

ICAN provides training to meet a range of learning and development needs:

**Foundation Knowledge** - courses providing description and explanation, illustrated by practice examples.

**Advanced Knowledge** – gaining in-depth knowledge of creative ability through exploring theoretical and philosophical underpinnings of the VdTMoCA in relation to practice

## Online training

- ✓ Everything is in one place and easy to access 24/7 from a PC, laptops, tablets.
- ✓ Work at your own pace
- ✓ Track your progress
- ✓ Access the modules at any time as many times as you want over a four-week period
- ✓ Blend of teaching-learning approaches
- ✓ Collaborative and shared learning opportunities
- ✓ Narrated modules with examples from practice
- ✓ Workbook containing all essential information and space for note writing and doing course learning exercises. The workbook is also a post-training information resource containing templates and practice examples.
- ✓ Zoom-based opportunities to raise questions and discuss course content during the course
- ✓ Additional resources: quizzes to test knowledge; FAQs about the VdTMoCA; list of all published and unpublished literature, conference presentations, posters; YouTube video on how to get started with the model post training; YouTube video overview of the VdTMoCA for all MDT staff and students
- ✓ Course completion certificate
- ✓ Free post training Zoom-based supervision and discussion forums
- ✓ ICANcreativityBuzz emails providing news and updates on the VdTMoCA, events, resources

## Full Vona du Toit Model of Creative Ability (VdTMoCA) training for Occupational Therapists (online)

**£335** (no VAT to add) **or up to 45 staff in a 12-month period for £3300** (see p6)

This is a 3-day Foundation Knowledge level course. The objectives, and therefore the learning outcomes are:

- Describe and explain the Vona du Toit Model of Creative ability, its theoretical concepts and assumptions
- Explain how creative ability is assessed and how the overall level and phase of creative ability is concluded
- Explain how to select activities for intervention and apply the treatment principles
- Explain how VdTMoCA-informed occupational therapy can be measured, recorded & reported
- Describe how the application of the VdTMoCA / VdTMoCA-informed occupational therapy could be explained to others

## Course Documents provided:

All documents are pdfs. If you require Adobe Acrobat Reader this is available at no cost from the Adobe Website: [www.adobe.com](http://www.adobe.com)

**Course workbook** –to print or edit as a pdf. This workbook is designed to provide course content and a place for keeping notes. For learners who prefer to learn with others rather than on their own and have colleagues undertaking the course in the same time period, learning exercises can facilitate **collaborative learning**, or **shared learning** can occur at certain stages during the course. Prompts are also provided for exploring and sharing learning in the workplace.

On completion of the course, this workbook serves as a manual for the application of the VdTMoCA to practice and a resource for teaching colleagues and students.

**ICAN Levels Pack** – download and print.

**Creative Participation Assessment form** – (watermarked). Form for clinical use is made available on completion of the training.

**See general information and course content on pages 3-4.**

### **VdTMoCA for OT Support Workers (online)**

**£335** (no VAT to add) **or up to 45 staff in a 12-month period for £3300** (see p6)

This 2½-3 day course is suitable for Occupational Therapy Support Workers supervised by Occupational Therapists who are trained/competent in the use of the VdTMoCA in clinical practice.

The course objectives, and therefore the learning outcomes are:

- Describe and explain the Vona du Toit Model of Creative ability, its theoretical concepts and assumptions
- Explain essential aspects of the Occupational Therapy assessment of creative ability
- Describe how the overall level and phase of creative ability is concluded by Occupational Therapists
- Explain how to select activities for intervention and apply the treatment principles
- Explain how VdTMoCA-informed occupational therapy can be recorded
- Describe how the application of the VdTMoCA / VdTMoCA-informed occupational therapy could be explained to others

### **Course Documents provided:**

All documents are pdfs. If you require Adobe Acrobat Reader this is available at no cost from the Adobe Website: [www.adobe.com](http://www.adobe.com)

**Course workbook** –to print or edit as a pdf. This workbook is designed to provide course content and a place for keeping notes. For learners who prefer to learn with others rather than on their own and have colleagues undertaking the course in the same time period, learning exercises can facilitate **collaborative learning**, or **shared learning** can occur at certain stages during the course. Prompts are also provided for exploring and sharing learning in the workplace.

