

**CITY OF VERMILION
PUBLIC NOTICE OF CIVIL SERVICE
LOCAL 860 MAINTENANCE MECHANIC ENTRANCE EXAMINATION**

VERMILION (OHIO) CIVIL SERVICE COMMISSION will conduct a written entrance Examination for full-time Local 860 maintenance mechanic position within the SERVICES [Utilities/Streets] DEPARTMENT. Applicants must possess HS diploma or GED and valid govt issued photo ID Card. With a minimum passing grade of 70%, extra credit may be awarded for prior qualifying Military service [DD214 or equiv] or post-secondary degree [diploma or transcript copy] provided that such valid written proof is filed with Application. Maximum extra credit awarded is 20%.

Applications: Available during business hours at Vermilion Mayor's Office, 5511 Liberty Ave, Vermilion, OH 44089 or online at www.cityofvermilion.com (Government tab). Completed *signed* Applications with all documentation attached **and** a non-refundable \$25 Processing Fee (*money orders only* payable to City of Vermilion) **must be mailed** via US Postal Service with sufficient postage and postmarked by 12/6/2021. *No exceptions*. **MAIL TO**: Vermilion Civil Service Commission, MAINTENANCE MECHANIC EXAM, 5511 Liberty Avenue, Vermilion, OH 44089.

Examination: Thursday, December 16, 2021 promptly at 6:00 P.M. at AMVETS Post 22, 1517 State Road, Vermilion, Ohio 44089. Show valid govt-issued photo ID card at door to gain admittance. No documents accepted at exam site; no calculators, cell phones, or smoking permitted.

Additional requirements depending on Departmental vacancy include: an ability to obtain a Class B Commercial Driver's License [CDL]; knowledge of construction and maintenance methods; ability to safely operate, maintain and service light motorized equipment; able to lift, stoop, bend, reach overhead and horizontally, climb, and maintain balance; ability to accurately read and write numbers from various types of mechanical devices; walking endurance; and ability to interact with coworkers and public.

VERMILION CIVIL SERVICE COMMISSION
SUBMITTED: 11/9/2021

Public Notices: Vermilion Photojournal
The Press

Publish Dates: 11/18/2021 & 11/25/2021
11/24/2021

Posted: Vermilion Police Department/Vermilion Municipal Complex, Vermilion City Hall,
City of Vermilion Facebook Page, Police Facebook, and www.cityofvermilion.com

STREET DEPARTMENT
MAINTENANCE MECHANIC

Responsibility

Under the general direction of the Street Department Assistant Foreman and/or the Director of Public Service; is responsible for the preventative maintenance and repairs of Street Department, and other City of Vermilion, vehicles and equipment, and the efficient and safe operation of a variety of light and heavy equipment.

Typical Tasks

- *Perform the duties of preventative maintenance and minor repairs of all City vehicles.
- *Perform highly skilled and complex mechanical repairs on both light and heavy equipment.
- *Perform maintenance & repairs and operation of electronic traffic control devices.
- *Perform repairs to other equipment, buildings, etc.
- *Operate light, heavy and complicated equipment.
- *May also be required to perform unskilled or semi-skilled laboring duties such as painting street markings, install signs, digging ditches, laying storm sewer tile, patching potholes in streets, flagging traffic, cleaning storm sewers, painting buildings, plowing snow, shoveling snow, digging post holes, trimming/mowing grass, washing cars and trucks, use acetylene and electric torches to burn and weld, etc.
- *All other related duties as assigned and the performance of other classifications in emergencies, with the priority being maintenance and repair of City vehicles and equipment.

Desired Knowledge, Skills, and Abilities

*General knowledge and considerable skill in the operation of heavy-duty equipment and in the operation of light equipment such as trucks, mowers, compressors, sewer cleaning equipment, salt spreaders, street sweepers, rollers, etc. Considerable knowledge of State motor vehicle laws, ability to develop and maintain effective working relationships with associates and the general public.

*ASE Certifications desired-

*Preventative Maintenance Inspection *Truck/Trailer Repair

Required Knowledge, Skills, and Abilities

*Possess and maintain a valid Commercial Driver's License

*High School Graduate or G.E.D.

*ASE Certifications required-

*Diesel Engines

*Suspension and Steering

*Brakes

*Electrical/Electronic Systems

*Drive train

*Gasoline Engines

*Heavy Equipment Repair

*General Welding Certification

*Use of specialized tools and extensive welding. Occasional lifting, reaching overhead as well as horizontal, stooping, bending over, climbing, etc.

Internal Applicant must have six ASE certifications at the time they apply and must acquire the remaining two within one year from appointment to the position.