes the CEO report on the November Stakeholder meeting as tabled

Moved:

Seconded:

7.2 Report from the CEO

Report Number	7.2.11.22
Author	Dave Ferguson - CEO
Attachments	Community Meeting

Summary

Council facilitated a community meeting in the community hall on November 9th.

Comment

Once again Belyuen were fortunate to receive strong representation from a number of external organisations with a vested interest in this community:

- Core Lithium – General Manager: Sean Buxton
- NT Liquor Commission: Bernard Kulda
- Local Member – Dheran Young MLA

The theme of the meeting was ‘Community Led Decision Making’ and it was extremely encouraging to see a large number of local residents attend the meeting.

Recommendation

That Council receives and notes the CEO report on the November Community meeting as tabled

Moved:

Seconded:

7.3 Report from the CEO

Report Number 7.3.11.22
Author Dave Ferguson - CEO
Attachments 2023 Council Meeting Dates

Summary

The Local Government Act 2019 (the Act) requires each council to set the schedule for the holding of ordinary meetings for the term of the council.

Comment

Meeting dates for 2023 have been drafted and included in this report for Councils endorsement.

Consultation

Not applicable

Statutory Environment

Not applicable

Policy Implications

Not applicable

Financial Implications

Not applicable

Recommendation

That Council:

- 1. Endorses the ordinary Council meeting dates for 2023 as tabled**

Moved:

Seconded:

Motion Carried

MONTH	MEETING REPORTS DUE	MEETING DATE
January	Tuesday 17 th	Tuesday 24 th
February	Tuesday 14 th	Tuesday 21 st
March	Tuesday 14 th	Tuesday 21 st
April	Tuesday 11 th	Tuesday 18 th
May	Tuesday 16 th	Tuesday 23 rd
June	Tuesday 13 th	Tuesday 20 th
July	Tuesday 11 th	Tuesday 18 th
August	Tuesday 15 th	Tuesday 22 nd
September	Tuesday 12 th	Tuesday 19 th
October	Tuesday 17 th	Tuesday 24 th
November	Tuesday 14 th	Tuesday 21 st
December	Tuesday 12 th	Tuesday 19 th

7.4 Report from the CEO – Sorry Business/Compassionate Leave

Report Number 7.4.11.22
Author Dave Ferguson - CEO
Attachments NIL

Summary

CEO was advised by email from Cr. Timber sent Wednesday 23rd November to add 'Funeral/ Sorry Day' as an agenda item to the November Council meeting agenda.

Comment

Consideration is required to implement a policy and procedure regarding compassionate leave.

Compassionate leave may be considered when an employee requests time off to grieve and/or pay respect to the passing of an immediate family member. Compassionate leave refers to immediate family only.

Governing documents that refer to Compassionate leave include:

The Fair Work Act 2009 and **National Employment Standards** which LGA organisations are required to adhere to.

Employees choosing to work on a 'Funeral Day' are remunerated as per normal. Employees choosing to take time off have the option to either use annual leave or leave without pay.

Consultation

Discussion

Statutory Environment

Not applicable

Policy Implications

Policy required

Financial Implications

NIL

Recommendation

That Council instruct the CEO to draft a leave policy to include compassionate leave provision for discussion and endorsement at December meeting.

Moved:

Seconded:

BELYUEN COMMUNITY GOVERNMENT COUNCIL

7.5 Belyuen Oval Upgrade

Report Number	7.5.11.22
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

BCGC received funding through NTG - priority infrastructure grant to upgrade the community oval.

Comment

Works are on-going and the oval project is on target. HD pumps & irrigation have installed irrigation to the perimeter as well as the centre of the oval. All irrigation works have now been commissioned. Turf is scheduled to be laid on Monday 28th November. The type of grass is 17,000 m² Nara/Couch blend. According to the turf contractor, the Nara will eventually take over the couch and we should end up with a lush green oval.

Steel benches are being fabricated by Ironbark Aboriginal Corporation utilizing local Belyuen residents. Landscaping around the oval is also underway with Ironbark and due for completion in approximately 2 weeks' time.

Council, in collaboration with Ironbark Aboriginal Corporation have provided training and activity generated income for approximately 12 local Indigenous residents who have expressed interest in the Belyuen Oval project.

Accredited civil works training is also due to commence in approximately 1 weeks' time.

