

HISTORIC VERMILION DESIGN AND REVIEW BOARD

Meeting Minutes of September 7, 2022

Roll Call: Robbie Brown, Judy Williams, Marilou Suszko. Absent: Brenda Miklos, Judy Doll

Present: Pat Stein, Council Representative; Mayor Forthofer, Guest

CALL TO ORDER:

Robbie Brown, Chairwoman called the meeting of September 7, 2022, to order at 6:00 p.m. at the Vermilion Municipal Court Complex.

APPROVAL OF MINUTES:

M. Suszko MOVED; J. Williams seconded to approve the meeting minutes of August 3, 2022. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

NEW BUSINESS:

(Residential) Applicant: Nancy Stark – 5613 Huron Street/532 Main (Windows)

Nancy Stark said with winter upon them she is hoping to install 40 new storm windows. The windows are being installed by Summit Windows and Doors of Lorain, Ohio. The windows are comparable to the existing windows.

M. Suszko MOVED; J. Williams seconded to approve her application for window replacement as submitted. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

OLD BUSINESS:

(Commercial) Applicant: Tracy Lockhart – 5512 Liberty Avenue (Windows)

Tracy Lockhart presented the board with a picture of an early photo (1900) of the Olive Scene showing the front window. She noted that Marilou Suszko had asked her if she could put the window back to the way it was, but she could not do it if she wanted to because the ceiling was 15' high and there currently is a drop ceiling in the building and above that is another 6' of space, and the ceiling is in terrible condition. The window she has chosen is three panes. If she could have afforded to put in one pane she would have, but it was more than double the cost of the three-section window. She provided a rendition copy of the window that she included in her application.

M. Suszko asked if she was talking about three panes across the top. T. Lockhart said the window will be one very large pane that will include a display window and two side windows. It has a 79% UV rating and the point of changing the window is that they have a terrible time trying to cool the unit, which is 700 square feet, but

they are on the sunny side of the street and even with the awning the sun comes through, so the first order of business was replacing the window. The windows are stationary.

M. Suszko asked if this project was being paid through from the Shores & Islands grant. T. Lockhart said there is no grant for this, and it is coming out of pocket from the landlord. She has to do other replacements and one is the furnace, so she was hoping there would be some more block grant money available once she is ready to proceed. She said during the last round of the block grant she spent \$28,000 on brick repointing.

J. Williams asked her if she was going to do anything other than the window. T. Lockhart said she was before the board at this time only for the window.

M. Suszko asked if they built out the sill on the window. T. Lockhart said maybe the very edge of the sill. She said she is replacing the bow window with a flat window, which is more historically correct as there were no bow windows in the 1900's. They will not change the brick work if they do not need to.

M. Suszko MOVED; R. Brown seconded to approve the window replacement as described. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

NEW BUSINESS:

(Residential) Applicant: Kody Herchler – 780 Main Street (Porch Rails)

The applicant was not present. It was noted that the temporary porch rails have been removed, as it was required during the sale of the home. The new owners can come before the board should they choose to proceed with permanent porch rails.

(Residential) Applicant: Caroline Springer – 767 Main (Fence)

Doug Springer representing Caroline Springer explained they are replacing the current fence with a 6' privacy fence with a Shadowbox fence that will match the two neighboring properties. Cedar wood will be used and stained to match the neighbor's fence. Her lot backs up on Exchange to an empty lot.

J. Williams said approval was given from a lot of neighbors and she has done a wonderful job on this house. She appreciated the packet of information the board members received with her application.

J. Williams MOVED; M. Suszko seconded to approve the fence application as described above. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

(Residential) Applicant: William & Pamela Sharp – 516 Perry (Windows, Trim)

William Sharp explained they will replace seven windows rather than the five windows that was listed on their application. They have decided to do the upper windows/dormers with energy-efficient also from Summit Windows. The windows

will be white double hung windows with colonial bars that match the existing windows. They will replace four of the lower front windows, two uppers, and one on the side. They will not have the aluminum storm windows anymore.

R. Brown MOVED; M. Suszko seconded to approve the window replacement as described. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

M. Suszko said the board never addressed or approved the signage from Szabo's and it never received variance approval from the Board of Zoning Appeals. For the record, she said the signage is great, but it sets a pattern for the next person that wants to put signage up. G. Fisher said they may have to talk to the building department about the procedure for not getting approval from the boards. M. Suszko said it is a wonderful sign, but it never went through the proper channels, and she worries about the next business that wants to do this. Mayor Forthofer said he will address this matter with Tony Valerius tomorrow as there is no current building inspector. M. Suszko said it is difficult bringing this up and J. Williams noted it is the right thing to do.

ADJOURNMENT:

R. Brown adjourned the meeting upon no further discussion.

Next Meeting:

Wednesday, October 5, 2022 @ 6:00 p.m.
@ Vermilion Municipal Complex, 687 Decatur Street, Vermilion

Transcribed by: Gwen Fisher, Certified Municipal Clerk