On completion of the course, this workbook serves as a manual for the application of the VdTMoCA to practice and a resource for teaching colleagues and students.

**ICAN Levels Pack** – download and print.

Both of the above courses deliver exactly the same content with the exception of Chapter 4 on Assessment. The **Full VdTMoCA training for Occupational Therapists** is comprised of **21** taught content online modules requiring a minimum of 3 days of study, plus 2 modules of information provided in the pdf Workbook for post-training reference (how VdTMoCA-informed occupational therapy can be recorded; how the application of the VdTMoCA / VdTMoCA-informed occupational therapy could be explained to others).

The **VdTMoCA for OT support workers** course has content over **18** taught online modules requiring a minimum of 2½ days of study, plus 2 modules of information provided in the pdf Workbook for post-training reference (how VdTMoCA-informed occupational therapy can be

recorded; how the application of the VdTMoCA / VdTMoCA-informed occupational therapy could be explained to others).

## General information

The amount of study time required depends on each individual's learning style and on the amount of additional reading s/he wants to do. Some information on the VdTMoCA-informed occupational therapy process is delivered in the course workbook, but is not part of an online narrated module. This information is designed to be useful post training, therefore, time taken to read this material is not included in the approximated study days. Participants should also allow some time for downloading and printing the course materials before starting the online modules.

The modules can be accessed at any time within a **4-week period (see Terms & Conditions)**. The course can be worked through at one's own pace, but learning will be most effective if it is completed within a week or over a couple of weeks, rather than leaving long gaps between modules. This is a comprehensive course, therefore it is advisable to study where it is possible to focus fully and take regular breaks. **It is advisable to regard the online course in the same way as a face-to-face course, i.e. one would be absent from work in order to attend a face-to-face course, therefore book study leave if possible in order to complete the course outside of the work environment.**

The courses are organised in **chapters**. Learning exercises which may be done individually or used for **collaborative/shared learning** are indicated in **purple**.

### CHAPTER 1 – course materials to download and print

### CHAPTER 2 – THEORETICAL ASSUMPTIONS AND CONCEPTS

**Modules:** Overview & Theoretical Assumptions  
Theoretical concepts – COMPONENTS OF CREATIVE ABILITY  
Theoretical concepts – CONCEPT FORMATION  
Theoretical concepts – NORM AWARENESS  
Theoretical concepts – TASK CONCEPT  
Occupational performance areas

### CHAPTER 3 – THE LEVELS AND PHASES OF CREATIVE ABILITY

**Modules:** Seeing the level in action  
Phases of creative ability  
The levels of creative ability – examples from practice

### CHAPTER 4 – ASSESSMENT OF CREATIVE ABILITY

**Modules:** Overview and assessment form (module differs for OT support workers)  
Observation  
Interview  
Task assessment leading to experiential session  
General tips and  
Completing the assessment form and analysis (not available to OTA training)  
Wilbur's assessment form (not available to OTA training)  
Using the assessment form for measurement (not available to OTA training)

### CHAPTER 5 - OCCUPATIONAL THERAPY TREATMENT & INTERVENTION

**Modules:** Occupational therapy treatment  
Treatment group programmes

### CHAPTER 6 – RECORDING AND REPORTING\* (\*workbook content only)

### CHAPTER 7 – COMMUNICATING VdTMoCA-INFORMED OT TO CLIENTS AND OTHERS\* (\*workbook content only)

# The VdTMoCA - a model and framework for engaging and enabling patients (online)

**£45** (no VAT to add)

Suitable for nurses working in inpatient settings with occupational therapists who are using the VdTMoCA.

This is a 2-hour course comprised of 6 short online modules for those requiring a basic understanding and practical examples of application to practice.



