

SPECIAL VERMILION PORT AUTHORITY MEETING MINUTES

August 17, 2022 – 6:30 p.m.

Roll Call: Larry Drouhard, Jonathan Hauck, Dave Miklos. Absent: Peter Corogin, Heidi Riddle
Present: Bill Yancar, Port Operations Manager; Steve Herron, Council Representative.
Guest: Mayor Forthofer

Dave Miklos, Port Member called the meeting of August 17, 2022, to order at 6:30 p.m.

APPROVAL OF MINUTES:

D. Miklos MOVED: L. Drouhard seconded to approve the minutes of July 14, 2022. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

Financial Review:

B. Yancar reported on the Statement of Cash from Revenue and Expenses from January 1, 2022, to June 30, 2022, and the beginning balance in Fund 214 (Vermilion Port Authority Special Revenue) was \$77,886.38. At the end of June, the revenue to date is \$79,302.78 and the net expenses is \$88,314.04, and the unexpended balance is \$68,875.12. He encumbered \$7,799.66 leaving an ending balance of \$61,075.46. To be able to pay the additional expenditures, the finance director moved the budget from the carryover to the operating account to cover a couple different things – one was for the remediation at South Street (stonework) in an amount around \$22,500. The other part was a refund for one of the leases, but they were able to re-lease so that money came back, but the refund counted as an expense. There was activity in the 411 Capital Account in June. The beginning balance was \$21,506.84 and the net revenue was \$6,000 and their expenses were \$15,580 with an unexpended balance of \$11,926.84. There was no encumbrance, so the ending balance totals \$11,926.84. One of the projects was to pay for the golf cart, which was \$10,000, and then the balance of almost \$6,000 was their contribution to the clearwell project. As far as the Dredge Account (463) it remains unchanged. They started off with \$4,404.99 and they still have that exact amount in that account.

According to the Deposit Recap Sheet – Cash Position, the deposits reflect up to the last deposit in August. The total revenue is \$154,816.64, and in 2021 they were about \$16,066.79 less. In 2021, they raffled off a golf cart later in the season so the deposits into the capital account came in later. Currently, they have two deposits into the capital account for this year's golf cart netting \$12,000. They are about \$4,000 over where they were last year if you compare equals. He noted he made another deposit on Monday, so they were able to contribute another \$6,000, so currently they are sitting on \$161,509.00, so they are in good shape.

Water Works Marina:

Dock Revenue reporting shows they took in \$21,697 at the end of July. The 3-year total is \$89,964.59 and the 3-year average is \$29,988.20. In 2022, they took in \$31,071.00, so they are about 3.61% over the 3-year average but comparing 2021 to 2022 they are still down about \$5,458 or -14.94%, which they hope to make up this weekend.

McGarvey's Landing:

Dock Revenue reporting shows they took in \$6,676 at the end of July. The 3-year total is \$8,939 and the 3-year average is \$2,979.67. They have a difference from the 3-year average of \$7,616.33 (255.61%). Comparing 2022 to 2021 they took in \$1,931 (22.29%) more this year than last year.

South Street Ramp:

Dock Revenue reporting shows they took in \$11,338 at the end of July. The 3-year total is \$86,577 and the 3-year average is \$28,859 and the 2022 year to date is \$34,584, so they are over the 3-year average by \$5,725 (19.84%). They also exceeded 2022 versus 2021 as they are up \$5,145 (17.48%). Totaling all numbers with all marinas, they are in the black to the tune of about \$1,600.

Port Operations Activity Report:

B. Yancar presented the board with his activity report and said the new tech company (LORCO) has proven to be quite helpful and they are very attentive. Mayor Forthofer explained this tech company is temporary as the administration put out RFQ's for this service, but they are certainly welcome to bid.

B. Yancar explained they completed some projects at Water Works Marina. They have been working on cleats at Water Works. He noted the eyelets failed, so they replaced them with 10" cleats on all the docks. They also replaced a 12" cleat on the main bulkhead. They performed additional cleaning in the parking lot. D. Miklos asked for a status report on the clearwell pipe that was not connected. B. Yancar noted it had been resolved and there is no flooding over the top. The only remaining part of the clearwell project is painting the wall.

