

VERMILION PORT AUTHORITY MEETING MINUTES

April 14, 2022 – 6:30 p.m.

Roll Call: Dave Miklos, Peter Corogin, Larry Drouhard, J. Hauck, H. Riddle
Present: B. Yancar, PORT OPERATIONS MGR; Steve Herron,
Council Rep.
Guest: Mayor Forthofer

Peter Corogin, Chairman called the meeting of April 14, 2022 to order at 6:30 p.m.

APPROVAL OF MINUTES:

D. Miklos noted a correction at the top of page 4 needed to be changed from B. Miklos to D. Miklos.

D. Miklos MOVED; J. Hauck seconded to approve the minutes of March 3, 2022. Roll Call Vote 5 YEAS. **MOTION CARRIED.**

Financial Review:

B. Yancar stated that the Finance Department closed February and he sent statements relating to the cash and revenue and expense reports. Looking at the 214-operating account the cash carry over balance started with \$77,886 at the end of February and they took in an additional \$19,409; the expenses were \$18,840, so there is an unexpended balance of \$78,454. He has started a purchase order and they have encumbered \$4,200 and the net balance was \$74,253. In the 411-capital account the beginning cash balance was \$21,508 and no additional revenue has come in, so the unexpended balance is \$21,508. He has not put in any purchase orders for this account, so the balance is carried forward. There is no change in the dredging account.

He submitted a recap of all the activities where they might take in revenue. As far as cash balance at the end of the last period including every deposit that has been made to date – the balance initially was \$37,329 and they took in \$19,409 from the prior reporting at the last meeting, which is an increase of \$17,920. B. Yancar followed up with the secondary report because they took in a substantial deposit and that was the \$6,000 donation they received to work with the city to complete the Clear Well Project. He hopes that the board has all been there to see the project. He noted that Justin Miller did an outstanding job, which is almost complete. He mentioned that the Corogin family donated the \$6,000 and he thanked Peter and Dana Corogin for the donation.

P. Corogin stated that he drove down there and wanted to give Justin Miller and his team special acknowledgement because it was done first class, it was cleaned up,

and the job was supervised very well. It will solve the problem; it looks like the water is flowing properly.

B. Yancar stated yes, this last rain they had was kind of a test and he saw no damage from excess water, so they have channeled it properly. Through the water department, they were able to find an additional drain, so they didn't have to go in and breach the wall to put in the new drain as they were able to tap into an existing one. P. Corogin stated that Gene Baker and his team did a nice job identifying the drain and he wanted to express his thanks to them as well.

B. Yancar noted they are about \$12,00 to \$15,000 ahead of last year in the same period.

Port Operations Activity Report:

B. Yancar reviewed the activity report and stated the Clear Well Project is complete, they can move forward with other projects. He stated the next activity to move forward on is the anchor which has been put off for a while. Now that the drainage is complete, they will be able to paint the wall. It will be a pure white wall which will be very attractive. Some of the parking stops will be replaced throughout the port; one of which is at Water Works. They are still working on repairing the docks and working with a welder to get them completed.

Water Works Marina:

B. Yancar stated they repaired the exhaust fan inside of Water Works. The lights in the men's room are now LED, which are more efficient and provide better lighting. They are looking at doing the same thing in the lady's room. He noted they do not have cold water in the sinks of the restrooms at Water Works, so they are looking at running a cold-water line. He stated it has always been that way and he's not sure why because the shower has cold and hot water. P. Corogin asked if it was the men's room only. B. Yancar stated no, both bathrooms are this way. L. Drouhard asked if the cold-water lines are run to the sinks. B. Yancar stated the bathrooms are an addition and there is a double brick wall between the water plant and the restroom facilities and he is not sure if that is the reason that it is not done, but they will investigate and get the water line put in.

McGarvey's Landing:

B. Yancar said they have not yet started working on pedestals, but that is the next project. The restrooms are cleaned and sanitized and are ready to open from a restroom standpoint. They are still holding off on turning the water on in all locations due to the weather and the risk of freeze.

South Street Ramp:

B. Yancar explained several piles of dirt were leveled with the assistance of the parks department. He said they still have some nice topsoil to level. Once they determine everything is level and draining properly, they will plant grass and get that area moving.

Clarion Drive:

B. Yancar stated as far as Clarion goes, they are supposed to begin putting in the new crock tomorrow because the current crock is too small, they can't get the proper valving in there so when they winterize they can now easily connect the winterizing materials to the system. Strittmather will put the new crock and valve specifically to winterize so it will make the whole process a lot easier.