The spectator mounds around the oval are still being considered. Council have requested approval from the Environmental Protection Authority before progressing further with this component of the project.

Power & Water have decommissioned Bore No.1 and are handing this infrastructure over to Council. This should also be finalized in a signed agreement within the next two weeks.

The official opening of the community oval may be deferred until early next year to allow for the turf to become established. This event may coincide with Australia day celebrations.

Consultation

The project was discussed at the stakeholder and community meetings held earlier this month.

Statutory Environment

Not applicable

Policy Implications

Not applicable

Financial Implications

BELYUEN COMMUNITY GOVERNMENT COUNCIL

Expenditure is in line with grant agreement and budgetary guidelines.

Recommendation

That Council:

- 1. Note the report on the Belyuen Oval Upgrade as tabled**
- 2. Endorse the new proposed date for Official Opening as January 25th 2023**

Moved:

Seconded:

7.6 Funding Opportunities

Report Number	7.6.11.22
Author	Dave Ferguson - CEO
Attachments	Nil

Summary

BCGC have been invited to apply for funding through the Immediate Priority Grant Program 2022-23

Comment

Council can apply for funding for a range of projects including priority infrastructure needs up to \$250,000

An application will be submitted by Friday 2nd December which will encompass the following:

- Oval upgrade- stage 2. consisting of internal fence around oval perimeter. Change rooms/toilets & showers, parks & gardens shed for storing machinery and equipment.
- Street lighting – a priority request coming from various sections of the community.

Recommendation

That Council:

- 1. Note the report on Funding Opportunities as tabled,**
- 2. Instruct the CEO to apply for funding of the community Oval - stage 2. through the Immediate Priority Grant Program to install:**
 - **Internal fence around oval perimeter.**
 - **Change rooms/toilets & showers,**
 - **Parks & gardens shed for storing machinery and equipment.**

- *Street lighting – a priority request from numerous sections of the community.*
3. *Endorse the funding application submitted by the CEO regarding Immediate Priority Grant Program 2022-23 up to \$250,000.*

Moved:

Seconded:

7.7 Working With Children – Ochre Card

Report Number	7.7.11.22
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

Management of valid employee Working with Children clearance.

Comment

Council is responsible for making sure all relevant employees or volunteers of Belyuen Community Government Council have a valid working with children clearance.

Council may be fined up to **\$76,500** for allowing someone to work or volunteer with children without a clearance.

It is possible to apply on behalf of an employee for a short-term exemption to start or continue working with children while their application is being processed by SAFE NT.

The exemption can be lodged through Territory Families as they are the holder of the Legislation for the Working with Children Card.

It is entirely up to our organization whether we apply for the exemption or not. All companies and organizations in the NT have a different policy regarding applying for an exemption for their employees.

Recommendation

That Council:

1. ***Note the report on Working with Children – Ochre Cards as tabled,***

2. ***Instruct the CEO to create a Working with Children Policy that includes applying for an exemption; or,***
3. ***Instruct the CEO to create a Working with Children Policy that requires all employees to obtain an Ochre Card prior to commencement of work with Council***

Moved:

Seconded:

7.8 Internal Audit and Risk Management Committee

Report Number	7.8.11.22
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

Council facilitated an Internal Audit and Risk Management Committee meeting in November.

Comment

The Audit and Risk Management Committee met to receive and note the Draft Audited Financial Statements for year 2021-22 and recommend that the Council adopt them as their Audited Financials.

Recommendation

That Council:

Note the Internal Audit and Risk Management Committee report as tabled

Moved:

Seconded:

7.9 Belyuen Store – Christmas Trading Hours

Report Number	7.9.11.22
Author	Dave Ferguson - CEO
Attachments	NIL

Summary

Council agreed to a Christmas closure at the Ordinary Council Meeting in August this year.

Comment

Below is the resolution from the August Council meeting:

1. That Council endorse the Christmas closure from 23rd December 2022 – 3rd January 2023 and that Council continue to maintain service delivery in aged Care and Disability services and reduced opening hours of the Belyuen Store during this period.