The course objectives, and therefore the learning outcomes are:

- Explain the basic principles of the Vona du Toit Model of Creative Ability
- Describe the first five levels of creative ability
- Relate levels of creative ability to patients/service users/clients
- Describe the basic processes involved in occupational therapists' assessment of a person's level and phase of creative ability, and how other disciplines can contribute to the assessment process
- Explain how the VdTMoCA guides staff in engaging and enabling patients/service users/clients, related to ward-based practice
- Explain how key aspects of patients' action/performance/behaviour can be recorded and communicated in the multidisciplinary team

## Course Documents provided:

All documents are pdfs. If you require Adobe Acrobat Reader this is available at no cost from the Adobe Website: [www.adobe.com](http://www.adobe.com)

**Course slide handouts.**

**ICAN Levels Guide for nurses.**

On completion of training, the trainee will receive a CPD certificate.

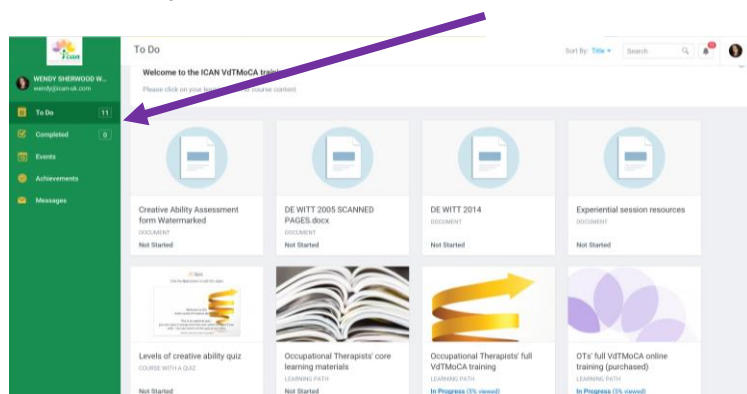
## Mode of course delivery

Training is comprised of a blend of teaching-learning approaches including narrated and read-only power point presentations, hard copy reading material, workbooks, practice-based templates, videos, learning exercises. The training for occupational therapists also includes a practical experiential session. Optional quizzes are also available for all trainees. The larger the course, the greater the range of teaching-learning approaches.

All courses include narrated presentations which are particularly appreciated by participants with dyslexia, but valued by all. Many practice-based examples are provided, which are valued for bringing VdTMoCA theory and the levels of creative ability alive.

Online learning courses are valid from the 10th of one month until the 8th of the next month. Learners can revisit modules as many times as they want, 24/7 over a 4-week period until course completion. Any courses that remain unused after the agreed end date will expire and shall be deemed used (see Terms & Conditions). On completion of the course, each individual learner will receive a CPD certificate and the link to the course will expire.

The eLearning environment allows for easy access to all courses and core learning materials, indicating how many courses are to be completed and have been completed.



Having selected your course, all modules are listed in the order for completion.

## Feedback

### Occupational Therapists' feedback:

*Thoroughly enjoyed this training! Informative and hugely beneficial to my practice. I feel I have gained a better insight into my service users and will explore ways to change my approach using the knowledge and understanding from this training. I feel I can adapt and improve the service provision to meet the needs of service users, and feel I am now equipped to better support service users especially those who present on the Self-differentiation/Self-presentation levels when before I felt stumped with how to engage them."*

*The slides were presented very clearly, and I really appreciate the narration and explanation. It gives the slides more 'context'. I also appreciated the photos/pictures/video- they certainly help me to visualise much better.*

*I enjoyed the training; the narration helps to bring life to the learning. It also gives me some time to mull over the information taught- a pause button away :)*

*I feel I have a much greater understanding of the VdTMoCA and know it will be supportive to me within practice. I have already reflected and noted an improvement in my ability to observe, assess and record information, thank you!"*

*Information was concise, not too lengthy. Content broken down to chapters made things more manageable. I enjoyed the specific case examples. It's like listening to client stories. Was also great to see the actual products that clients completed.*

*Super appreciative for the course. Enlightens me on new treatment approaches with some clients that I had previously felt stuck or lost with.*