B. Yancar mentioned they have moved forward with maintenance certification for golf carts and that is finally done. He stated that on April 23, they will start on the shoreline remediation for South Street. They have been in contact with the company and they are already in Vermilion and working up river at a couple of marinas, so they will be starting on that. They have not put in the kayak dock yet because they will be working in the same area and they don't want to take a chance on anything happening. P. Corogin asked if they were able to get the gel coat fixed on the kayak dock. B. Yancar said yes, they will. P. Corogin asked if they gave an estimate on how long they will be down there doing the work. B. Yancar stated not at this time, a lot of it has to do with weather and the saturation of the soil, which they are working around in all of these projects. He said last year they received a grant from Cabela's and this year they went in and got all of the fill and gravel in the parking lot and that is completely ready to go. They are going to get a dedication plaque for that slab and will move forward on this and will send pictures to Cabela's. At the same time, they will apply for another grant from them for the same amount for the next project.

P. Corogin wanted to remind everyone that they assigned the board to different areas and wanted to make sure everyone was good with their assignment. He stated that he and H. Riddle will take Water Works. D. Miklos will have McGarvey's Landing. L. Drouhard will take Riverside, and J. Hauck will have South Street. Clarion will be covered with McGarvey's as well.

B. Yancar stated that at Clarion, they did put in the new posts for the signage, and the posts are in for the fire extinguisher which will be painted red. A lot of things are done already and it is all weather permissive. P. Corogin thanked B. Yancar for having a jump on everything. B. Yancar thanked his team for helping as well.

B. Yancar said that they invited Huntington back and they received the Clover machines. They did another training session for everyone to make sure they have the proper reporting for Finance. He wanted to make sure that the reports are something Finance can use, and this is all taken care of.

P. Corogin asked B. Yancar if there are any problems he can see in the horizon that need to be addressed. B. Yancar replied that everything they want to do is on the list and the projects are coming forward. P. Corogin asked if he was comfortable with the staff for the upcoming season. B. Yancar stated yes, he is more than comfortable. They are all learning more; Bob is picking up more of the things he does since he will be gone for a period of time and Aaron is picking up more of the computer things. Everyone is cross training so that the place can run. P. Corogin stated B. Yancar is doing a nice job.

D. Miklos explained last meeting they talked about what they wanted to do for their fundraiser in the fall and they were supposed to report back because August will be here before you know it.

J. Hauck stated that he met a couple people at the boat show which had more golf carts than boats this year. He met with the man who sold a lot of the carts here locally at Port Clinton and he has a golf cart shop similar to the golf cart shop that was in town. P. Corogin asked where the golf cart shop is located. J. Hauck answered it is right on the main road in Port Clinton. He said that he is waiting on a call back from the owner there and he also went to Johnny K's in Elyria and talked with them about ATVs, etc. He thought it might be an issue with the Police Department as far as ATVs being street legal because it is a turbo diesel which is a different category than having a side by side. He thought because of that a traditional golf cart may be the way to go, so he can get some more information if that is what everyone is thinking.

B. Yancar asked if anyone received feedback with what is going on with Midway Golf Carts. J. Hauck answered he didn't think they were doing much anymore. B. Yancar said that was their first stop and there was nothing there. He knows they sold the storage part and wondered if the golf cart business went with it. J. Hauck said that he will follow up with the golf cart route by the next meeting.

P. Corogin said one of the things they are trying to think through is number one, do they want to do a fundraiser, and do we want to do a golf cart or a jet ski or something like that, and number two that maybe we could do both and still sell raffle tickets and simplify it. They really have two events. J. Hauck said that he thinks the jet skis at this point are a little hard to get, he can still make some phone calls, but there is a shortage of those. If they want a golf cart they will have to put in

an order relatively quickly. P. Corogin stated this is why they need to pull this together, because the biggest problem they have when they wait too long is the acquisition and selling and, knowing what they are trying to sell and do.

P. Corogin stated he thought B. Yancar said the selling of the golf cart went well last year. B. Yancar said from the standpoint of the collection, the selling and the number of the tickets went really. J. Hauck said if they want to do a jet ski next year they need to get on a list sooner. D. Miklos asked if they wanted to increase the number of tickets this year – do they want to add 50 to it so they have a little bit more profit. He asked what the pricing was last year. B. Yancar stated it was \$50. P. Corogin stated that was a good point to add more tickets however, he's not saying to add 200 but maybe 50. D. Miklos agreed and said that it adds \$2500 more. He said that he thought they made just under \$10,000, so if they at least know they will make \$12,000 on the golf cart side of it and then whatever they do on the duck race side of it is just a bonus. He understands it will increase the cost a little bit for the logistics of putting the race on. They had proposed two races – one for the golf cart and one for the people who bought tickets the day of or weekend of for the ducks. B. Yancar confirmed yes. J. Hauck asked how many tickets were sold last year and multiple board members answered 400 tickets. L. Drouhard asked if they need to account for an increase in the cost of the golf cart as he could imagine the cost went up like everything else did. He proposed selling 500 tickets if the price went up. J. Hauck said that he would get the number together, he said that he told the person he had been talking to it was for charity they could discuss cost. He said that if they have more time to tickets, if they get something narrowed down after Memorial Day then they will have more time to sell. D. Miklos said they can start with Third Thursdays because they did really last year.