Moved: Cr. Edmunds
Seconded: Cr. Sing

Below are suggested opening hours of the store during the Christmas break:

BELYUEN STORE – Trading Hours December - January

FRIDAY 23 rd December	8.00 – 1.00
SATURDAY 24 th December	9.30 – 12.00
SUNDAY 25 th December (Christmas Day)	CLOSED
Monday 26 th December (Boxing Day)	CLOSED
Tuesday 27 th December.....	CLOSED
Wednesday 28 th December.....	8.00 – 3.00
Thursday 29 th December.....	8.00 – 3.00

Friday 30 th December.....	8.00 – 3.00
Saturday 31 st December	9.30 - 12.00
SUNDAY 1 st January (New Year’s Day)	CLOSED
Monday 2 nd January.....	CLOSED
Tuesday 3 rd January.....	8.00 – 4.00



To all our friends and family in Belyuen we would like to wish you a Merry Christmas and Happy New Year

Recommendation

That Council:

1. **Note and endorse the CEO report on Belyuen Store – Christmas trading hours as tabled**

Moved:

Seconded:

7.10 Store Pricing

Report Number 7.10.11.22
Author Dave Ferguson - CEO
Attachments NIL

Summary

CEO was advised by email from Cr. Timber sent Wednesday 23rd November to add 'Store Pricing' as an agenda item to the agenda of the November Council meeting.

Comment

Belyuen Store is operated by Council to provide the local community with a variety of healthy and nutritious food options as well as providing a source of employment and training for local residents.

The store is audited annually by the National Indigenous Australians Agency (NIAA)

Discussion

Recommendation

That Council:

- 1. Note the CEO report on Store Pricing as tabled***

Moved:

Seconded:

8 FINANCIAL REPORTS

8.1 Monthly Financial Report

Report Number	8.1.11.22
Author	Dave Ferguson - CEO
Attachments	Financial report for October2022

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

Please refer attached financial report.

Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

17 Monthly financial reports to council

- 1) The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
 - a) details of all cash and investments held by the council (including money held in trust); and
 - b) the closing cash at bank balance split between tied and untied funds; and
 - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - f) other information required by the council.

Policy Implications

Not applicable

Financial Implications

See the body of this report.

Balance Sheet

BELYUEN COMMUNITY GOVERNMENT COUNCIL

As at 31 October 2022

31 OCT 2022

Assets

Bank

General Cheque Account	78,573.27
Income Mgt Funds - Store	3,184.10
Store Account	465,855.33
Trust Fund Account	312,590.50
Total Bank	860,203.20

Current Assets

Other Debtors - Council	10,364.77
Store - Stock on hand	126,017.73
Store Cash on hand	1,920.00
Trade Debtors - Council	85,206.59
Total Current Assets	223,509.09

Fixed Assets

Fixed Asset - Accumulated Depreciation - Buildings	(1,559,064.23)
Fixed Asset - Accumulated Depreciation - Infrastructure	(1,097,017.14)
Fixed Asset - Accumulated Depreciation - Plant Equipment at Cost-Costed as Plant	(1,007,084.01)
Fixed Asset - Buildings at Valuation	2,251,384.57
Fixed Asset - Infrastructure at valuation	1,387,420.20
Fixed Asset - Plant & Equipment -Costed as Plant	1,358,638.35
Fixed Assets - Accumulated Depreciation - Store Furniture and Fittings	(285,975.66)
Fixed Assets - Accumulated Depreciation - Store Improvements	(6,179.91)
Fixed Assets - Accumulated Depreciation - Store Office Equip	(13,891.17)
Fixed Assets - Store Furniture and Fittings at Cost	371,428.93
Fixed Assets - Store Improvements at Cost	34,871.28
Fixed Assets - Store Office Equip at Cost	13,890.82
Total Fixed Assets	1,448,422.03

Non-current Assets

ATM - Float Store	1,177.00
Float - Store	2,000.00
Prepayments	183,187.20
Provision for D/Debt	(370.47)
Total Non-current Assets	185,993.73

Total Assets

2,718,128.05

Liabilities

Current Liabilities

Annual leave	240,321.68
Councillor Deductions	500.00
Current Long Service Leave	84,954.11
GST	(19,326.60)

