

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 18, 2024**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Clerk Melody Siebenaler, Larry Titkemeier, Mayor Bailey, Jeff Barres, Nathan Schultze, Landry Sheets and Eric Campbell. Bob Schacht motioned to approve March 4, 2024, meeting minutes, Dean Krukemyer seconded motion. Minutes approved.
The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Mar 18**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 330.20
BONDED CHEMICALS	CAUSTIC SODA	\$ 1,026.93
TONKA EQUIPMENT CO.	SOLENOID VALVE	\$ 1,064.49
PUCO	DAMAGE PREVENTION FOR 2024	\$ 11.67
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 5.96
COUNTYLINE CO-OP INC	MISC SUPPLIES, MATERIALS & MAINTENANCE	\$ 316.78
PITNEY BOWES INC.	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
Total Water		\$ 2,620.27
<u>Sewer 5201</u>		
STEVENS DISPOSAL & RECYLING	MONTHLY TRASH DUMPSTER	\$ 21.67
FRONTIER	PHONE SERVICE TO MONITOR SEWER PLANT	\$ 148.60
USABLUBOOK	LAB SUPPLIES & MATERIALS	\$ 1,896.51
PUCO	DAMAGE PREVENTION FOR 2024	\$ 11.67
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP INC	MISC SUPPLIES, MATERIALS & MAINTENANCE	\$ 150.22
PITNEY BOWES INC.	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
Total Sewer		\$ 2,432.89
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY/JV5 PRINCIPAL/INTEREST	\$ 81,024.24
AG-PRO COMPANIES	POLE SAW REPAIR	\$ 385.14
AMP, INC.	ELECTRICITY/JV5 PRINCIPAL/INTEREST	\$ 85,017.90
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 129.69
PUCO	DAMAGE PREVENTION FOR 2024	\$ 11.66
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 37.76
COUNTYLINE CO-OP INC.	MISC SUPPLIES, MATERIALS & MAINTENANCE	\$ 112.46

PITNEY BOWES	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
Total Electric		\$ 166,923.07

Total for all Utilities

\$171,976.23

SEWER- Landry Sheets

Updates-Landry informed the Board that he met with a Columbia Gas representative, and they will install a 350' gas line from College Ave. to the grey shack (NE corner) for the main pump station generator (that is being installed).

The auxiliary power for Bierley pump station is all wired and has correct plug to use with portable generator. Going to start working on the Bridge St. pump station next.

The EPA is here performing 24-hour monitoring-- taking samples.

Landry stated there is short window for spreading sludge-- Ground cannot be frozen; forecast is clear of any precipitation and the availability of the tractor. Landry uses Duane Martin's 100 hp tractor to spread the sludge. The village has 10 acres of land available to accept the sludge.

Landry informed the Board that there is an issue with arsenic levels in the lab results. A possible reason is NEO. Working with Jones & Henry Laboratories and Neo Materials to verify and correct.

Landry stated Time Pilot app is handy and shows late in day working. Said the EPA stated his position is 24hr/day job.

Landry asked Village to approve hiring IT position to help when needed.

ELECTRIC –Jeff Barres

Substations- *South substation* issue with power surging has been corrected. RMS came out and discovered loose wire connection--corrected and has not had issue since. Mayor Bailey contacted Vicki Knott regarding what equipment she has that provided information regarding power surges. Vicki stated equipment was provided by her insurance company (State Farm) and called TING.

North substation completion timeframe change order was received from Vaughn Industries. The change order stated no additional costs and is due to delays in material procurement from vendors. Vaughn Industries requested a new final completion date of July 12, 2024, provided no further delays. The board discussed and agreed to allow a few extra days and approved the final completion date of July 31, 2024, (Bob motioned and Dean seconded the motion). Jeff informed the Board that Vaughn Industries' subcontracted engineer (Encompass) has determined a fire wall is required. Encompass Engineering needs to do calculations to determine actual height, depth and thickness required but estimated height of 15'; 4-5' depth; 18" thickness of poured concrete with rebar with estimated costs of \$75,000.00. Will take approximately 2 days to complete the fire wall. Jeff questioned why it is now determined to need fire wall since was told not required. No one wants to take responsibility for failure to specify the requirement.

Tree trimming-Jeff informed the Board that have been trimming trees as needed and constantly finding areas of concern.

WATER-Nathan Schultze

Project(s) Updates-

E. Front Force Main/Waterline-Underground Utilities will be returning soon to complete restoration; waiting for asphalt plants to open up.

Water Tower-The lines have been pressured and bacteria tested and are open to College Ave. and Memorial Drive. Restoration will occur at a later date. There is a large tree that will need removed prior to connecting waterline to Pine St. Dean asked about the ball diamond, Nathan stated has been graded and leveled with stone but is still rough, especially the outfield.

Countyline Co-op-Nathan stated he was contacted by B-Hiltz regarding what direction the Village is planning on going with the waterline installation. Bob Schacht mentioned that Jim Smith's daughter is not

in favor of allowing Village to install waterline to Countyline through their farm fields. Discussion ensued. The board asked Nathan to get the price difference between the 2" and 3" line.

MISCELLANEOUS-

Clerk Updates- Interconnection Agreement is in process. John Courtney has been out of the office (knee surgery) but will try to compile agreement and return within the week.

The clerk asked Dean Krukemyer if he had spoken to Steve Darmofal regarding storm sewer costs for Township runoff to the river. Steve had provided costs at the last meeting, but the Board wanted costs to be broken down for Township responsibility. Dean responded he had spoken to Steve, but no further breakdown was received as of today.

Mayor Bailey-Mayor informed the Board that she emailed NWWSD regarding requested as-built prints for the Force Main/Eastwood project that were discussed at special meeting last month and results pertaining to installing a strap on meter also discussed at special meeting.

Other business- Mayor asked Board to adjourn into Executive Session to consider compensation of a public employee. Dean motioned; Bob Schacht seconded motion. Entered into Executive session at 8:45 p.m. /exited at 9:32 p.m.

Payment approvals-(17)

Miscellaneous adjustments-(1) Billing Error

Vacation Requests approved- (1) Jeff.

With no further business to discuss, the meeting was adjourned at 9:37 p.m. The next meeting will be held on Monday April 1, 2024, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
