

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 19, 2024**

Mayor Carol Bailey opened the March 19, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Chief Vaughn, Solicitor Robert Kuhlman, Eric Campbell, Sarah Szymanski, Gene Steele, Joanne Busdeker, Kent Schuerman, Roberta Reiter, and the Clerk.

Minutes: Rollins moved, and Titkemeier seconded to approve the minutes from the March 5, 2024, meeting. Motion passed 4/5 vote. Rollins-yes; Titkemeier-yes; Rahe-yes; Kirkbride-abstain; Mazur-yes.

Treasurer's Report: Rahe moved, and Mazurr seconded to approve the bills in the amount of \$40,762.62. Motion passed unanimously.

Mayor made the Council aware of upcoming Ordinances. Mayor stated the upcoming Ordinance's are to accept TD Engineering contract renewal, to allow the signing of the Procurement/Conflict of Interest Policy for Federal Funds pertaining to the Wood County ARPA \$1 million dollar grant, and a third Ordinance to allow for the advance of funds from and to the Permanent Improvement and to and from the Grant fund as the Village is reimbursed from the ARPA grant funds.

Mayor deviated from the agenda to allow Roberta Reiter to speak on the mural project. Mrs. Reiter gave an update on the mural contributions stating they are \$4,900 a way of reaching their goal. Mrs. Reiter stated there have been 120 different contributors and thanks them all for their kind donations. Mrs. Reiter stated the start date for the preparation and painting of the mural is April 1st, weather permitting. Mrs. Reiter wanted to give special thanks to Welsh Publishing for helping her with 1400 letters that were mailed to all of the 43450. Mrs. Reiter thanked Mayor Bailey and Councilwoman Rollins for their help with the project as well.

Police Activity Report: Activity report provided.

Mayor: Mayor stated she spoke with the writer for the Sentinel Tribune to address some of the articles written that have not always represented accurate information. Mayor discussed sending a letter of explanation. After further discussion, the Council agreed not to send the letter.

Mayor discussed the township building. Solicitor Kuhlman asked Fiscal Officer to contact the auditor regarding a deed correction with the correct legal description. Mayor stated she would like to get this resolved.

Council Reports:

Rahe:
Streets, Sidewalks, Lands & Building: Rahe stated she has put together a timeline regarding Oberhouse Park and would like to go into executive session at the end of the meeting to discuss further.

Rahe stated Council chambers have been painted and new lights will be installed soon.

Rahe stated that they have received two quotes for a new 1-ton truck. Rahe stated the cost ranges from \$68,140 and \$69,467.

Rahe stated that they are looking to obtain quotes for replacing the doors on the grey building at Memorial Park.

Rahe stated that the Boy Scouts are looking for community services projects.

Angel: Absent

Kirkbride:

Tree Committee: Kirkbride stated the next meeting is scheduled for Thursday at 7:00pm. Kirkbride stated that they will be discussing Arbor Day and the possible location for the tree placement.

Cemetery Committee: Committee met with nothing to report.

Mazur:

Park and Rec: Mazur stated the Quarter Frenzy fundraiser for the pool is this Sunday, March 24th.

Mazur stated that Kelsey Rollins had met with Bowling Green pool supervisor and will have more to share at a later date.

Mazur stated the first pool sign-up date is April 20th from 9:00am to noon.

Mazur stated the next committee meeting is April 22nd at 10:00am

Rollins:

Personnel and Finance Committee: Rollins stated the committee met and discussed the Personnel and Handbook and updated changes.

Rollins stated that the committee worked on a Time Clock policy, a policy for phone calls after hours. Rollins stated that it will be stressed that all calls are supposed to go through the Sheriff Dept. to follow the chain of command.

Rollins stated that merit pay is still being discussed. Rollins stated there is a goal form that has been created for the employees to complete. Rollins asked Council for their thoughts. The consensus of the Council is to proceed with handing out the goal forms.

Records and Retention Committee: Rollins stated that the committee is still working through the boxes.

Titkemeier:

Planning Commission: Titkemeier stated there is no business to be discussed and therefore tomorrow's Planning Commission meeting has been cancelled.

BPA: Titkemeier reported that BPA discussed the North Electrical Substation and the completion date being pushed out to late June early July. Titkemeier stated there was also discussion regarding the possible need for a reinforced fire wall between the west side of the substation fence recently installed.

Titkemeier stated BPA discussed the waterline to Countyline.

Titkemeier stated that the waterlines to the water tower are all complete.

Titkemeier stated BPA discussed the phosphorus removal and that the Village is farther ahead than other towns in the area.

Eric Campbell: No report.

At 7:40pm Rahe moved, and Rollins seconded to go into executive session to discuss the sale of property. Motion passed unanimously.

At 8:25pm the Council came out of executive session. Rahe moved and Mazur seconded to ask the Oberhouse family to take the property back or change the deed to allow the Village to sell the property.

At 8:26pm Rollins moved and Kirkbride seconded to go into executive session to consider compensation of a public official.

Guests:

Mayor Bailey adjourned the meeting at 8:38 P.M.

*Audio recording of the meetings is available upon Public Records request.