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Rounding	0.03
Store - Store Credit Liability	(2,285.46)
Trade Creditors	51,173.85
Unexpended Grant	700,169.00
Total Current Liabilities	1,055,506.61
Non-current Liabilities	
Funds held in Trust-Aged Pensi	311,058.22
Income Mgt Funds in Trust	2,934.10
Long Service Leave	47,203.01
Other Accruals	96,559.49
PAYG	31,785.00
Payroll Deductions	1,681.99
Superannuation Payable	5,831.11
Wage Deductions for Future Exp	2,508.82
Total Non-current Liabilities	499,561.74
Total Liabilities	1,555,068.35
Net Assets	1,163,059.70
Equity	
Current Year Earnings	58,410.54
Retained Earnings	1,104,649.16
Total Equity	1,163,059.70

Profit and Loss

BELYUEN COMMUNITY GOVERNMENT COUNCIL

For the month ended 31 October 2022

	YTD ACTUALS	YTD BUDGET	YTD VARIANCE	APPROVED ANNUAL BUDGET 2021-22
Operating Income				
Rates	-	-	-	92,778.00
Statutory Charges	-	-	-	82,500.00
User Fees and Charges	2,243.88	2,363.00	(119.12)	77,070.00
Operating Grants and Subsidies	16,500.00	224,486.00	(207,986.00)	635,922.00
Other Income	129,478.77	262,753.00	(133,274.23)	2,936,563.00
Total Operating Income	148,222.65	489,602.00	(341,379.35)	3,824,833.00
Operating Expenses				
Employee Expenses	132,498.05	128,825.00	3,673.05	1,545,914.00
Elected Member Allowances	5,082.56	5,083.00	(0.44)	60,991.00
Elected Member Expenses	165.37	250.00	(84.63)	3,000.00
Depreciation, Amortisation and Impairment	23,099.69	20,166.00	2,933.69	242,000.00
Materials and Contracts	107,497.53	135,419.00	(27,921.47)	1,922,422.00
Other Expenses	5,168.40	4,132.00	1,036.40	49,600.00
Councillor Training Expenses	-	208.00	(208.00)	2,500.00
Prizes	850.00	-	850.00	-
Total Operating Expenses	274,361.60	294,083.00	(19,721.40)	3,826,427.00
Operating Surplus/Deficit	(126,138.95)	195,519.00	(321,657.95)	(1,594.00)

	YTD ACTUALS	YTD BUDGET	YTD VARIANCE	APPROVED ANNUAL BUDGET 2021-22
Surplus/Deficit	(126,138.95)	195,519.00	(321,657.95)	(1,594.00)
Unmapped Accounts				
Vehicle/Equip - Parts	(1,291.39)	(7,500.00)	6,208.61 ↑	(90,000.00)
Total Unmapped Accounts	(1,291.39)	(7,500.00)	6,208.61	(90,000.00)
Net Operating Position	(126,138.95)	195,519.00	(321,657.95)	(1,594.00)

Aged Receivables Summary

BELYUEN COMMUNITY GOVERMENT COUNCIL

As at 31 October 2022

Ageing by due date

COUNCIL FUNCTIONS	CONTACT	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	OLDER	TOTAL
		3,806.97	(564.15)	-	-	-	3,242.82
C56 Civil Community Services		4,622.09	1,082.95	240.00	100.00	9,639.29	15,684.33
C56 Civil Community Services, E10 Belyuen Store		1,050.00	(288.00)	-	-	677.40	1,439.40
E10 Belyuen Store		10,509.45	3,560.82	52.90	3.58	300.00	14,426.75
E10 Belyuen Store, C56 Civil Community Services		1,224.00	1,356.00	120.00	-	638.00	3,338.00
G10 Council Admin		-	-	-	-	517.68	517.68
S11 Aged Care		520.00	(664.00)	(982.50)	(151.45)	(69.60)	(1,347.55)
S11 Aged Care, S11B - Residential Income - Aged Care, S12 Home Care Package		85.00	(564.47)	-	-	-	(479.47)
S11 Aged Care, S12 Home Care Package		109.50	120.00	(495.00)	(330.00)	(995.14)	(1,590.64)
S11B - Residential Income - Aged Care		-	(714.52)	-	-	-	(714.52)
S11B - Residential Income - Aged Care, S11 Aged Care		356.90	-	-	-	-	356.90
S12 Home Care Package		908.65	49,823.29	519.01	524.69	1,612.83	53,388.47
S12 Home Care Package, S11 Aged Care		421.20	127.72	(56.00)	(448.00)	(2,408.48)	(2,363.56)
S12 Home Care Package, S12A HCP		-	(28.00)	(56.00)	(84.00)	(355.89)	(523.89)
S12A HCP, S12 Home Care Package		-	-	(168.13)	-	-	(168.13)
Total		23,613.76	53,247.64	(825.72)	(385.18)	9,556.09	85,206.59
Percentage of total		27.71%	62.49%	-0.97%	-0.45%	11.22%	100.00%

