



iDrive School of Motoring 'Covid Secure' Driving Lesson Safety Measures

iDrive School of Motoring takes the safety of pupils very seriously. For that reason, I have done everything i can to put measures in place to make your driving lessons 'Covid Secure'. I have set out below what you can expect from me and what i need from you when I return to work on 6th July. You won't need to memorise it all as I will make sure everything is done correctly, but I feel it is important to allow you to see what I am doing to make your lessons as safe as possible. There are seven stages to consider when delivering a 'Covid Secure' driving lesson.

The Seven Stages

1. Communicating before the lesson
2. Preparing the car
3. Face to face meeting before you enter the car
4. Entering the vehicle
5. The driving lesson
6. After the lesson
7. A follow up communication with you

Communicating before the lesson

- If I experience any symptoms of the virus within the last 7 days, or I have been in contact with someone who has within the last 14 days, I will cancel all lessons until my self-isolation is completed.
- I will explain to you the need to inform me as soon as possible if you develop any symptoms of the virus or have been in contact with someone who has in the last 14 days. If this happens, then the next lesson will be cancelled. (No Charge)
- Before traveling to your lesson, I will text or call you. Please answer as promptly as possible to ensure a smooth running of my day. I will ask you if you have had any symptoms or been in contact with anyone with symptoms since your last lesson. If the answer is yes, then the lesson cannot go ahead and will be cancelled. (No Charge if this has happened in the last 24 hours)
- I will remind you that you must wash your hands for at least 20 seconds just before your lesson begins.
- Both you and myself should consider using the Gov tracing app when available.

Preparing the car

- I will ensure before and after each lesson, that I clean down the car inside & out using anti bac/viral cleaner or disinfectant on all seats and touch points.
- I will wash or sanitise my hands after cleaning.

Face to face meeting

- You must wear a face covering during your driving lesson, if you feel you are unable to wear a face covering you should contact me before the day of your lesson. It is entirely at my own discretion whether I am prepared to teach you without a face covering and your lesson may not go ahead. Face coverings used by you should be taken away and disposed of by you following the lesson.
- I will meet you outside the car, 2 metres apart.
- You and me must not shake hands, I must assess that you are well enough to continue, if symptoms occur during the lesson, it will finish immediately and further lessons will be cancelled until you are fully recovered. (As the lesson will have begun there will be a full charge)
- I will ask you if you have washed your hands and explain to avoid touching your face.
- I will provide hand sanitiser for you to use at any time throughout your lesson.
- I will explain to you how the car has been sanitised.
- I will explain about any procedures to follow in car for example, avoiding direct face to face discussions where possible, emergency situations or longer explanations which may take place outside the vehicle weather permitting.
- At the beginning of the lesson I will talk through the lesson plan and discuss/agree lesson goals with you outside of the car weather permitting.

Entering the vehicle

- If you wear gloves for your lesson (optional) both you and myself must put them on just before entering the car, please take them off directly after exiting and your hands then need to be washed.

The driving lesson itself

- I must not handle your driving licence. (You will need to hold it up for me to view if needed) Visual aids/pens etc must not be shared. (I will hold them up if required)
- I will wherever possible will give notes to you digitally.
- I will avoid giving face to face discussions. Try to face forward as much as possible due to the fact we cannot maintain a 1 metre minimum distance.
- The car windows will be opened for ventilation.
- If air-con is used it will not be set on recirculate. The rear windows will be opened if available to encourage a good airflow from front to rear taking exhaled breath away from the occupants.

- Your parents, guardians, or friends must not sit in on the lesson.
- If I use a demonstration to explain a driving task, the vehicle controls will be wiped down before and after.
- If I am required to take control of the vehicle, for example in an emergency, the vehicle will be parked, and the controls wiped down at the earliest opportunity. If you and myself have accidentally touched each other's hands or arms during the incident, then you and myself must sanitise hands and arms. (Sanitiser will be available)
- Where possible I will avoid handling cash, use of electronic payments by bank transfer are preferable. If cash is paid, please pay the correct amount and give it to me inside an envelope.
- At the end of your lesson I will remind you to wash your hands, and to inform me during the week if you are unwell or have been in contact with someone who is unwell.

After the lesson

- You are asked to take your mask and gloves (if you have worn them) with you after your lesson.
- You will need to wash your hands after your lesson.

Follow up

- In-between lessons i will call/text you to check if you have had any symptoms of the virus within the last 7 days, if you have your next lesson must be cancelled. (No Charge)
- I will also check if you have been in contact with anyone who is showing symptoms or has been doing so within the last 14 days. If so, your next lesson must be cancelled. (No Charge)

Between lessons, please always do your part to keep myself and clients safe by following the latest government advice on Coronavirus (COVID-19).

Any allergies to alcohol based sanitizer or latex gloves please inform.

Please try to wear clothes for lessons that cover arms and legs as much as possible.