Mayor Forthofer addressed the damaged docks down by Chez and asked if there was any backlash on this. B. Yancar explained the situation of the boat getting hit and noted he has received no backlash, and they are making sure they use the cleats.

B. Yancar said at McGarvey's Landing they wanted to refinish the main door of the utility building which has been completed.

He noted that Hugh Coyle sold his property on Riverside, but one of new owners decided they wanted to lease the property. Therefore, they have signed the lease and have paid the fee.

He reported they received a donation from Craig Mattus of CJ Printing who donated over \$400 worth of forms to the Port Authority.

D. Miklos advised the port staff is doing a wonderful job managing all their facilities as all their numbers are up. He is hearing nothing but good things, so kudos to the crew.

Old/New Business:

D. Miklos said the Port Authority has a Duck Race and Golf Cart Raffle coming up and last week he and Larry outlined the elements of what goes into the Duck Race, which Bill Yancar emailed to the Port members. The remaining items on the list will fall back to the board members who will be instrumental in setting up the racecourse and running the event. He said they looked at the boom and at some point, they will take it to Larry's ramp to put it in. They will pressure wash it and they will get it ready to go. He stopped by Vermilion Marina and spoke with the son of the owner, and they were onboard with helping with this community event. He said the board needs to continue to sell tickets and will make a big push at Third Thursday. The cart will be at J. Hauck's house so people can see it. J. Hauck said Vermilion Jet Skis or Vermilion Tiki Boats will certainly help with jet skis if they need help moving ducks around. D. Miklos asked if he could get extra help lined up for tear down at the end of the night. J. Hauck and L. Drouhard said they would work together on this. B. Yancar asked which race they would run first. D. Miklos thought they should run the 50/50 race first unless they are still trying to sell tickets. B. Yancar noted that Cliff German will be the announcer.

G. Fisher said she was approached today about the possibility if the Port were going to do the raffle next year, if they would consider selling the tickets for \$25.00 rather than \$50.00, as some people feel that \$50.00 is too much. She thought they had discussed this in the past. D. Miklos noted they would have to sell twice as many tickets. J. Hauck said it is worth considering. B. Yancar said they may up the market at \$25.00 too. D. Miklos said they can discuss and follow up on this for next year. He said they had to sell 5,000 tickets for the duck race, which was a challenge for the fundraiser to make it work. J. Hauck thought they could investigate other door prizes for a less amount. L. Drouhard thought revisiting this to consider all options was good.

Mayor Forthofer addressed the west pier and asked J. Hauck if he has reported recently to the board on the status. J. Hauck said they were meeting to open bids with the contractors. Mayor Forthofer said they also discussed taking down the deck at Main Street Beach & Park because they are going to start bringing in their equipment in May of 2023, and will be putting a barge on the river, which will be lit to be in compliance with the Coast Guard regulations. They will have a temporary lighted navigational aid at the end of the pier. Additionally, he said he is working with the Army Corp on ice breaking for the river. They are holding at tabletop

meeting in early November, and he asked a board member to be a part of this meeting. L. Drouhard said he would attend their meeting on November 9 at 10 a.m. – 3:00 p.m. J. Hauck said he could also assist in this meeting. D. Miklos asked if the Army Corp decided on what they were going to do at the west pier. J. Hauck said they did commit to a flat structure, so people will be able to walk on it.

B. Yancar asked the mayor if there have been any decisions made on the future of the Wastewater Treatment Plant. Mayor Forthofer said there has been no decision as they are waiting on a report from the consultant.

D. Miklos MOVED; J. Hauck seconded to adjourn into executive session to discuss personnel matters (hiring and compensation). Roll Call Vote 3 YEAS. **MOTION CARRIED.**

D. Miklos called the regular meeting back to order at the conclusion of executive session.

L. Drouhard MOVED; D. Miklos seconded the hire of Kobe Tenoschok at an hourly rate of \$11.00 per hour for the period of 8/19/2022 through 12/16/22. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

L. Drouhard MOVED; D. Miklos seconded to approve Bill Yancar's expenses in an amount totaling \$335.79. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

Next meeting: The Port Authority will meet September 8, 2022, at 6:30 p.m. at the Vermilion Municipal Court Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Gwen Fisher, Certified Municipal Clerk (CMC)