*Overall, it was a great course not only for therapist who have not used this model, but also for those who may have had some experience trying this model out. It provides a comprehensive overview of the VdTMoCA from its fundamental theoretical assumptions and concepts all the way to using this model to guide us in practice, which I feel is very helpful.*

*I really enjoyed the online course, due to the way I take in information and learn it was very helpful to have the slides and the workbook to note take. I also liked the content and felt it went into enough detail. I am feeling confident to now place this into a new service!*

## 12-month training contract - £3300

### Online VdTMoCA training for up to 45 trainees:

- 1) Occupational Therapists' Full VdTMoCA training
- 2) VdTMoCA for OT Support Workers
- 3) The VdTMoCA - a model and framework for engaging and enabling patients – 3 places for nurses working in an in-patient/residential service with occupational therapists trained in the VdTMoCA. This is a 2-hour course comprised of short online modules for those requiring a basic understanding and practical examples of application to practice. Suitable for nurses, healthcare assistants and other disciplines working in inpatient settings with occupational therapists who are using the VdTMoCA.

There is a 1-week period in which to complete the training.

In order to register trainees online, the following information is required at least one month in advance of the preferred course start date: name, email address; whether the trainee is an OT, OT Support Worker (OTA) or nurse (this determines which course is provided), and the 1 week training period preferred.

On completion of training, the trainee will receive a CPD certificate.

### System requirements

The courses do not support Internet Explorer versions 6-10. If you are using any of these versions, please consider switching to Internet Explorer 11 or another browser. It is recommended that you upgrade to the latest versions of Chrome, Firefox, Safari, or Edge.

Some courses include videos viewed on [www.vimeo.com](http://www.vimeo.com) therefore ability to access to this site is required.

Many modules are narrated and contain images or video footage, and large in size. Therefore, it is probably best to view modules via a PC internet connection rather than on a mobile phone.

### Bookings

To book any course, complete the relevant booking form available in the Training, Events, Resources section of <https://www.ican-uk.com/>

For further information contact [wendy@ican-uk.com](mailto:wendy@ican-uk.com)

Website <http://www.ican-uk.com>



Twitter @icancreativity

### ICAN TERMS & CONDITIONS

Please read these terms and conditions carefully before making a booking.

#### 1. Payment of event fees

Event fees are advertised in British Pounds Sterling (GBP).

##### To pay by electronic transfer:

Barclays Bank Sort Code: 20-91-79

Account Number: 73504484

Account name: MRS W J SHERWOOD

Trading as **ICAN** (International Creative Ability Network)

#### 1.1 Payment and Late payment charges

Our contracted terms of payment are strictly 30 days unless paying via PayPal or with a credit card whereby payment terms are 48 hours.



Should you fail to meet these terms ICAN will make late payment charges:

Late payment charges:

**Between 1 and 30 days late £5 per day will be charged regardless of invoice value**

**Between 31 and 90 days late £10 per day will be charged regardless of invoice value**

**For invoices over 90 days late a charge of £30 per day will be made**

Late payment charges will be raised on a separate invoice and will be sent at the end of each month after the original invoice was due. Failure to pay an invoice on time will always result in a late payment charge.

Compensation will be sought for late payment at the following amounts:

Up to £999.99 = £40 compensation charge

£1000 - £9,999.99 = £70

In the event of you using a purchase order system for allocating invoice costs you will need to arrange these to cover the cost of late payment and compensation charges. Failure to pay late payment charges for any reason will result in legal recovery action. In the event of invoices being outstanding for longer than 60 days, we shall be entitled to cancel all your outstanding bookings and all outstanding invoices will become immediately due and payable.

