

ORDINARY COUNCIL MEETING 28 FEBRUARY 2022



NOTICE OF MEETING

The Ordinary Meeting of the Belyuen Community Government Council will be held in the Council Offices, Belyuen community commencing at 5PM.

Cathy Winsley - CEO

AGENDA

ORDINARY COUNCIL MEETING

28 FEBRUARY 2022

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1 OPEN MEETING

The meeting will be declared open at 5:00PM.

2 APOLOGIES AND LEAVE OF ABSENCE

Report Number	2.1.02.22
Author	Cathy Winsley - CEO
Attachments	Nil

Summary

This report is to table, for Council's record, any apologies, and requests for leave of absence received from Elected Members for this or future Ordinary General Meetings.

Background

Not applicable.

Comment

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

Statutory Environment

As per the *Local Government Act 2019* s.47 a person ceases to hold office as a member of a Council if the person is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the Council.

Financial Implications

Not applicable.

Recommendation

That Council accepts the apology of Cr _____ for the Ordinary Council 28 February 2022. The Council notes the absence without apology of Cr _____.

Moved:

Seconded:

3 DECLARATION OF INTEREST

Report Number	3.1.02.22
Author	Cathy Winsley - CEO
Attachments	NIL

Summary

Elected members and staff are required to declare any conflicts of interest arising from the matters contained in this agenda.

Background

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

Comment

NIL

Statutory Environment

- *Local Government Act 2019* Section 114 (Elected Members).
- *Local Government Act 2019* Section 179 (Staff Members)

Policy Implications

Conflict of Interest – Code of Conduct.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the declarations of interest for the Ordinary General Meeting 28 February 2022.

Moved:

Seconded:

4 DEPUTATIONS AND PRESENTATIONS

Regional Waste Management Consultancy (WaRM grant)

Gerard Ross from Tropics Consultancy Group will do a presentation to Council

5 CONFIRMATION OF PREVIOUS MINUTES

Report Number

5.1.02.22

Author

Cathy Winsley - CEO

Attachments

Unconfirmed Minutes of the Meeting 31st January 2022 and 1st February 2022

Summary

Minutes of the Ordinary General Meeting and the Confidential Minutes from the meeting of the 31st January 2022 and 1st February 2022 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Statutory Environment

The Agendas and Minutes as submitted must comply with part Chapter 6 of the *Local Government Act 2019*.

Policy Implications

Not applicable

Financial Implications

Not applicable.

Recommendation

That the Minutes of the Ordinary General Meeting held on 31st January 2022 and 1st February 2022 be confirmed by Council as a true and correct record of the meetings.

Moved:

Seconded:



BELYUEN COMMUNITY GOVERNMENT COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL MEETING HELD 1st FEBRUARY 2022

1 OPEN MEETING

MEETING OPENED: The Ordinary Council Meeting opened by the President at 1:25 pm

PRESENT AT MEETING:

Elected Members:

- President Rex Edmunds
- Cr Claude Holtze
- Cr John Moreen
- Cr Teresa Timber: linked to the meeting through mobile phone call

Staff:

- Cathy Winsley – CEO
- Jasmine Brar – Finance Officer

2 APOLOGIES AND LEAVE OF ABSENCE

<2.1.1.31> The Council notes and accepts the apology of **Cr. Lenard Sing** for his absence for the Council Meeting held 1st February 2022 due to work commitments

3 DECLARATION OF INTEREST

NIL

4 DEPUTATIONS AND PRESENTATIONS

NIL

5 CONFIRMATION OF PREVIOUS MINUTES

NIL

6 PRESIDENT'S REPORT

NIL

7 CEO REPORTS

NIL

8 OFFICER REPORTS

NIL

9 FINANCIAL REPORTS

9.1 Monthly Financial Report

The Finance Officer went through and discussed in detail the November 2021 and December 2021 Financial Reports including:

- Profit and Loss Statement
- Balance Sheet
- Aged Receivables
- Aged Payables
- Budget Variance

<9.1.4.21> That Council accepts the financial reports tabled for November and December 2021

Moved: President Rex Edmunds

Seconded: Cr John Moreen

10 QUESTIONS BY MEMBERS

NIL

11 GENERAL BUSINESS

NIL

12 CONFIDENTIAL ITEMS

NIL

13 NEXT COUNCIL MEETING

Meeting closed by the President at 3:00 pm.

6 PRESIDENT'S REPORT

Report Number	6.1.02.22
Author	President Rex Edmunds
Attachments	Nil

Summary

The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council meeting.

Comment

The President will give a verbal report to the meeting.

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the President's Report.

Moved:

Seconded:

7 CEO REPORTS

7.1 Incoming and Outgoing Correspondence

Report Number	7.1.9.20
Author	Cathy Winsley - CEO
Attachments	Various letters below

Background

Council is provided with items of correspondence both received and sent since the last Council meeting.

