

VERMILION PORT AUTHORITY MEETING MINUTES

MAY 13, 2021 – 6:30 p.m.

Roll Call: D. Miklos, P. Corogin. Sommer, J. Hauck. Absent: H. Riddle
Present: B. Yancar, PORT OPERATIONS MGR
Guests: Mayor Forthofer

Todd Sommer, Chairman called the meeting of May 13, 2021 to order.

Approval of Minutes:

D. Miklos MOVED, P. Corogin seconded to approve the meeting minutes of April 15, 2021. Vote 4 YEAS. **MOTION CARRIED.**

Financial Review:

B. Yancar provided a recap of the Statement of Cash from Revenue and Expense from the March stats. He explained they had a carryover of \$50,403.71 in Fund 214 (Vermilion Port Authority Special Revenue). As of the end of March they took in \$29,494.21, and the net expenses were \$19,740.53, leaving an unexpended balance of \$60,157.39. After that they incurred \$9,445.07, leaving an ending balance of \$50,712.32 at the end of March. He noted no activity in Fund 411 (Port Authority Capital) and the beginning balance was \$9,685.00. They had a net expense of \$209.99 leaving an ending balance of \$9,475.00. He said there was no activity in the dredge grant account (Fund 463) and the finance director is still investigating to see if this amount is for dredging.

He provided a recap of the Poker Run and this year they increased it by \$20 per participant if you register early. If you do not register early, then it is \$25 the day of. They are hoping to get 100 kayakers for this event. He said Mary Hoholski is running the program and is getting gifts from local vendors. He said in correlation with getting a gift donated by Cabela's they were able to get into a grant directly from Cabela's. The exact amount could be anywhere from \$1,000 to \$1,500. He just needs to fill out the grant application based on need. He said they will still do Crazy Craft and Jonathan Hauck will help in assisting with this event.

He said this past Monday they made a deposit of \$46,356.52 due to an amazing April. They are up over \$5,000 in revenue from this time last year. He provided the board a three-year comparison at Water Works Marina for dock revenue. To date, they collected \$1,400 for 2021. At the South Street Launch Ramp, they collected to year-to-date a total of \$6,154.00. In 2020 they collected \$3,024, in 2019 - \$2,586, 2018 - \$2,679, with a three-year total of \$8,289. In 2020, the Ramp, W.W. and McGarvey's totaled \$3,999. To date in 2021, the total is \$7,554, so they are up \$3,555. He said in June they have two sellouts (Fish Festival and the weekend after). The weekends prior they have about 12 slips opened at Water Works. They sold out McGarvey's for

Fish Festival. They have two sellouts in July and the remaining weekends he has 12-14 slips left. He has two sellouts in August and the two remaining weekends he has five slips each.

Port Operations Activity Report:

B. Yancar provided the board members with an updated activity report for their review. He said they are moving ahead at Water Works and opened it early. They board received approval from the Historic Design & Review Board and they will move forward with Quarry Grey shingles on their section of the roof at the Water Plant. D. Miklos asked about dock #5 & #6. B. Yancar said this is the one remaining thing in their parking lot as they identified a leak and they determined to try something of which he explained in detail. They will also work on the McGarvey's project as identified in the report, which is on file in the clerk's office.

He said Larry Drouhard has cleaned up his property and the port is maintaining the grass. P. Corogin said he seems to be a good neighbor – not saying that Jon Clark was not a good neighbor too, but the tradition of working together will carry on.

B. Yancar said Exchange Street is open with the utilities and backflows are in, same with Clarion Drive. They will secure signs with designated parking spots to eliminate having the existing post moved repetitively by residents/transients. The police department will assist them in keeping it clear when it is supposed to. They will issue driving passes for their customers, so they can be identified as being legitimate to park there.

B. Yancar asked for board approval to allow him to authorize the IT department to proceed with WIFI access points at \$300.00 each for a total of four. Two will be at Water Works and two will be at McGarvey's so they can establish a new public WIFI. D. Miklos thought all the access points had been paid for. B. Yancar said the access points they paid for were for routers that are inside a building. D. Miklos thought they mounted something outside at Water Works. B. Yancar said it turned into an inside one that will be for Vermilion Guests, so there will be no WIFI for their customers unless they pay for the access points. P. Corogin asked if this would be a one-time cost. B. Yancar said it is just the cost for the access points. T. Sommer asked where the city's guest services will be held. B. Yancar said his understanding it will be at City Hall, the Fire Station, the Port Office – city buildings. D. Miklos asked where the access points will be mounted – on a pedestal? B. Yancar assumed they will be mounted on the buildings, but he really did not get into this discussion. J. Hauck asked if there was a chance, they could have a fee to get the passcode if you are a guest - \$5.00 a day or something like that. B. Yancar said he could call around to other marinas to see if this is something they do. He said they raised the dockage fee by \$2.00 per foot, per night. D. Miklos said they may need software to manage this.