Aged Payables Summary

BELYUEN COMMUNITY GOVERNMENT COUNCIL

As at 31 October 2022

Ageing by due date

CONTACT	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	OLDER	TOTAL
Aged Payables						
AJ Couriers & Haulage Pty Ltd	138.60	-	-	-	-	138.60
Australian Taxation Office	24,114.00	-	-	-	-	24,114.00
Bega	165.72	-	-	-	-	165.72
Bridge Toyota	427.49	-	-	-	-	427.49
Compac Sales Pty Ltd	126.50	-	-	-	-	126.50
Cunnington Rosse Town Planning and Consulting Pty Ltd	-	6,583.50	-	-	-	6,583.50
e-Tools Software Pty Ltd	-	-	-	(190.30)	-	(190.30)
G & R Wills	30.25	-	-	-	-	30.25
Harbour ISP	6.00	-	-	-	-	6.00
Independent Grocers Darwin	1,938.41	-	-	-	-	1,938.41
Keep Moving Pty Ltd	44.00	-	-	-	-	44.00
Matthew Dunbar	300.00	-	-	-	-	300.00
Power & Water Corporation	9,393.42	(3,533.17)	-	-	-	5,860.25
Repco	-	33.83	-	-	-	33.83
SimConnect	2,880.00	-	-	-	-	2,880.00
Territory Technology Solutions	261.80	-	-	-	-	261.80
The Ark Animal Hospital	-	2,108.00	-	-	-	2,108.00
Tyre Traders NT	-	-	757.72	-	-	757.72
Veolia Environmental Services	5,588.08	-	-	-	-	5,588.08
Total Aged Payables	45,414.27	5,192.16	757.72	(190.30)	-	51,173.85
Total	45,414.27	5,192.16	757.72	(190.30)	-	51,173.85
Percentage of total	88.75%	10.15%	1.48%	-0.37%	-	100.00%

Budget Variance

BELYUEN COMMUNITY GOVERNMENT COUNCIL

For the month ended 31 October 2022

	OCT 2022	OCT 2022 OVERALL BUDGET	VARIANCE	VARIANCE %	2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Trading Income							
Rates	-	-	-	-	92,778.00	(92,778.00)	-100.00%
Statutory Charges	-	-	-	-	82,500.00	(82,500.00)	-100.00%
User Fees and Charges	4,459.88	10,896.00	(6,436.12)	-59.07%	105,900.00	(101,440.12)	-95.79%
Operating Grants and Subsidies							
Dept Human Services	4,783.11	4,916.00	(132.89)	-2.70%	58,993.00	(54,209.89)	-91.89%
Dept Infrastructure	-	-	-	-	51,916.00	(51,916.00)	-100.00%
Dept Sport & Recreation	-	78,348.00	(78,348.00)	-100.00%	78,348.00	(78,348.00)	-100.00%
FAA Funding - GP	-	30,000.00	(30,000.00)	-100.00%	30,000.00	(30,000.00)	-100.00%
FAA - Roads	-	42,000.00	(42,000.00)	-100.00%	42,000.00	(42,000.00)	-100.00%
Govt Subsidy Home Care Pack	12.00	57,351.00	(57,339.00)	-99.98%	688,220.00	(688,208.00)	-100.00%
Indigenous Jobs	-	-	-	-	41,000.00	(41,000.00)	-100.00%
Local Govt. - Operational	-	-	-	-	82,000.00	(82,000.00)	-100.00%
Brokerage - Aged Care	320.00	833.00	(513.00)	-61.58%	10,000.00	(9,680.00)	-96.80%
NIAA Culture Programme	-	74,138.00	(74,138.00)	-100.00%	74,138.00	(74,138.00)	-100.00%
NIAA School Nutrition Programme	-	-	-	-	126,000.00	(126,000.00)	-100.00%
NTG Grants	16,500.00	-	16,500.00		-	16,500.00	
Total Operating Grants and Subsidies	21,615.11	287,586.00	(265,970.89)	-92.48%	1,282,615.00	(1,260,999.89)	-98.31%
Other Income							
Miscellaneous	2,471.53	18,478.00	(16,006.47)	-86.62%	78,850.00	(76,378.47)	-96.87%
Civil Works	5,910.00	15,934.00	(10,024.00)	-62.91%	191,200.00	(185,290.00)	-96.91%
Aged Care	16,363.14	17,961.00	(1,597.86)	-8.90%	326,040.00	(309,676.86)	-94.98%
School Nutrition Program	882.55	1,300.00	(417.45)	-32.11%	15,600.00	(14,717.45)	-94.34%
Store	96,520.44	79,530.00	16,990.44	21.36%	954,350.00	(857,829.56)	-89.89%
HCP Administration Fee	-	6,500.00	(6,500.00)	-100.00%	78,000.00	(78,000.00)	-100.00%
HCP Care Management Fee	-	11,500.00	(11,500.00)	-100.00%	138,000.00	(138,000.00)	-100.00%