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

Comment

The following correspondence has been received or sent during the preceding period.

Correspondence In

Ref	Date	From	Regarding
A	16/02/2022	Chief Minister	Bringing Land to Market – review of how to ensure that there is titled land available for purchase in the Territory.

Correspondence Out

Ref	Date	To	Regarding
B	13/02/22	Belrose Group	Terminating contract for CEO recruitment (to be done internally)

Consultation

Not applicable.

Statutory Environment

Not applicable.

Policy Implications

Not applicable.

Financial Implications

Please refer to specific agenda item.

Recommendation

That Council:

- 1. Receives and notes the Incoming and Outgoing Correspondence Report tabled at the Council meeting 28 February 2022.***
- 2. Ratifies the termination of the contract with Belrose Group for the CEO Recruitment***

Moved:

Seconded:



CHIEF MINISTER

Parliament House
State Square
Darwin NT 0800
chief.minister@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5500
Facsimile: 08 8936 5576

Ms Cathy Winsley
Belyuen Community Government Council
Email: cathy.winsley@belyuen.nt.gov.au

Dear Ms Winsley

The Northern Territory's economy is continuing to strengthen, with Deloitte forecasting economic growth in the Territory will be the strongest in the nation in 2022. It is critical that as our population increases, we have land and housing available – we want people living locally, spending locally, and raising kids locally.

Our Government commissioned an independent land development review to ensure more titled land is delivered to the market, to keep up with the expansion of the Territory. This is a priority for Government.

The review was undertaken by Team Territory co-chair Dick Guit and involved consultation with key stakeholders and industry from across the Territory.

The outcomes of the review are presented in the final report *Bringing Land to Market: An Independent Review of the Land Development Processes, Land Under Development and Titled Land*.

The Territory Labor Government is getting on with the job – progressing the 23 recommendations. These build on our current work of land investigation and preliminary design works underway for population growth in areas such as Holtze, Kowandi, Katherine East and Kilgariff in Alice Springs.

A cross-agency effort is already underway to progress the recommendations, including:

- planning for future demand across the Territory – so land and infrastructure can be delivered where it is needed and at the right time;
- making processes to bring land to market as efficient and as easy as possible – providing more certainty to Territorians and local business; and
- continuing to work with stakeholders to deliver affordable and accessible housing.

The recommendations build upon current initiatives including planning, land investigation and preliminary infrastructure design works being undertaken to support population growth across the Territory. To read the report please visit www.dipl.nt.gov.au/strategies.

Yours sincerely


MICHAEL GUNNER
16 February 2022


EVA LAWLER



BELYUEN COMMUNITY GOVERNMENT COUNCIL

ABN 88 194 280 330
BELYUEN COMMUNITY
Community Mail Bag 18,
Darwin NT 0822
Telephone: (08) 8978 5071

To: Belinda Beltz
Managing Director
The Belrose Group

bel@belrosegroup.com.au



Dear Belinda

I am writing to inform you that Belyuen Council no longer requires The Belrose Group to continue with the Belyuen CEO Recruitment.

Belyuen Community Government Council operates very differently to any other local government authority in the NT. It is felt that the Recruitment Package must address this uniqueness so that the right person for the community will be recruited.

I have made the decision that Council will manage the recruitment themselves and therefore no longer requires the services of The Belrose Group.

I would like to thank you for the work you have done to date and request that The Belrose Group forward to Council an invoice for this work.

Yours Sincerely

Cathy Winsley
CEO

Belyuen Council

13 February 2022

Cc Cathryn Hutton

7.2 Report from the CEO

Report Number	7.2.02.22
Author	Cathy Winsley - CEO
Attachments	Airstrip Maintenance Contract

Summary

Each meeting the CEO provides an update on activities and issues facing the Council.

Comment

Airstrip Maintenance Contract

The “Selected Tender for T21-1992 -Darwin Region - Belyuen Regional Aerodrome Inspection and Maintenance for a Period of 36 Months” was published on the NTG’s online tender noticeboard. The Council will be submitting a quotation in the hope to continue providing this service.

Other Matters

The CEO will provide a verbal update on matters arising.

Statutory Environment

NIL

Financial Implications

Not applicable.

Recommendation

That Council receives and notes the report from the CEO as tabled.

Moved:

Seconded:

8 OFFICER REPORTS

8.1 Draft Burial and Cremation Bill 2022

Report Number	8.1.02.22
Author	Cathy Winsley - CEO
Attachments	PDF of the presentation slides

Summary

The Council has been provided information from the Department of Chief Minister and Cabinet (the Department) regarding the Draft Burial and Cremation Bill 2022

Background

Not applicable.

