

RADFORD SEMELE PARISH COUNCIL

MINUTES

A meeting of the Parish Council was held in the Community Hall, Lewis Road, Radford Semele, on Monday 25th March 2013 at 7.30 pm.

Present: Cllr D E Chater (in the Chair), Cllr Mrs J A Edwards, Cllr Mrs J Loveridge, Cllr Mrs J P Malin, Cllr A J Malin, Cllr Pickford and Cllr J M Whitehead

In attendance: Wallace Redford

1. Apologies for Absence - Cllr H E Marriott and Cllr F Walsh

Presentation on website project

By invitation, Robert Inman (Clerk to Cubbington Parish Council) and his wife Jane gave a most interesting and thought-provoking presentation on a possible website project for the Parish Council. A summary is annexed hereto.

The Chairman thanked Mr and Mrs Inman for their very helpful talk. After they had left the meeting, debate concluded a three person working party of councillors together with the Clerk should be set up to formulate the project. This is to be on the Agenda for the next meeting for further discussion.

Action: Clerk

2. Minutes of the Council meeting on 25th February 2013

The Minutes were approved and signed.

3. Police Matters

3.1 There was nothing to report save the receipt of a recent newsletter by email.

3.2 The Chairman reported that he and the Clerk had attended the WALC annual briefing day on 2nd March when the feature presentation was by Mr Ron Ball, Warwickshire Police Crime Commissioner. He was clearly intent on not introducing any significant changes in the system although it is clear he is engaged in recruiting an number of people for his staff, to be headed up by his new deputy, Eric Wood, formerly the Chief Education Officer for WCC.

3.3 The Chairman raised the question of lack of Police attention to speeding in Offchurch Lane. It was agreed the matter would be kept under review.

4. WCC & WDC Matters

4.1 In the absence of WDC/WCC Cllr Doody there was no report.

- 4.2 The Chairman reported that he, Cllr Edwards and the Clerk had attended the evening at Shire Hall held by Cllr Doody when Wallace Redford had been in attendance also.

5. Matters Arising from the Minutes of the 25th February 2013

- 5.1 The Clerk had had a telephone call from Highways Dept confirming that they would supply a second street name sign for The Greswoldes (probably in April).
- 5.2 The Clerk had received a telephone call from Highways Dept confirming that the location of grit boxes will be approved but the Dept required a sketch plan of the locations of the boxes before confirming consent. There followed a debate on this as to how many boxes the Parish Council wished to acquire at this stage. It was decided that there should be one placed at the bottom of The Greswoldes and one at the bottom of Lewis Road at the junction with The Valley. It was understood that the Clerk would prepare a sketch plan for submission to the Highways Dept. **Action: Clerk**
- 5.3 The Clerk had had a discussion with a person at the Highways Dept on the current position concerning the Leylandii trees in Southam Road. He had been advised that a legal notice had been served on the owner/occupier of the property requiring him to remove the trees after a stated period, failing which the Highways Dept proposed to remove them.
- 5.4 There was a discussion about making a request to WCC for lighting to be left on all night at specific street locations because of their special characteristics. It was agreed that the Clerk would pursue lighting for the junction of Lewis Road and Southam Road and for the area of Lewis Road adjacent to the Post Office. **Action: Clerk**

6. Finance and Accounts

- 6.1 The Clerk reported that the current balance on the operating account was approximately £7,300 and the current balance on the investment account was approximately £21,200.
- 6.2 A number of payments were approved by the Council, in particular the amount owed to the Clerk for office support services in the sum of £693.80 + VAT and the balance of the Clerk's annual pay referred to below.
- 6.3 The Chairman reported that the final figure for the Clerk's pay for the current year had been agreed at a gross sum of £5,292.

6.4 The Council agreed the payment of the fees of Warwickshire Training Partnership to support the Clerk's training for the Cilca qualification.

7. Correspondence

7.1 There was no correspondence as such but the Clerk had received notification of a training event run by WALC on 27th April 2013 entitled "Being a Good Councillor and Clerk". He also advised he had received he had received a program of training events for Councillors for the rest of 2013.

8. Further Bus Shelter

This is still under consideration and is to be placed on the next Agenda.

Action: Clerk

9. Telephone Box

This item is to be put on the Agenda for further consideration.

Clerk

Action:

10. Website

Dealt with above.

11. Youth Club building

11.1 The Clerk had pinned up copies of a notice in four different locations in the Village following the last Council meeting. This notice warned that in the absence of any further interest from the public, the Council proposed to demolish the Youth Club building in the summer months of 2013. It was noted that in the event of demolition, technical support on asbestos will be required to deal with the electrical wiring. It was agreed that Cllr Whitehead would obtain an update on the previous estimate he had obtained a year or so ago and also obtain a second quotation for competitive purposes.

Action:

Cllr Whitehead

12. Report from the Planning Committee

In the absence of Cllr Walsh, there was no report. It was agreed that a procedure should be adopted, as a matter of routine, that the deliberations of the Planning Committee should be brought back to the Parish Council at their main meetings by way of a report so that applications could be monitored by the Council as a whole and a record of them maintained routinely in the Minutes of the Council meetings.

13. Report from the Playing Field Committee

There was nothing to report, save that the Clerk reported that, following a query by the Big Lottery Fund on the format of the application, it had been resubmitted and was now awaiting consideration from the Fund.

14. Report from the Finance Committee

There was nothing to report in addition to the above matters.

15. Report from the Sports and Social Club Committee

Cllr A. Malin reported that management seemed to be on a good course under the present Committee. Bills were being paid and there was money in the bank account.

16. Report from the Village Emergency Committee

Cllr Edwards reported that there was nothing to report.

17. Report from the Community Hall Committee

17.1 Cllr Loveridge reported that all bills are up to date.

17.2 Former councillor Stan Sabin attended a recent meeting of the Committee as representative from the Social Club – his attendance was welcomed as a good link between the Community Hall and the Club.

17.3 There was a suggestion that there might be a risk of Legionnaires Disease in the shower facilities in the Hall. It was acknowledged that the plumbing works were due for overhaul. It was agreed that an estimate of costs would be procured in the hope of applying to the Neighbourhood East Forum for a grant to finance the overhaul.

Action: Cllrs Chater and Loveridge

18. Report from the School Governors

Cllr Pickford reported that there had recently been a meeting of the School Governors but the vibes she had got back from the meeting was that the School was on even course and meeting its challenges with OFSTEAD.

19. Any Other Business

19.1 All listed items (a) to (d) in the Agenda have been dealt with as above.

19.2 The Council were reminded that there had been two payments of £6,000 to St Nicholas Church in line with the terms of the donation agreed by the Council originally. A further instalment of the donation in the sum of £6,000 was due in the foreseeable future. It was agreed that it would be made in the financial year 2013/2014. **Action: Clerk**

19.3 A request had been received that the Council might make a donation to Guide Dogs for the Blind. It was noted that this is not a charity specifically with reference to the Parish and requires further thought. It was agreed that this should be on the Agenda for the next meeting.

Action: Clerk

21. Date of next meeting: Monday 29th April 2013

The meeting closed at 8.50 pm.

Signed.....

Date.....

Chairman of the Parish Council