**OPQ (Letter)**

Address to the Trustees of the OPQ Plan

Date

Dear Sir or Madam

Gina Rossi (deceased) - Date of Death: 06/08/2021

The member’s benefits were invested in the Lifestyle Fund with a target retirement date of 14/08/2025

Further to notification that the above named member has died, details of the benefits payable are set out below.

1. Lump sum death benefit

* The total lump sum death benefit (LSDB) is £66,693.89, which includes the refund of the deceased member’s Personal Retirement Account (£48,693.89) and the augmentation granted by the Trustees (£18,000.00)

* The LSDB is payable to the deceased member’s legal personal representatives / estate
* The LSDB represents 6.21% of the deceased member’s Lifetime Allowance
  + - 1. Details required

Before the lump sum can be put into payment, the following will be required:

* + The deceased member’s original death certificate

If you have any queries, please contact me.

Yours faithfully

A N Other

**NOTE** –

**Letters should be written in full** **and should include all of the information contained in each of the bullet points.**

**Failure to write a letter in full will result in marks being lost.**

**Failure to mention the information contained in each of the bullet points will result in marks being lost.**