Comment

The current legislation that covers burials and cremations was enacted in 1967. The NTG's Local Government and Regional Development team, undertook a review of this act with a view to introduce a new Burials and Cremations Act in 2019, however, this legislation was withdrawn to allow further review and consultation.

The attached presentation, developed by the Department, outlines the new proposed legislation and the implications this will have on the Council.

Please note that under the new legislation, the cemetery in Belyuen will be considered a "Community Cemetery" and will subject to the legislation. The Council will be responsible for implementing the requirements of the new legislation. The full implications have not been assessed and a further report will be submitted to Council.

Statutory Environment

- *Births, Deaths and Marriages Registration Act 1996,*
- *Coroners Act 1993,*
- *Information Act 2002 and*
- *Local Government Act 2019*

Policy Implications

The new legislation will require several policies and registers to be established. The implications and timelines for the implementation of these policies will be presented to the council at a future meeting.

Financial Implications

This report is for information only. The financial implications of the new legislation will be considered at a future meeting.

Recommendation

That Council notes the presentation on the Draft Burial and Cremation Bill 2022 as tabled in this report.

Moved:

Seconded:

Department of THE CHIEF MINISTER & CABINET

Presentation for council staff

Draft Burial and Cremation Bill 2022

Local Government and Regional Development

21 February 2022



Acknowledgement of Country

I would like to acknowledge that this meeting is being held on the traditional lands of the Larrakia people, and pay my respects to Elders past, present and emerging

Topics

Overview of the legislation

Key changes in the draft Bill

Burial areas

Cemetery management

Cemetery documents and administration

Burial fees for community cemeteries

How will councils be supported?

Compliance and implementation

What is the legislation?

Cemeteries Act 1952

- Current legislation (to be replaced)

Cemeteries Regulations 1967

- Current legislation (to be replaced)

Burial and Cremation Bill 2019

- Proposed legislation – withdrawn in 2019 for further development

Burial and Cremation Bill 2022

- Proposed legislation to be introduced in 2022

Burial and Cremation Regulations 2022

- Proposed legislation to be made in 2022 (before commencement of the Act)

- Other pieces of legislation for councils to be aware of include the ***Births, Deaths and Marriages Registration Act 1996, Coroners Act 1993, Information Act 2002 and Local Government Act 2019***

Timeline – Burial and Cremation Bill 2022

1

2021

- Development of draft Bill

2

Early 2022

- Consultation with stakeholders on draft Bill

3

Mid to late 2022

- Bill is introduced
- New Regulations are made

4

2023

- Implementation of legislation

Why is new legislation needed?

- The current Act recognises cemeteries on Crown land
- “Unofficial” cemeteries in regional and remote communities on Aboriginal land are not legally recognised
- The new Bill will allow for the legal recognition of cemeteries and other burial areas on Aboriginal land
- Under the current Act, no one is responsible for keeping burial records for “unofficial” cemeteries

Withdrawal of the 2019 Bill

- 2022 Bill is a revised version of the previous 2019 Bill
- The 2019 Bill was withdrawn due to concerns about
 - Penalties for burying outside a cemetery without approval
 - How the Bill related to customary decision making for Aboriginal land
- Steering Group developed new policy behind the 2022 Bill

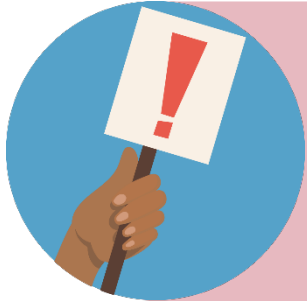


How the 2022 Bill is different



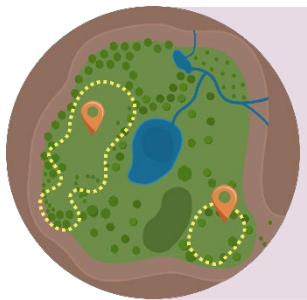
Notification process

For all burials outside of cemeteries, the new process will be a **notification** (not an **approval**)



Offences for unlawful burials

Offences will protect the interests of landowners and will not interfere with Aboriginal tradition



Burial areas

There will be the option to recognise different types of burial areas

Burial and Cremation Bill - Key features

1

Legal recognition for cemeteries and other burial areas located on Aboriginal land



Respect for Aboriginal people to bury their loved ones in accordance with Aboriginal tradition

2

3

A notification form to make it easy for family to let the right people know about a burial outside a cemetery



Burial records will be kept to ensure future generations know where deceased family members are buried

4

5

Traditional Owners and clan leaders discuss how burial areas are recognised on Aboriginal land



Recognition for different types of burial areas: cemeteries, burial grounds and burial regions

6

7

Keeping accurate burial records will help to avoid accidental disturbance of burial sites



