

# RADFORD SEMELE PARISH COUNCIL

## MINUTES

**A Special Meeting** of the Parish Council was held in the Baptist Church Room, Lewis Road, Radford Semele, on Tuesday 28<sup>th</sup> May 2019 at 7.30pm.

**Present:** Cllr S Sabin (in the chair), Cllr B Follett, Cllr A T Hitchcox, Cllr A E Malin, Cllr Mrs J P Malin, Cllr T Musa and Cllr J Sudbury

**Apologies for absence:** Cllr R Munn (holiday)

### 1. Council Vacancies

Following the Council meeting on Monday 20<sup>th</sup> May 2019 when a decision had not been reached on the selection of candidates for co-option, the Clerk had notified six candidates of the meeting to be held on 28<sup>th</sup> May 2019.

Four of the candidates attended this meeting and gave a brief summary of their presentation by way of recap on the presentation they had given to the Council on 20<sup>th</sup> May. They did this individually and left the meeting afterwards.

A secret ballot was carried out with the Cllrs and the Clerk as returning officer. The declaration of the poll was the selection for co-option of David Carter and Brian Friar. The Clerk is to notify them and the other candidates as soon as possible.

**Action: Clerk**

### 2. Draft Neighbourhood Plan

The Council took the opportunity to consider the significance of the Neighbourhood Plan; Cllr Follett explained that all that was required at this stage was formal approval by the Council for the Neighbourhood Plan in draft form to be finalised and presented to WDC for its monitoring process. He said the working group were anxious to launch the draft Plan for public consultation before that stage but in advance of the forthcoming summer holidays. Approval of the draft was proposed by Cllr Sudbury and seconded by Cllr Musa and approved unanimously. It gave authority to Cllr Follett to apply minor amendments as appropriate to consolidate the text.

### 3. Update on School Matters

It was confirmed that Cllr Sabin, Cllr Sudbury and the Clerk will organise a meeting with the Head Teacher of Radford Semele School to discuss implications to the School of current money available under CIL.

### 4. Traffic management

It was AGREED that the Chairman and the Clerk would meet to consider current details of the response from WCC on the traffic management letter submitted to them recently (in order to see the way forward).

### 5. Defibrillators

Following the last meeting, the Clerk had obtained a price quotation for replacement defibrillator pads from West Midlands Ambulance Services as to the specification required. It was AGREED that Cllr Sudbury would take this up and organise the requisition of the appropriate pads at the prices quoted in the email received by the Clerk.

**Action: Cllr Sudbury**

### 6. Trough and pump

Cllr Sudbury reported that the trough obtained to go with the pump outside the Village Shop was now lodged in Henry Marriott's barn – available for installation when Messrs Marriott and Chater were able to see to it.

**7. Update on footpath**

Cllr Follett enquired as to whether action had been taken on refurbishment of the footpath adjacent to the Community Hall; the Clerk confirmed that formal instruction had been given to the chosen contractors and they had advised that they would be starting work in the near future. It was AGREED that Cllr Follett would monitor their workmanship and be supplied by the Clerk with a copy of the specification issued to them by former Cllr Chater. **Action: Cllr Follett & Clerk**

**8. Previous Councillors**

The Council expressed the view that a letter should be sent by the Clerk to three recent ex-councillors to express appreciation of their services, David Chater, Henry Marriott and Naomi Northey. **Action: Clerk**

**9. Ancient pear tree**

Cllr Sabin raised the question of obtaining a sapling from the pear tree about to be demolished in Cubbington in the path of the HS2 railway – it was AGREED that he would pursue this with a view to planting the sapling at an appropriate location in the Village. **Action: Cllr Sabin**

**10. Sports & Social Club update**

The Chairman referred to an enquiry from the Sports & Social Club as to whether the Council would agree to three new outside benches obtained by the Social Club being concreted into the ground for security purposes. It was AGREED that they should have permission to do that. An appropriate letter of authority is to be issued by the Clerk. **Action: Clerk**

The Clerk confirmed that the football agreement with Sands Utd FC had now been signed and contracts exchanged. Cllr Sabin has confirmed that RSS&SC will pay the fee on behalf of Sands Utd FC.

**11. Training courses**

There was discussion about training courses on option from WALC – one in particular on the 11<sup>th</sup> June 2019 at 6.30pm to be held at the Community Hall in the Village. The Clerk is to pursue a reservation for this to cover all 10 Councillors. The Clerk is also to review an alternative training course which would appear to be available for new chairmen (with particular reference to Cllrs Sabin and Sudbury). **Action: Clerk**

The meeting closed at 9.30pm

Signed.....

Date.....

**Chairman of the Parish Council**

Counter signed.....

Date.....

**Clerk to the Parish Council**