## **2. Bookings**

- 2.1 Training places must be booked well in advance of the desired training period using the provided 12-month training list. The booking process starts with submitting the list as a request for training on identified dates. Wendy Sherwood will either confirm those requested dates or suggest alternative dates if the requested dates are unavailable.
- 2.2 Once training dates are confirmed for identified trainees, it is the client's responsibility to inform trainees of the confirmation and to agree study time.
- 2.3 The client is advised to request trainees to add [wendy@ican-uk.com](mailto:wendy@ican-uk.com) to their email list of contacts to minimise the potential for training detail emails from this address being blocked or sent into spam/junk mail folders. Wendy Sherwood takes no responsibility for trainees not being cognisant of training arrangements due to firewall protection by the trainee's IT provider/email provider.
- 2.3 If given adequate notice of training requests, Wendy Sherwood aims to confirm training and provide training information by email to trainees two months in advance of their training dates.
- 2.5 Once training dates are agreed, should the client wish to postpone the training to a later date, this is viewed in the first instance as a cancellation of the training followed by a request to re-arrange the training to a new date.

## **3. Cancellations and non-attendance**

- 3.1 A course start and end date will be provided to trainees by Wendy Sherwood at least one month in advance if possible. If a trainee cannot undertake the course in the agreed timeframe, his/her place should be cancelled with Wendy Sherwood in writing at the earliest opportunity.
- 3.2 Trainee places cannot be cancelled after the agreed training start date i.e. the 23<sup>rd</sup> of the month, but may be transferred to another of the client's trainees on the understanding that his/her place will still expire on the originally agreed date, i.e. the 21<sup>st</sup> of the given month. The exception is when the original trainee has used the course link and registered online for the course. In this instance, s/he has taken up and used a trainee place, therefore this place cannot be transferred to another trainee. Transferring places after the agreed training start date will incur an administrative cost of £30 which will be invoiced at the end of the 12-month contract period, therefore agreeing to this contract includes agreeing to pay invoiced administration costs.
- 3.4 Any courses that remain unused by a trainee after the agreed end date will expire and shall be deemed used.

## **4. Non-completion of training**

- 4.1 Trainees who start but do not complete courses will be provided with a certificate for completed course modules.
- 4.2 Occupational Therapists must have completed all modules on theory, levels of creative ability and assessment in order to receive the Creative Participation Assessment form for use in practice.
- 4.3 Completion of training requires trainees to have spent an adequate amount of time studying the

online content. The training platform system automatically records time spent on each module. Wendy Sherwood has the right to deem trainees as not having completed their courses if there is evidence of skipping through content at a rate which would make it impossible to process the course content and undertake integral learning exercises. A copy of the system data collected on an individual trainee can be provided to trainees and their managers on request.

- 4.4 ICAN is under no obligation to provide a further training opportunity to trainees who have not completed the course within the agreed course dates. Further training opportunities can be purchased at the advertised full rate per person, or if the 12-month training period is still current and there are places available out of the 45 total, the commissioning OT can request to allocate one of those remaining places to the trainee in order to give him/her another training opportunity. This will incur an administrative cost of £30 which will be invoiced at the end of the 12-month contract period, therefore agreeing to this contract includes agreeing to pay invoiced administration costs.

## **5. Reporting on trainee progress**

- 5.1 Wendy Sherwood will provide the commissioning OT with a report of how many trainees completed and did not complete courses at the end of the 12-month period. Should the client wish to be informed more regularly of trainee progress, s/he should organise this with trainees locally – Wendy Sherwood does not provide this administrative task.

## **6. Variation of training content by ICAN**

ICAN reserves the right to change training content in order to update and improve course content while continuing to attend to the learning outcomes.

## **7. Data protection**

Personal information is held and used in accordance with the Data Protection Act 1998, EU General Data Protection Regulation and GDPR. Details are never shared with external agents.

## **8. Quality and value**

ICAN is committed to providing the highest quality service to its clients. Through sharing knowledge about best practice for the application of the model, ICAN aims to support health care professionals to gain positive outcomes for clients and services. Wendy Sherwood is responsible for ensuring professional excellence in all of ICAN's services to assure that ICAN delivers high quality, leading edge training to you and your workforce. Service evaluation is actively sought and acted upon to maintain ICAN's reputation for excelling in quality and in meeting continuing professional needs.