Recognition of the right people with traditional authority (senior next of kin) to make decisions for how and where a deceased person should be buried

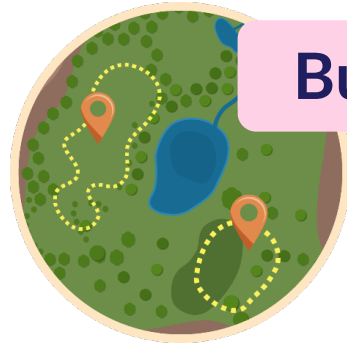
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3 types of burial areas



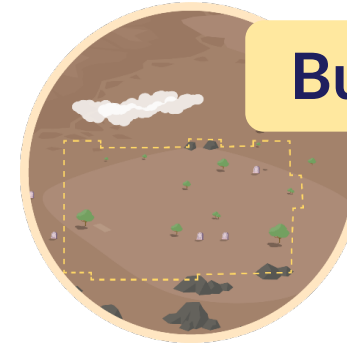
Cemetery

- A **responsible entity** manages the cemetery
- People **apply** to bury
- Fees can be charged for providing cemetery services
- Burial records are kept by the responsible entity



Burial ground

- There is **no** responsible entity
- Land owners nominate a **representative**
- People **notify** to bury
- The representative can agree to burials
- Burial records are kept by the Department

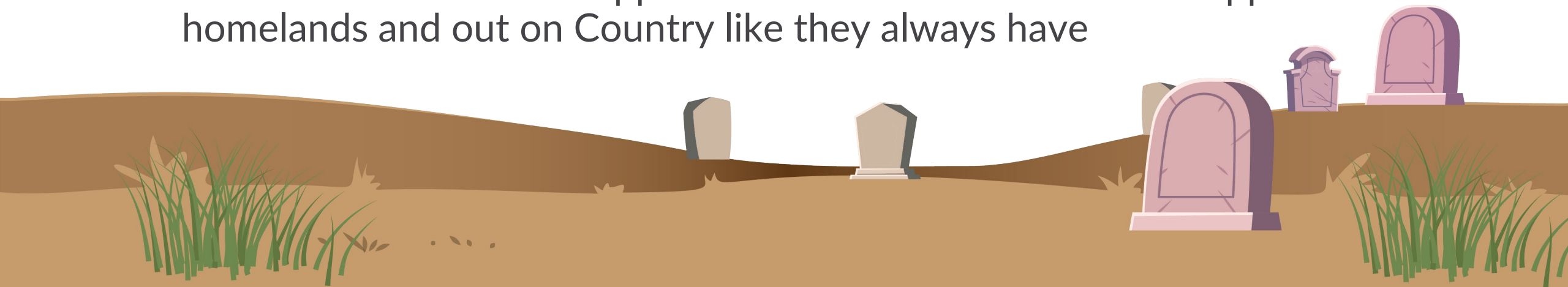


Burial region

- Similar to a **burial ground**
- Can cover larger areas of Aboriginal land – e.g. multiple Land Trust areas
- The **representative** is always the **Land Council**
- People **notify** to bury
- Burial records are kept by the Department

Burial areas on Aboriginal land

- Through community and clan discussions, landowners (Traditional Owners) for Aboriginal land will decide:
 - **Name** of burial area
 - **Location** of burial area
 - **Type** of burial area (cemetery, burial ground or burial region)
 - The **responsible entity** or **representative**
- Burials do not need to happen in burial areas – burials can happen on homelands and out on Country like they always have



Respect for Aboriginal law and tradition

- The new Bill will respect Aboriginal law and tradition
- The new legislation is to be interpreted in a way that does not interfere with traditional rights and interests
- Traditional Owners and clan leaders can discuss what burial areas to recognise and who will manage these areas

