

## OPQ Letter – Key Points – Sabrina Ali (DOR: 16 September 2024)

### 1. Personal Retirement Account

- Value of total unit holdings = **£224,442.65**
- Value of member's normal contributions = **£86,324.10** (*Non-Lifestyle Funds*)
- Value of employer's normal contributions = **£138,118.55** (*Non-Lifestyle Funds*)

### 2. Options

- A tax-free cash sum of **£50,000.00** (which is within both the member's remaining 'LS&DBA' of **£1,022,600.00** and 'LSA' of **£217,775.00**) plus a single-life annuity of **£15,689.63 pa** [*spouse = N/A*], which will be non-increasing  
**OR**
- A tax-free cash sum of **£50,000.00** (which is within both the member's remaining 'LS&DBA' of **£1,022,600.00** and 'LSA' of **£217,775.00**) plus a 50% joint-life annuity of **£9,832.17 pa** [*spouse = £4,916.09 pa*], which will be increased each year by the lower of 5.0% or RPI  
**OR**
- A single "Uncrystallised Funds Pension Lump Sum" (UFPLS) of **£224,442.65** (of which **£56,110.66** [tax-free element] is within both the member's remaining 'LS&DBA' of **£1,022,600.00** and 'LSA' of **£217,775.00**)  
**OR**
- The value of the Personal Retirement Account can be transferred to a suitable alternative arrangement to enable the member to take advantage of additional flexibilities (e.g. multiple UFPLS's or Flexi-Access Drawdown)  
**OR**
- The open market option

### 3. Payment of annuity

- The chosen annuity will be paid by monthly instalments in arrears
- The first payment will occur on **16 October 2024**
- The annuity will be paid for life and will be subject to PAYE

### 4. Payment of single UFPLS

- For the single UFPLS, **£56,110.66** will be paid tax-free and **£168,331.99** (taxable element) will be paid assuming an emergency code on a month 1 basis
- Any over payment or under payment of tax will be dealt with by HMRC at the end of the tax year (or earlier by completing a "Repayment Claim Form" available from HMRC)

### 5. Death in retirement

- If the member dies after the commencement of the annuity, any further benefits will depend on the chosen option at retirement (e.g. the joint-life annuity option means a 50% spouse's annuity will be payable on the death of the member)
- If the member dies after taking a single UFPLS, no further benefits will be payable

### 6. General information

- A minimum "Annuity Bureau" charge of **£113.39** will apply for both annuity options (assuming the chosen annuity is purchased using the "Annuity Bureau" factors)
- Reference to Pension Wise (guidance guarantee) should be provided for the UFPLS option under the Plan or for a transfer to a suitable alternative arrangement to take advantage of additional flexibilities (e.g. multiple UFPLS's or Flexi-Access Drawdown)

### 7. Details required

- Request a copy of the member's birth certificate
- Request the member's completed 'Option choice' form
- Request the member's completed 'Bank details' form

**NOTE –**

*Letters should be written in full and should include the information contained in each of the bullet points.*

*Failure to write a letter in full will result in marks being lost.*

*Failure to mention the information contained in each of the bullet points will result in marks being lost.*