Budget Variance

	OCT 2022	OCT 2022 OVERALL BUDGET	VARIANCE	VARIANCE %	2023 OVERALL BUDGET	VARIANCE	VARIANCE %
HCP Service - Additional Funds	-	2,667.00	(2,667.00) ↓	-100.00% ↓	32,000.00	(32,000.00) ↓	-100.00% ↓
HCP Service Fee	-	37,250.00	(37,250.00) ↓	-100.00% ↓	447,000.00	(447,000.00) ↓	-100.00% ↓
Total Other Income	122,147.66	191,120.00	(68,972.34)	-36.09%	2,261,040.00	(2,138,892.34)	-94.60%
Total Trading Income	148,222.65	489,602.00	(341,379.35)	-69.73%	3,824,833.00	(3,676,610.35)	-96.12%
Cost of Sales							
Store - Purchases	55,601.02	43,333.00	12,268.02 ↑	28.31% ↑	520,000.00	(464,398.98) ↓	-89.31% ↓
Vehicle/Equip - Parts	1,291.39	7,500.00	(6,208.61) ↓	-82.78% ↓	90,000.00	(88,708.61) ↓	-98.57% ↓
Total Cost of Sales	56,892.41	50,833.00	6,059.41	11.92%	610,000.00	(553,107.59)	-90.67%
Gross Profit	91,330.24	438,769.00	(347,438.76)	-79.18%	3,214,833.00	(3,123,502.76)	-97.16%
Operating Expenses							
Employee Expenses	132,498.05	127,909.00	4,589.05 ↑	3.59% ↑	1,534,914.00	(1,402,415.95) ↓	-91.37% ↓
Elected Member Allowances	5,082.56	5,083.00	(0.44) ↓	-0.01% ↓	60,991.00	(55,908.44) ↓	-91.67% ↓
Elected Member Expenses	165.37	250.00	(84.63) ↓	-33.85% ↓	3,000.00	(2,834.63) ↓	-94.49% ↓
Depreciation, Amortisation and Impairment	23,099.69	20,166.00	2,933.69 ↑	14.55% ↑	242,000.00	(218,900.31) ↓	-90.45% ↓
Other Expenses							
Stationary & Office Supplies	229.01	762.00	(532.99) ↓	-69.95% ↓	9,150.00	(8,920.99) ↓	-97.50% ↓
Store - Petty Cash Expense	545.46	-	545.46 ↑	-	-	545.46 ↑	-
Store - Rounding Errors	(1.09)	-	(1.09) ↓	-	-	(1.09) ↓	-
Store - Till Payment Discrepancies	(93.65)	-	(93.65) ↓	-	-	(93.65) ↓	-
Store Credit Expense	3,226.42	-	3,226.42 ↑	-	-	3,226.42 ↑	-
Store Use	51.00	2,083.00	(2,032.00) ↓	-97.55% ↓	25,000.00	(24,949.00) ↓	-99.80% ↓
Store Waste	-	500.00	(500.00) ↓	-100.00% ↓	6,000.00	(6,000.00) ↓	-100.00% ↓
Stores, materials, loose tools	1,370.07	487.00	883.07 ↑	181.33% ↑	5,850.00	(4,479.93) ↓	-76.58% ↓
Telephone charges	568.46	708.00	(139.54) ↓	-19.71% ↓	8,500.00	(7,931.54) ↓	-93.31% ↓
Vehicle/Equip - Hire	3,016.00	42.00	2,974.00 ↑	7,080.95% ↑	500.00	2,516.00 ↑	503.20% ↑
Vehicle/Equip - R&M	1,036.36	417.00	619.36 ↑	148.53% ↑	5,000.00	(3,963.64) ↓	-79.27% ↓
Vehicle/Equip. - Insurance	-	-	-	-	6,300.00	(6,300.00) ↓	-100.00% ↓
Vehicle/Equip. - Registration	1,975.45	475.00	1,500.45 ↑	315.88% ↑	5,700.00	(3,724.55) ↓	-65.34% ↓
Vehicle/Equip - Fuel & Oil	3,846.90	2,442.00	1,404.90 ↑	57.53% ↑	29,300.00	(25,453.10) ↓	-86.87% ↓

