

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
April 2, 2024**

Mayor Carol Bailey opened the April 2, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Chief Vaughn, Eric Campbell, Gene Steele, Kent Schuerman, and the Clerk.

**Minutes:** Rollins moved, and Titkemeier seconded to approve the minutes from the March 19, 2024, meeting. Motion passed 4/5 vote. Rollins-yes; Titkemeier-yes; Rahe-yes; Angel-abstain; Kirkbride-yes; Mazur-yes.

**Treasurer's Report:** Rahe moved, and Mazur seconded to approve the bills in the amount of \$2,978.79. Motion passed unanimously.

**ORDINANCE 1658:** ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024. 1<sup>ST</sup> READING

**ORDINANCE 1659:** AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH WOOD COUNTY COMMISSIONERS THE PROCUREMENT/CONFLICT OF INTEREST POLICY FOR FEDERAL FUNDS AND DECLARING AN EMERGENCY. 1<sup>ST</sup> READING

**ORDINANCE 1660:** AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH WEST ERIE REALTY SOLUTIONS, INC., TO PROVIDE THE EASEMENT ACQUISITION FOR PARCELS BORDERING BRIDGE STREET BRIDGE AND DECLARING AN EMERGENCY. 1<sup>ST</sup> READING

**Police Activity Report:** Activity report provided.

**Mayor:**

Mayor stated that there will only be 3 car shows this year instead of 4. Mayor stated that they will be on the second Thursday of June, July, and August.

Mayor stated that she will be sending out information on a DORA, "Designated Outdoor Refreshment Area" to all of Council.

Mayor stated that it is storm season and to encourage residents to sign up for CodeRed.

Mayor stated that last Tuesday night was the NOMMA dinner, and Dave Yost was the guest speaker and talked about the Mount Vernon Project that provides training to newly elected public officials.

Mayor announced she shared will Council the Ohio Sunshine Law training that all elected officials must attend during their elected term.

Mayor stated that the Solar Eclipse is next Monday. The Legion will have a cash-only food stand available to those interested. Mayor stated Harrison Park will open at 2:00pm for the event.

**Council Reports:**

**Rahe:**

Streets, Sidewalks, Lands & Building: Rahe stated there is a street meeting April 11<sup>th</sup> at 1:00pm.

**Angel:** No Report

**Kirkbride:**

Tree Committee: Kirkbride stated the committee met on March 21<sup>st</sup> and discussed rewriting of the Tree Ordinance, the tree located at 205 Main St, which will be removed, the removal of trees marked with a red x, and the planting of a memorial tree for Marge Cox. Kirkbride stated that new business discussed was the tree at 318 Perry St. to be removed by Village employees, Annual Tree City Award meeting in Defiance, and 2024 Arbor Day Celebration. Kirkbride stated that the next meeting is April 8<sup>th</sup> at 7:00pm.

Cemetery Committee: No Report

**Mazur:**

Park and Rec: Mazur stated the committee has agreed to bring on Maddie Rollo as the swim team coach for this year. Mazur stated that the committee is still looking at replacing the gray doors at the pool.

Mazur stated that we have received 7 applications for lifeguards with a potential of one more and 6 applications for Concessions.

Mazur stated that the Committee is still discussing whether to have headguards or an assistant manager.

Mazur stated that the committee is looking to sell pizza again this year.

Mazur stated that the pool cleanup will be May 5<sup>th</sup> from 1-3pm.  
Mazur stated that the Quarter Frenzy made just over \$1,000 for the pool.  
Mazur stated the committee is looking at a Code of Conduct sign for the pool.  
Mazur stated that the tentative date to open the pool to the public is June 1<sup>st</sup>.  
Mazur stated pool signups are April 20<sup>th</sup> and May 11<sup>th</sup> from 9am to noon.  
Mazur stated that the next committee meeting is April 22<sup>nd</sup>.

**Rollins:**

Personnel and Finance Committee: Rollins stated that the committee discussed policies for emergency callouts, overtime, and lunch breaks. Rollins stated a policy for time clocks will be added to the Personnel Handbook. Rollins stated the committee will be meeting with all the employees on April 11<sup>th</sup> to share the upcoming changes. Rollins stated that the committee discussed increasing Village Income Tax rate to 1.5% and would like Councils thoughts and suggestions.

Records and Retention Committee: Rollins stated that the Records and Retention Committee will have another work session on April 5<sup>th</sup> and April 19<sup>th</sup>.

**Titkemeier:**

Planning Commission: No Report

BPA: Titkemeier stated the waterline to Countyline was discussed. Titkemeier stated that BPA discussed a potential tree planting on Countyline property and the project update provided by the Village Engineer.

**Eric Campbell:** Report provided. Campbell discussed ADA Compliancy.

**Guests:**

Gene Steele- Steele stated he spoke with Woodville Mayor during the NOMMA dinner and learned Woodville Pool will be opening this year and have approximately 18 lifeguards.

Steele talked about the Shelter House windows and the need to replace the locks.

Mayor Bailey adjourned the meeting at 8:18 P.M.

\*Audio recording of the meetings is available upon Public Records request.