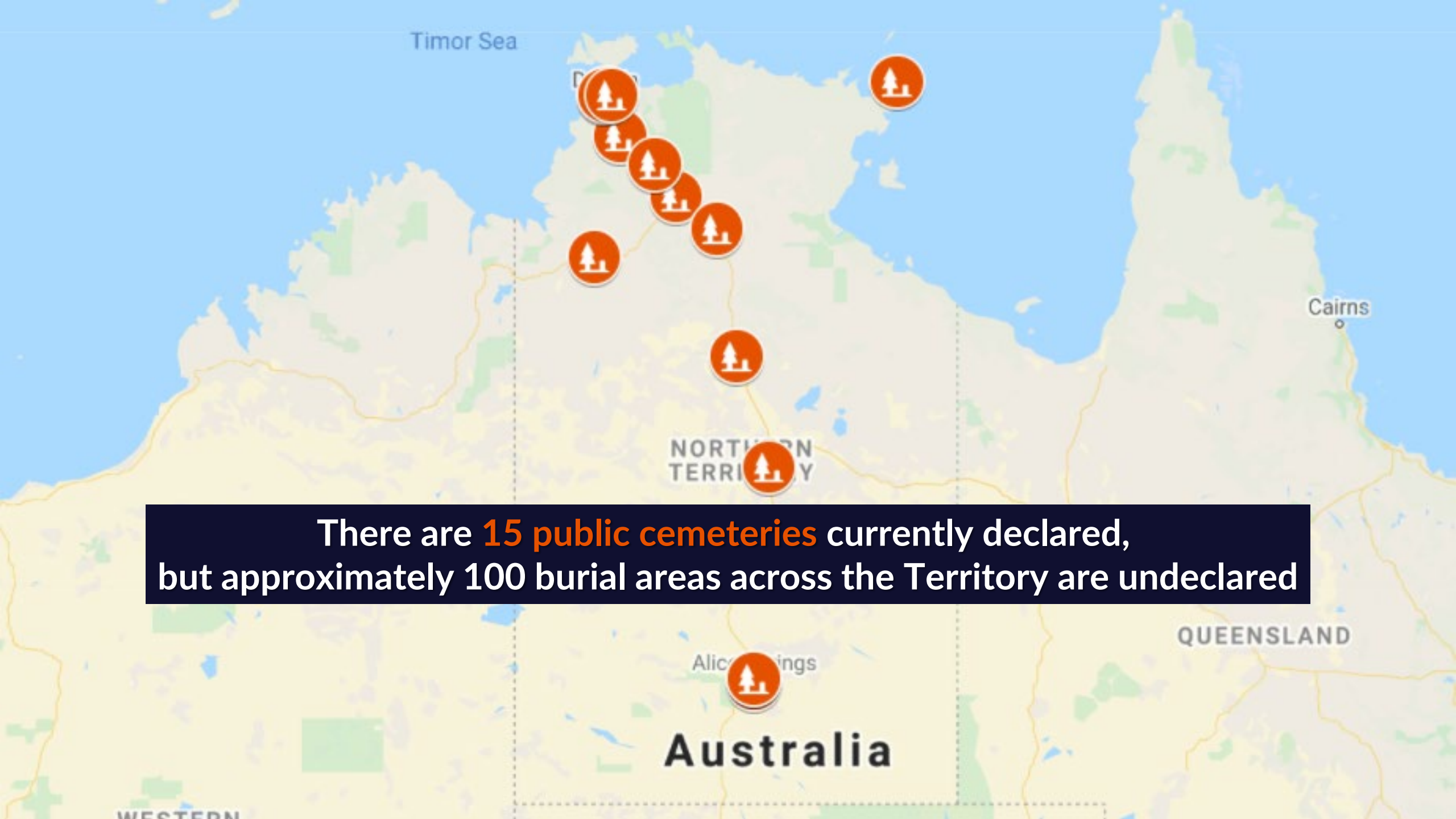


Classes of cemeteries

Class of cemetery	Type of responsible entity	More information
Public cemetery	Local government council (urban areas)	There are 15 public cemeteries – 14 are managed by local government councils and 1 is managed by Nhulunbuy Corporation.
Community cemetery	Local government council (regional and remote areas)	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.
Local cemetery	Aboriginal corporation, Aboriginal community living area association or another entity	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.
Independent cemetery	Body corporate or individual (e.g. private company)	This is a new class of cemetery. Will require a lease, licence or other written agreement with the responsible entity.

List of public cemeteries

- Alice Springs Garden Cemetery
- Alice Springs General (Memorial) Cemetery
- Stuart Town Memorial Cemetery
- Darwin General Cemetery
- Gardens Road Cemetery
- Palmerston (Pioneer) Cemetery
- Katherine Memorial Cemetery
- Thorak Regional Cemetery
- Coomalie Bush Cemetery
- Tennant Creek Public Cemetery
- Elliott Public Cemetery
- Elsey Memorial Cemetery
- Pine Creek Public Cemetery
- Timber Creek Public Cemetery
- Nhulunbuy Public Cemetery



There are **15 public cemeteries** currently declared, but approximately 100 burial areas across the Territory are undeclared

Burials outside of cemeteries

Name of area	Type of land tenure	Type of management	Who keeps records?
Burial ground	Any	<ul style="list-style-type: none"> Not formally managed There is a representative for the area Burial notification to the Department 	The Department (on behalf of the representative)
Burial region	Aboriginal land (usually larger areas of Aboriginal land or multiple Land Trust areas)	<ul style="list-style-type: none"> Not formally managed Land Council is the representative Burial notification to the Department 	The Department (on behalf of the representative)
Undeclared area	Any	<ul style="list-style-type: none"> Not formally managed Burial notification to the Department 	The Department