P. Corogin asked if everyone was in favor of doing the golf cart so they could work out details. He asked J. Hauck to price it and get it in the order system so they can get it as soon as possible. J. Hauck said it is in the mileage area that they typically wouldn't charge to deliver. L. Drouhard asked how much the golf cart was last year and B. Yancar said it cost around \$10,000. L. Drouhard said that his mom's neighbor bought a golf cart last year for \$8,000 and called to let him know that she wanted to get rid of it, she had only used it two times because she moved to Vermilion Shores and can't drive it anymore. She said that she would sell it to him for \$7,000 as a thought. B. Yancar responded that it was a thought because when the Chamber bought carts from Midway, those were not new carts, they were refurbished. P. Corogin asked if the golf cart was electric or gas, L. Drouhard said that he did not recall but he believed it was electric. He said it is beautiful, and absolutely pristine.

P. Corogin stated they were all in favor of moving forward with the golf cart type raffle, so they need to get details on the cost and get an order placed. D. Miklos

asked if they were all in favor of doing a duck race with it or were they just going to have a Woollybear drawing. B. Yancar asked for clarification if they are talking the duck race as the same day as the drawing. D. Miklos replied that the duck race would be the drawing. P. Corogin stated they would sell the tickets there that day. He said that he talked to Randy Strauss and he would still help out with the balloons.

D. Miklos asked if they wanted to set the date, it has typically been the Sunday after Labor Day weekend. P. Corogin stated that would be September 11. He stated they would tentatively choose that date and then everyone can check their schedules then they could finalize it. H. Riddle asked what the time would be. P. Corogin said that usually its been the late afternoon so that people can enjoy the afternoon if it is a nice day. They can sell tickets at the little stand they have there, it is a pretty good event to sell tickets on the spot. D. Miklos said that they can make some duck race tickets available Labor Day weekend with the dock masters and at Quaker Steak. He's not talking about thousands of tickets, just maybe have a couple of weekends where people can still purchase them. J. Hauck asked if they could possibly make a package with the golf cart tickets and add quack packs for an upcharge. D. Miklos said yes, they could add something like that too, but they want to keep it simple and make sure they are selling tickets in sequential order so the ducks in the bin match the tickets and are ready to go. B. Yancar said yes, they just need to try to make it efficient.

P. Corogin asked if anyone stepped up for the Father's Day poker run. B Yancar stated no, he has talked with one of the candidates and she is willing to do the advertising and she will secure the prizes, but she is reluctant to take full charge. They have all the paperwork, forms and everything turned over to them so they are looking at it from the standpoint if they can't get someone, then they will run it internally. D. Miklos asked if Mary would be available to help consult. B. Yancar stated yes, but they do not want to infringe because her and her husband are looking to take a break. She will help, but not to the point where they need to depend on her for anything. They have her whole organization identified, phone numbers and everything so they think they will find someone once they really get into that, and they will begin to do that now.

P. Corogin stated that he saw the email from Mayor Forthofer about the core samples. Mayor Forthofer mentioned that J. Hauck is the point guy and asked if he had someone to step up for that. J. Hauck said yes, he has some folks and L. Drouhard mentioned he would step up for that. Mayor Forthofer said that it is something that will be going on all summer long. J. Hauck said that he will follow up with the group and touch base.

P. Corogin asked if the bridge project was completed, and everything was done with ODOT. Mayor Forthofer said it is an ODOT project, but they have indicated no further plans. The expansion seal is in and as long as it stays there, they shouldn't have any further work that needs to be done. He stated the pier construction is still on for 2023, and survey work will be going on all summer.

D. Miklos MOVED; J. Hauck seconded to adjourn the meeting. Roll Call Vote 5 YEAS.
MOTION CARRIED.

Next meetings: The Port Authority will meet May 12, 2022 at 6:30 p.m. at the Vermilion Municipal Court Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Melanie Wood, Building Clerk