Budget Variance

	OCT 2022	OCT 2022 OVERALL BUDGET	VARIANCE	VARIANCE %	2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Waste Management	5,080.07	1,917.00	3,163.07 ↑	165.00% ↑	23,000.00	(17,919.93) ↓	-77.91% ↓
Water	5,196.33	2,271.00	2,925.33 ↑	128.81% ↑	27,250.00	(22,053.67) ↓	-80.93% ↓
Accounting Fee	-	250.00	(250.00) ↓	-100.00% ↓	3,000.00	(3,000.00) ↓	-100.00% ↓
Admin/Management charge	-	-	- —	- —	48,720.00	(48,720.00) ↓	-100.00% ↓
Advertising	-	125.00	(125.00) ↓	-100.00% ↓	1,500.00	(1,500.00) ↓	-100.00% ↓
Animal Control [62220]	-	647.00	(647.00) ↓	-100.00% ↓	7,770.00	(7,770.00) ↓	-100.00% ↓
Audit fees	12,875.00	-	12,875.00 ↑	- —	24,500.00	(11,625.00) ↓	-47.45% ↓
Bank charges	82.50	82.00	0.50 ↑	0.61% ↑	990.00	(907.50) ↓	-91.67% ↓
Christmas Party/Gifts	-	133.00	(133.00) ↓	-100.00% ↓	1,600.00	(1,600.00) ↓	-100.00% ↓
Cleaning	327.09	917.00	(589.91) ↓	-64.33% ↓	11,000.00	(10,672.91) ↓	-97.03% ↓
Consultancy Charges	-	2,500.00	(2,500.00) ↓	-100.00% ↓	30,000.00	(30,000.00) ↓	-100.00% ↓
Equipment < \$1000	1,468.00	833.00	635.00 ↑	76.23% ↑	10,000.00	(8,532.00) ↓	-85.32% ↓
Fees & Charges	490.24	417.00	73.24 ↑	17.56% ↑	5,000.00	(4,509.76) ↓	-90.20% ↓
Insurance	-	-	- —	- —	215,000.00	(215,000.00) ↓	-100.00% ↓
Insurance - Airstrip	-	-	- —	- —	2,162.00	(2,162.00) ↓	-100.00% ↓
Internet Charges	489.87	912.00	(422.13) ↓	-46.29% ↓	10,950.00	(10,460.13) ↓	-95.53% ↓
Licence fees/permits	-	42.00	(42.00) ↓	-100.00% ↓	500.00	(500.00) ↓	-100.00% ↓
Marine Cargo	-	-	- —	- —	650.00	(650.00) ↓	-100.00% ↓
Meeting Expense	258.29	62.00	196.29 ↑	316.60% ↑	750.00	(491.71) ↓	-65.56% ↓
Membership/Ochre Card Fees	-	450.00	(450.00) ↓	-100.00% ↓	5,400.00	(5,400.00) ↓	-100.00% ↓
Miscellaneous Expenses	-	333.00	(333.00) ↓	-100.00% ↓	4,000.00	(4,000.00) ↓	-100.00% ↓
Network Maintenance	1,094.83	1,000.00	94.83 ↑	9.48% ↑	12,000.00	(10,905.17) ↓	-90.88% ↓
Personal Protective Equipment	-	583.00	(583.00) ↓	-100.00% ↓	7,000.00	(7,000.00) ↓	-100.00% ↓
Pest Control	-	879.00	(879.00) ↓	-100.00% ↓	10,550.00	(10,550.00) ↓	-100.00% ↓
Play Equipment	-	83.00	(83.00) ↓	-100.00% ↓	1,000.00	(1,000.00) ↓	-100.00% ↓
Power/Electricity	572.37	2,054.00	(1,481.63) ↓	-72.13% ↓	24,650.00	(24,077.63) ↓	-97.68% ↓
R&M Buildings	1,660.00	-	1,660.00 ↑	- —	-	1,660.00 ↑	- —
R&M Electrical	-	500.00	(500.00) ↓	-100.00% ↓	6,000.00	(6,000.00) ↓	-100.00% ↓
R&M Equipment	-	1,255.00	(1,255.00) ↓	-100.00% ↓	15,067.00	(15,067.00) ↓	-100.00% ↓
R&M Plumbing	-	1,442.00	(1,442.00) ↓	-100.00% ↓	17,300.00	(17,300.00) ↓	-100.00% ↓
Recruitment Expenses	-	333.00	(333.00) ↓	-100.00% ↓	4,000.00	(4,000.00) ↓	-100.00% ↓
Sewerage	1,093.80	437.00	656.80 ↑	150.30% ↑	5,250.00	(4,156.20) ↓	-79.17% ↓