Burial region



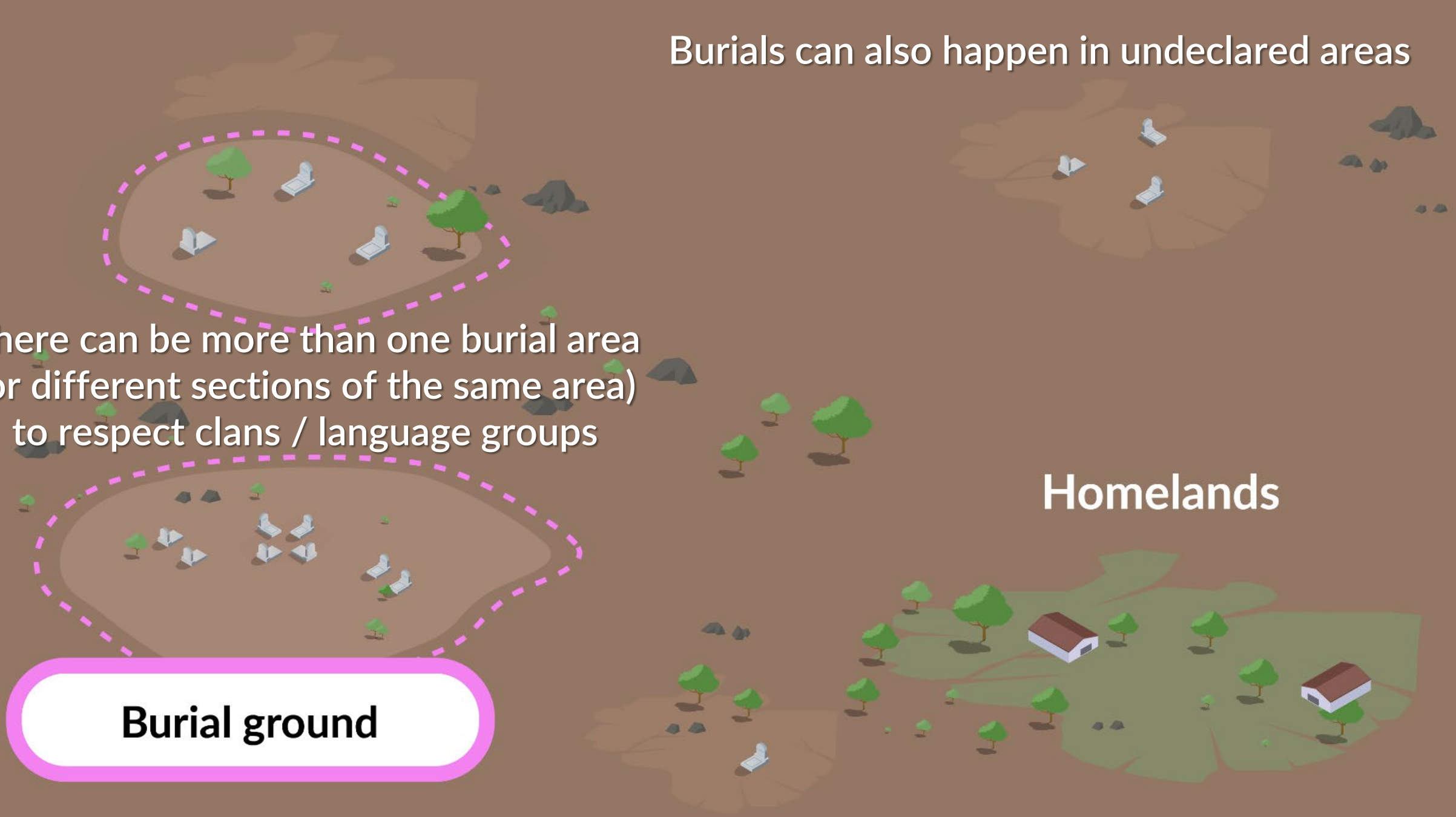
Burial ground

Burials can also happen in undeclared areas

There can be more than one burial area
(or different sections of the same area)
to respect clans / language groups

Burial ground

Homelands



Recognising and declaring burial areas

- Once the new legislation begins the Department will facilitate and support discussions with landowners

“What burial areas do you want to recognise and how should these areas be managed?”

