

VERMILION CIVIL SERVICE COMMISSION PUBLIC HEARING

Minutes of September 20, 2021

6:00 p.m. ★ Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio

ROLL CALL: Jeff Lucas, Dave Deucher, Dan Kernell

Jeff Lucas, Chairman called the Monday, September 20, 2021 public hearing to order.

J. Lucas noted the current proposal is to remove the following:

Current Rule: Current Rule: IV. EXAMINATIONS: 11. (a-c) Inspection of examination papers.

- (a) Prior to grading, participants in any examination may inspect the examination questions together with the rating key for the questions for a period of not more than five (5) days after the date of examination (Sundays and holidays excluded). Any protest by a participant as to the questions asked or the rating key answers must be filed in writing within the five (5) day period and must contain detailed information and authority therefor. Immediately following this inspection period, the Commission shall carefully consider all objections and make such changes in the tentative rating key as are warranted, after which the rating key adopted shall be used in the actual scoring of the examination papers. .

The examination papers of each contestant shall then be graded, and each contestant shall be notified by mail as to his grade.

- (b) After notice of grade has been received, each participant shall have the right to inspect his examination papers together with the rating key within ten days of the postal date stamped on the mailed notice of his grade (Sundays and holidays excluded) and to inform himself as to the markings given to him on each subject or question. Any protest as to the grading must be filed in writing by the participant within the ten (10) day period. The Commission shall then give consideration to all protests and make such changes as are warranted. The Commission shall then establish the eligible list and no grades given in any examination shall be changed after the posting of any eligible list.

- (c) Public Inspection. Papers (except recommendations of former employers) submitted by competitors in any examination shall be open to public inspection during office hours upon application to the Commission provided such application is made during the period in which persons whose names appear on the eligible list resulting from such examination are eligible for appointment.

J. Lucas said the recommendation would be to remove current rule:

IV. EXAMINATIONS: 11. (a-c) Inspection of examination papers. Additionally, the commission would also recommend changing the title for IV. Examinations: 11 to read: Grading and Delivery of examination and inserting: The examination papers of each contestant shall be graded, and

each contestant shall be notified by mail as to his or her grade.

He noted the prior commission had received feedback and most recently the current commission has been advised that the protest periods have been removed or diminished by almost all communities who had these in their rules and regulations. Therefore, they have moved forward with their recommendation to remove these. He opened discussion to the audience and no comments were addressed. Mayor Forthofer said he was glad the commission was working on these and was glad to see these freshened up – that's great. J. Lucas said these rules have not been amended since 1998, so they are trying to bring the rules back to life and to ensure the language is correct as well as the intent of the document. G. Fisher said Vermilion is probably one of the remaining communities that has protest periods, and they were advised they could lose eligible people that take the test.

Jeff Lucas scheduled the next Civil Service meeting for September 23, 2021 at 8:30 a.m. at the Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio.

J. Lucas MOVED. D. Deucher seconded to adjourn the public hearing upon no further comments. Vote 3 YEAS. **MOTION CARRIED.**

Transcribed by Gwen Fisher, Certified Municipal Clerk