Budget Variance

	OCT 2022	OCT 2022 OVERALL BUDGET	VARIANCE	VARIANCE %	2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Software Licences	2,469.62	1,237.00	1,232.62 ↑	99.65% ↑	14,850.00	(12,380.38) ↓	-83.37% ↓
Fire Equipment Maintenance	-	640.00	(640.00) ↓	-100.00% ↓	7,680.00	(7,680.00) ↓	-100.00% ↓
Food Supplies	1,983.32	2,566.00	(582.68) ↓	-22.71% ↓	30,800.00	(28,816.68) ↓	-93.56% ↓
Food Supplies - SNP	1,440.26	1,083.00	357.26 ↑	32.99% ↑	13,000.00	(11,559.74) ↓	-88.92% ↓
Freight	608.60	162.00	446.60 ↑	275.68% ↑	1,950.00	(1,341.40) ↓	-68.79% ↓
Gardening/Ground Maint & Plant	-	208.00	(208.00) ↓	-100.00% ↓	2,500.00	(2,500.00) ↓	-100.00% ↓
Gas supplies	-	12.00	(12.00) ↓	-100.00% ↓	150.00	(150.00) ↓	-100.00% ↓
HCP Expense - Other	2,034.00	1,810.00	224.00 ↑	12.38% ↑	21,720.00	(19,686.00) ↓	-90.64% ↓
HCP Planned Expenditure	-	57,917.00	(57,917.00) ↓	-100.00% ↓	695,000.00	(695,000.00) ↓	-100.00% ↓
HCP Purchases	2,070.33	2,292.00	(221.67) ↓	-9.67% ↓	27,500.00	(25,429.67) ↓	-92.47% ↓
Total Other Expenses	57,064.91	96,300.00	(39,235.09)	-40.74%	1,453,009.00	(1,395,944.09)	-96.07%
Waste Charges I/C	-	834.00	(834.00) ↓	-100.00% ↓	10,013.00	(10,013.00) ↓	-100.00% ↓
Councillor Training Expenses	-	208.00	(208.00) ↓	-100.00% ↓	2,500.00	(2,500.00) ↓	-100.00% ↓
Prizes	850.00	-	850.00 ↑	-	-	850.00 ↑	-
Total Operating Expenses	218,760.58	250,750.00	(31,989.42)	-12.76%	3,306,427.00	(3,087,666.42)	-93.38%
Net Surplus / Deficit	(127,430.34)	188,019.00	(315,449.34)	-167.78%	(91,594.00)	(35,836.34)	-39.13%

Recommendation

That Council accept the financial report for the period October 2022 as tabled in this report.

Moved:

Seconded:

9 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

10 GENERAL BUSINESS

Call for any other general business.

11 CONFIDENTIAL ITEMS

Recommendation

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the agenda.

Moved:

Seconded:

Return to open session:

12 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on December 19th at the Belyuen Council Offices, Belyuen commencing at 11:00am.