- There are different options for managing burial areas – the Department will talk to landowners about these options so they can decide the option that fits the needs and interests of the community



Burial notification (for outside cemetery)

- The person undertaking the burial provides a **notification** if burying outside of a cemetery
- Notifications are not approvals – this respects customary decision making
- If burying in an undeclared area, the notification will confirm some criteria
 - Not close to occupied buildings
 - Not impacting public health, bores or public infrastructure



Cemeteries vs. other burial areas

- **Cemeteries are formally managed** – burials are approved by a cemetery manager, there is a cemetery plan and policies for the cemetery
- **Cemeteries require administration and recordkeeping** – this may create employment opportunities for local people
- **Burial grounds and regions can transition to become a cemetery** – this change can happen with the agreement of the landowner and the responsible entity who wishes to manage the cemetery
- **Cemeteries allow for certainty over the use of land** – cemeteries require a lease, licence or other written agreement and this provides certainty over the use of the land and allows access to grant funding opportunities

Responsibilities of cemetery management

1

Must manage and control the cemetery

2

Establish a cemetery plan

3

Establish policies

4

Ensure access to equipment to undertake burials and exhumations

5

Care for and maintain the cemetery

6

Fund maintenance of the cemetery

7

Ensure the cemetery is accessible to the public

8

Ensure that burial register is accessible to public



Key changes for cemetery management



Senior next of kin hierarchy – this makes it clear who is the decision maker for a deceased person when there is no executor or administrator



Options for different types of burials – more burial options are legally recognised, such as shroud burials, natural burials, shallow burials and vertical burials (subject to the council's policy)



Clearer rules and processes for cemeteries – including for burial applications, recordkeeping requirements, register access requirements and exclusive rights of burial



Power for cemetery manager to request confirmation of death from hospital or health clinic – this may assist in the burial application process (in particular for regional and remote areas)



Clearer pathways to resolving disputes about human remains – disputing parties can undertake voluntary mediation or apply to NTCAT for a determination of who should be the decision maker

How will approval processes change?

Several approval process will be simplified in the new legislation:

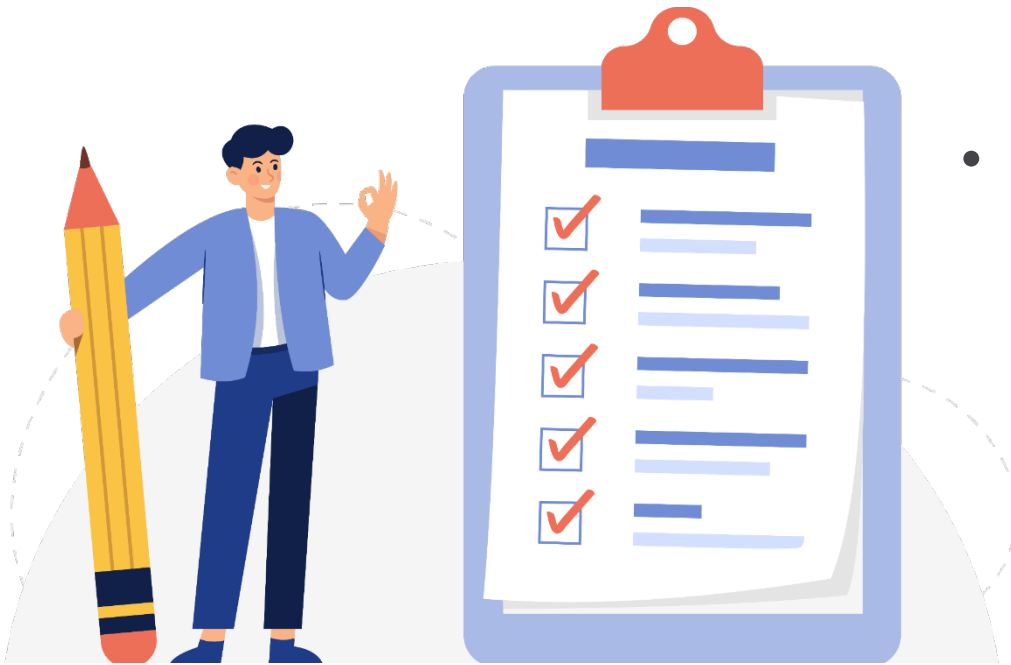
- **Approval from the Minister is no longer required for multiple burials** – multiple burials will be approved by the cemetery manager (subject to the council's policy)
- **Exhumation approval not required if only digging a grave deeper to allow for an additional burial** – this will be authorised by the cemetery manager (subject to the council's policy)
- **Approval for burial outside of cemetery not required** – this will be replaced with a new burial notification process

Burial approvals

- A person applies to bury human remains in a cemetery
- Burials approvals are given by the cemetery manager (or the delegate of the cemetery manager)
- The burial application includes
 - Applicant's details
 - Details of the deceased person
 - Documentation that confirms death
 - Confirmation that the decision maker for the deceased person has been notified



Exhumation approvals



- A person applies to exhume human remains from a cemetery
- Exhumation approvals are given by the CEO of the Department (or the authorised delegate)
- The exhumation application includes
 - Details about the applicant and the deceased person
 - Details about the proposed exhumation
 - Consent from the relevant decision makers

