

VERMILION PORT AUTHORITY MEETING MINUTES

April 15, 2021 – 6:30 p.m. via ZOOM

Roll Call: D. Miklos; H. Riddle, T. Sommer, J. Hauck. Absent: P. Corogin
Present: B. Yancar, PORT OPERATIONS MGR
Guests: Mayor Forthofer

Todd Sommer, Chairman called the meeting of April 15, 2021 to order.

Approval of Minutes:

D. Miklos MOVED, H. Riddle seconded to approve the meeting minutes of March 18, 2021. Vote 4 YEAS. **MOTION CARRIED.**

Financial Review:

B. Yancar acknowledged they are working with February's statistics, so he provided a recap of the Statement of Cash from Revenue and Expense. He explained they had a carryover of \$50,403.71. At the end of February, they had revenue of \$15,803.96 and expenses were \$17,207.86, and the unexpended balance in Fund 214 (Vermilion Port Authority Special Revenue) is \$47,325.97 with a year-to-date encumbrance of \$1,673.83. In Fund 411 (Port Authority Capital) the beginning and ending balance is \$9,685.00 as there were no expenses or revenues. He said last month Todd Sommer questioned Fund 463 (Dredge Grant) and after speaking with a couple sources it was thought that this was a Port Authority funded account, so the finance director is researching to see if the \$16,404.99 might be unreimbursed funds to the city. She was uncertain if the city fronted any money, so she cannot do anything with this account until she has an auditable trail.

He addressed the monthly recap of lease deposits and this year the value of leases at Clarion is \$14,250.00 and they are 100% collected on these lease payments. For the street leases that include Riverside Drive, Toledo-Ferry-Sandusky streets ends, the value is \$13,335.00 and they are 100% collected on these payments as well, so the contribution of leases alone is \$27,585.00. He addressed the Deposit Recap Sheet relative to the cash on hand. In April they took in \$2,711.99 in cash and \$423.00 in credit card sales at the South Street Launch Ramp, which includes a lot of season passes. They took in \$900 year to date at the Water Works Marina, which are early deposits for club reservations. He collected the Sandusky Bay LTD rent and tax payments of \$14,781.50. He reported year to date they have brought in \$35,813.00. H. Riddle asked how much the season passes are. B. Yancar said it is \$150.00 for conventional boats and jet skis and \$125.00 is the senior rate, and the kayak pass is \$60.00 and the senior pass is \$40.00.

T. Sommer asked how the activity is at South Street. B. Yancar said when the weather started warming up it was gangbusters, and they were able to unload all

docks. He said the handicap dock is already installed at Water Works. They have until the first club reservation comes in, which is at the end of May. He is getting a lot of club activity as the word is getting around that they are opening McGarvey's, so he has two sellouts. He said the Cleveland Yacht Club came back and he is sold out for the Fish Festival, including McGarvey's Landing, so it is exciting.

Mayor Forthofer asked about the status of the pedestals at McGarvey's. B. Yancar said they will clean them up as they are operational. An electrical company checked the wiring, and everything was 100 percent. They will put the handicap dock at McGarvey's. They need to clean up the restrooms, but they will get this done in time.

Port Operations Activity Report:

B. Yancar provided the board members with an updated activity report for their review. He said they will be putting shingles on their section of the roof at the Water Plant. This will need to go before the Historic Design & Review Board in May for approval.

Additionally, he will be scheduling a "Grand Opening" ceremony for the new ADA Restroom at the South Street Launch Ramp. He suggested guests should include the Mayor, Board Members, Grant Organization Representatives, and District Governor Representatives. He will send out a notice once they have a tentative date that fits in everyone's calendar.

He addressed all the reservations they have in place with clubs as identified in the activity report, so the Port Authority should have a successful year. As far as everything opening, they have a critical path in place as to what they must do in the proper time, so he is confident they will have everything ready when it needs to be.

Bill Yancar noted that Peter Corogin sent him notification about another grant the Port Authority should look at. He said there is \$5 million up for grabs relative to shoreline erosion. It may be directed towards properties that are on the lake itself. He was not sure the Port had a property they could submit. D. Miklos asked if the area where they are losing shoreline on the riverfront would qualify. B. Yancar said they need to read the verbiage of the grant. The deadline for the application submittal is May 15. Mayor Forthofer mentioned the Western Land Conservancy has applied for some of this and they have some of the background work done that they could share with the Port, but they need to make sure they have an eligible property. B. Yancar said the Port Authority did apply for another grant on March 30, 2021, but they will not know whether they received this grant until September, so it is a 2022 project.

D. Miklos addressed the restroom at South Street and noted that R. Strauss had previously discussed redoing the floor in the old restroom. B. Yancar said he was holding off on doing this floor, but they will completely paint the inside and install

a new cabinet, so it will be clean. He did not feel the floor is critical now. He believed the restroom at South Street will be totally done by next weekend.

T. Sommer adjourned the regular meeting upon no further business coming before the board.

Next meeting: The Port Authority scheduled their next meeting on May 13, 2021 at 6:30 p.m. at the Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Gwen Fisher, Certified Municipal Clerk