**XYZ Letter – Key Points – Henry Beaton (DOR: 12 September 2023)**

**1a. Full pension – (Option 1)**

* Full pension of £9,589.01 per annum (including an excess of £5,238.17 per annum [*including TVin pension*], a pre-1988 GMP of £554.84 per annum and a post-1988 GMP of £3,796.00 per annum) – [LTA used is 17.87%]

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* The excess pension of £5,238.17 per annum [*including TVin pension*] will be increased each year on 1 April by the lower of the increase in the Retail Prices Index and 5.0% (*pro-rated for the first year*)
* The pre-1988 GMP of £554.84 per annum will not be increased
* The post-1988 GMP of £3,796.00 per annum will be increased each year on 1 April by the lower of the increase in the Consumer Prices Index and 3.0%

*OR*

**1b. Tax-free cash sum and residual pension – (Option 2)**

* Tax-free cash sum of £49,294.87 – [LTA used is 4.59%]

PLUS

Residual pension of £7,394.23 per annum (including an excess pension of £3,043.39 per annum [*including TVin pension*], a pre-1988 GMP of £554.84 per annum and a post-1988 GMP of £3,796.00 per annum) – [LTA used is 13.78%]

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* The excess pension of £3,043.39 per annum [*including TVin pension*] will be increased each year on 1 April by the lower of the increase in the Retail Prices Index and 5.0% (*pro-rated for the first year*)
* The pre-1988 GMP of £554.84 per annum will not be increased
* The post-1988 GMP of £3,796.00 per annum will be increased each year on 1 April by the lower of the increase in the Consumer Prices Index and 3.0%

**2. Payment of pension**

* + The pension will be paid by monthly instalments in advance
  + The first payment of pension will be made on 1 October 2023
  + The pension will be paid for life and will be subject to PAYE

**3. Death in retirement**

* If the member dies before 60 monthly instalments of pension have been paid, the balance of the 60 months (based on the rate of pension payable at the member’s date of death) will be paid as a lump sum death benefit
* For both options, a spouse’s pension will be payable on the death of the member of £4,794.51 per annum – (*these figures are before* *any annual increases are applied between the member’s date of retirement and the member’s date of death*)
* The spouse’s pension will be paid for life and will be subject to PAYE

**4. General information**

* Mention any special circumstances (i.e. transferred-in benefits)
* Mention the pension has been increased due to the member’s late retirement

**5. Details required**

* + Request a copy of the member’s birth certificate
  + Request the member’s completed ‘Option choice’ form
  + Request the member’s completed ‘Bank details’ form