Exclusive rights of burial

50 years = Maximum time period before renewal or expiry

- Responsible entity for a cemetery can set a shorter maximum time period (e.g. 25 years)
- Grantee (holder of the right) can exercise the right
- If the grantee is deceased – the right can still be used by an appropriate person (e.g. personal representative or the senior next of kin of the grantee) but the conditions cannot be changed
- Under the new legislation, these rights cannot be transferred (there will be a transition period for existing rights)

Burial fees for community cemeteries

Note: These rules for burial fees do not apply to public cemeteries

- **Burial fee** means any fee that is required to undertake a burial
 - **Includes** the use of the burial plot, digging the grave, admin fees
 - **Excludes** exclusive rights of burial, memorials and any optional services
- A burial fee must not be higher than the cost incurred for providing the service
 - For example – if the estimated cost of digging the grave in a community cemetery is \$350, the fee charged for this service cannot be \$400
- A community cemetery must have a burial fees waiver policy



List of plans, policies and registers

Note: Multiple policy topics can be combined into the same document

1. **Cemetery plan** (required)
2. **Multiple burials policy** (if multiple burials are allowed)
3. **Exclusive rights of burial policy** (if the cemetery offers exclusive rights)
4. **Waiver of fees policy** (if cemetery fees are waived in any circumstance)
 - **Burial fees waiver policy** (required if a community cemetery)
5. **Memorial policy** (optional – more relevant for urban cemeteries)
6. **Direction of burial policy** (optional)
7. **Burial register access policy** (recommended for all cemeteries)
8. **Register of burials** (required)
9. **Register of exclusive rights of burial** (if the cemetery offers exclusive rights)

Website information for cemetery

- Cemetery plan
- Opening hours
- Details of the burial application process
- Details of the exclusive right of burial application process (if available at the cemetery)
- Cemetery fees (fees need to be itemised)
- Burial fees waiver policy (for community cemeteries)



Access to burial records

- Over time, future generations will have a record of where their family are buried
- Information can be specified as **culturally sensitive information** – this information is redacted if providing burial information to external organisations
- It is recommended that all cemeteries have a **burial register access policy** to guide decision making and procedures when giving access to burial records



Crematoria (facilities)

- There are 2 main changes for crematoria
 - All facilities will be licenced
 - All facilities will issue their own disposal approvals
- Under the current legislation, cremation permits for some facilities are issued by the Minister
- Facilities have similar responsibilities to cemeteries in relation to applications processes, recordkeeping requirements and providing access to records

Note: Litchfield Council is responsible for managing the crematorium located at Thorak Regional Cemetery



How will councils be supported?

- **Cemetery grants program**
 - A one-off grants program will be developed to support implementation for regional and remote cemeteries
- **Sample cemetery documents**
 - Sample cemetery policies, registers and forms will be developed by the Department to support councils
- **Transition period**
 - There will be a 12-month transition period for councils to make any new policies, registers or forms



Compliance and implementation

- New legislation (Act and Regulations) planned to commence in late 2022
- Compliance provisions are similar to *Local Government Act 2019* compliance
 - Compliance program with reviews, investigation powers and enforcement orders
- There will be a 2-year transition period prior to formal compliance reviews
 - **1st year after commencement** – educating about the new legislation, supporting the declaration of community cemeteries, developing sample documents and providing guidance and support to the local government sector
 - **2nd year after commencement** – informal desktop review from the Department in order to support compliance with new legislative requirements
 - **3rd after commencement** – formal compliance reviews for cemeteries and crematoria

Any questions?

Please call the Department on

(08) 8995 5107

or email burials@nt.gov.au

if you have any other
questions



9 FINANCIAL REPORTS

9.1 Monthly Financial Report

Report Number	9.1.02.22
Author	Cathy Winsley - CEO
Attachments	Financial report for January 2022

Summary

The Council is provided with a financial report at each meeting.

Background

Not applicable.

Comment

Please refer attached financial report.

Statutory Environment

Section 17 of the *Local Government (General) Regulations 2021* refers.

17 Monthly financial reports to council

- 1) The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
 - a) details of all cash and investments held by the council (including money held in trust); and
 - b) the closing cash at bank balance split between tied and untied funds; and
 - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - f) other information required by the council.

Policy Implications

Not applicable

Financial Implications

See the body of this report.

Recommendation

That Council accept the financial reports for the period January 2022 as tabled in this report.

Moved:

Seconded:

10 QUESTIONS BY MEMBERS

Members are invited to raise any questions.

11 GENERAL BUSINESS

Call for any other general business.

12 CONFIDENTIAL ITEMS

NIL

13 NEXT COUNCIL MEETING

The next Ordinary Meeting of Council be held on Monday 28th March at the Belyuen Council Offices, Belyuen commencing at 5:00PM.