P. Corogin MOVED, D. Miklos seconded to allow Bill Yancar to authorize the IT department to proceed with the WIFI access points at \$300.00 each for a total of four (two at Water Works; two at McGarvey's), which would come from the operating account. Roll Call Vote 4 YEAS. **MOTION CARRIED**.

B. Yancar said today thanks to Jonathan Hauck and his association with the Chase Group they had volunteers who came to South Street to help with cleaning the shoreline and picking up materials, and they moved dirt and spread it out. He also thanked Tony Valerius and Curt from the city service center for their assistance. He said Justin Miller also brought dirt down which was put by the kayak area. He said this was an outstanding job done by all. P. Corogin thanked Jonathan and his crew and to the volunteers with the soil (Justin/City).

B. Yancar explained an offer was made by Bill McCarthy to sell the VPA a boat outfit to use as a work boat. The boat is a 14' 1955 Alumacraft, the motor is 19XX Johnson 7 H.P. and has a trailer, and the cost would be \$1,500. P. Corogin did not feel this was the right work boat for the Port Authority. T. Sommer asked where the pontoon boat was located. B. Yancar said it is in the water and two cracks were sealed and repaired. P. Corogin said the port can use 'Baby Blue' as their work boat. No action was taken to acquire this boat.

P. Corogin said in 2011 the Vermilion domain name was grabbed up, so they decided to grab 'Vermilion Port Authority' and his son has been holding this and has been doing the annual renewal. He asked the Port Authority if they want to continue the renewal and if so, they will do the transition, which is \$18 per year. J. Hauck did not think they would want somebody to take this domain name. He suggested adding this domain name to the city website as a gateway to the site.

D. Miklos MOVED, P. Corogin seconded to transition the management of the Vermilion Port Authority.com domain to the actual Port Authority for continued domain renewal. Roll Call Vote 4 YEAS. **MOTION CARRIED**.

P. Corogin said he ran into Mike Moes the other day who has been coordinating with the Army Corp on the dredging grants and he is doing a phenomenal job. There is a lot of communication back and forth, and they are making good progress. Therefore, he thanked Mike for coordinating this. Also, Mike Moes had mentioned to him that there are a lot of boats that launch at the South Street ramp that are going a little fast up the river and wondered if there was a way to give them a reminder of the river speed. B. Yancar said they could replace the deteriorated sign on the trestle that used to display the fact that it is a 'No Wake'. P. Corogin said anything to get the message across to the guests that launch from the ramp would be great. B. Yancar said he would work on getting the sign replaced. F. Loucka asked if there was something they could add to the paperwork they hand out. B. Yancar said the paperwork is already produced, so he would not be able to do it until the next printing which is next year. D. Miklos suggested putting something

on the dock where it is visible. B. Yancar said he can consider putting something that identifies 'No Wake'. T. Sommer asked if there was an ordinance number, they could associate this with because he thought this would make it official.

Mayor Forthofer said he too has been talking with Mike Moes and Parsons and they have concerns about getting boats across the bridge when the bridge is closed. He said the Governor said the protocols with masks end June 2, so they are giving a green light to Woollybear and the Browns schedule is getting firmed up, which makes the likely day for Woollybear to be October 10. It is not official, but it is the most logical date on the calendar, so after Woollybear the bridge work will start, and the bridge will be closed by ODOT for four weeks who will be doing expansion joints.

P. Corogin MOVED, D. Miklos seconded to approve Bill Yancar's expenses in the amount of \$207.39. Roll Call Vote 4 YEAS. **MOTION CARRIED**.

T. Sommer adjourned the regular meeting upon no further business coming before the board.

Next meeting: The Port Authority scheduled their next meeting for June 10, 2021 at 6:30 p.m. at the Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Gwen Fisher, Certified Municipal Clerk