

VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS

January 2, 2024

Prior to the regular meeting the Board met in Council Chambers for the newly appointed members to be sworn into office. Dean Krukemyer and Kim Long were sworn into office by Mayor Bailey. Board members then attended the regular meeting of the Board of Public Affairs. Present were Dean Krukemyer, Bob Schacht, Kim Long, Clerk Melody Siebenaler, Nathan Schultze, Landry Sheets. Members (Bob Schacht motioned, Kim Long seconded) appointing Dean Krukemyer, Board President. Bob Schacht motioned to approve December 18, 2023, minutes, Dean Krukemyer seconded motion to approve minutes. Minutes approved. Mayor Bailey, Larry Titkemeier and Eric Campbell joined the meeting after the Council meeting.

The following bills were approved for payment.

Board Of Public Affairs Bills being submitted for payment Jan 2

<u>Water 5101</u>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 1,427.17
MASI	LAB TESTING	\$ 300.80
GEARHART PLUMBING & HEATING INC.	HVAC SERVICE LABOR/OEM PARTS	\$ 714.98
BONDED CHEMICAL INC.	CAUSTIC SODA & CARUS 8500	\$ 2,070.26
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 36.46
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 37.18
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
COMDOC INC.	COPIER USAGE	\$ 40.55
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 87.51
TREASURER, STATE OF OHIO	2021-2022 AUDIT COST	\$ 66.42
Total Water		\$ 4,624.31
<u>Sewer 5201</u>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 470.75
JAMES D SMITH	SOYBEAN LOSS DUE TO CONSTRUCTION	\$ 250.00
1000BULBS.COM	LIGHT BULBS FOR WWTP	\$ 70.29
NORTHWESTERN WATER & SEWER DIST.	CLEAN/SEWER	\$ 2,400.00
ADKINS SANITATION	VACCON CLEAN BASIN/JET LINES	\$ 6,125.00
CUMMINS SLAES & SERVICE	TRANSFER SWITCH	\$ 3,007.43
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 37.22
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
COMDOC INC.	COPIER USAGE	\$ 40.55
CARDMEMBER SERVICES	LAPTOP/MID WOOD FUEL/MISC SUPPLIES	\$ 602.48
TREASURER, STATE OF OHIO	2021-2022 AUDIT COST	\$ 11.09
Total Sewer		\$ 13,092.27
<u>Electric 5301</u>		
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 117.87
GROSS ELECTRIC INC.	MISC SUPPLIES & MATERIALS & WINTER GEAR	\$ 442.84
JOHN COURTNEY	MONTHLY RETAINER SERVICE FEE	\$ 100.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 79.09

AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
COMDOC INC.	COPIER USAGE	\$ 40.55
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 87.51
	Total Electric	\$ 905.32
<u>Water Preventive 5701</u>		
TD ENGINEERING LLC	RESIDENT PROJECT REPRESENTATIVE	\$ 2,891.76
	Total Water Preventive 5701	\$ 2,891.76
Total for all Utilities		\$ 21,513.66

SEWER- Landry Sheets

Great Lakes Water & Waste Systems- (4) proposals provided to repair pumps. **(1) Hydromatic pump-50hp** wash/bake/test stator, 11" impeller, bearings, seals, orings, oil, paint and clean up & labor \$9,478.00 **(2)Hydromatic pump-50 hp** wash/bake/test stator, wear ring, 11" impeller, bearings, seals, orings, weld filling casing holes, oil, paint, clean up & labor \$10,720.00 **(3) Shinmaywa pump-**wash/bake/test, bearings, seals, wear ring, seal bracket, orings, oil, paint, clean up, final test & labor \$3,459.00 **(4) WWTP grinder station** 2hp submersible grinder \$3238.00/**WWTP SBR tanks** 2hp non-clog submersible 3"discharge \$3720.00/**Spare SBR pump** flange \$354.00 / hardware & gasket kit \$139.00. Bob Schacht questioned as to what 50 hp Village has in place now, Landry responded 1 new /1 used. The board discussed finances and what is needed now and what could wait. Bob motioned to approve purchase of (2) 50hp Hydromatic pumps total costs \$20,198.00; Kim Long seconded motion to approve. Motion carried.

Generator/Columbia Gas-Landry informed the Board that Columbia Gas has determined that we will need to change the route of the gas line for the generator installation, adding costs to the project. Landry has spoken with Columbia Gas to try and get costs lowered, waiting for their response. Transtar stated they will give credit for the installation costs since they will not have to run as long of run.

Huber-Bob Schacht asked if able to use Huber; Landry responded "no, haven't had time to work on it."

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Bowser-Morner proposal-Quote was presented for the construction phase of geotechnical engineering for the 150,000-gallon elevated water tank. The estimated budget is \$13,025.00. The board reviewed and Bob motioned to approve; Kim seconded. Proposal approved.

Countyline Co-Op waterline-The Board reviewed the survey completed by Feller Finch of the Village utility easement running between railroad and Freedom Twp. Property. Nathan stated that he verified with Steve Darmofal that were not required to have 10' separation between gravity fed sanitary sewer line and waterline, since this is a service line. The board discussed staying on the East side of easement since there is no issue with having less than 10' separation, EPA, or county involvement. Kim Long motioned to approve placement of the Countyline Co-Op water service line; Bob Schacht seconded the motion. Board approved placement of service line East side of the Utility Easement. The Board approved B-Hiltz proposal from Fall 2023 but will have additional costs since moving water line from East side of Twp. property to the West side.

Miscellaneous-

Punch List-Steve Darmofal provided construction punch list for the E. Front St. Force Main / Waterline project and asked the Board to review and determine if additional items need added. The board reviewed and discussed with Landry and Nathan. No additional items other than what Landry and Nathan had

previously discussed with Steve need to be added. Landry asked for tracer wire and standpipe for bypass; Nathan asked for as-built prints, hydrant needs repositioned, fix cracked driveways.

Time Clocks-Landry and Nathan mentioned frustration with Village Council approving purchase of time clock software without informing employees. Nathan stated he has issue with using personal phone to clock in/out because believes uses GPS and doesn't want Village tracking his whereabouts (while not on duty). Nathan had spoken with Daniel prior to tonight's meeting and was given an informational packet for the software and informed the Mayor that as of January 2024 he does not want cell phone reimbursement, would like work phone.

E. Front St. Storm Sewer project-Fenson Contracting will start project this week. Looking at removing trees and concrete. Kim recommended an outlet at the river to be installed at an angle to help with the flow down river; Landry agreed and will relay to Fenson Contracting.

Mayor Bailey-asked the Board to set a special meeting to discuss topics that have not been discussed at regular meetings. The board set a special meeting for 8:00 am on January 10, 2024. The board will discuss implementing residential interconnection(solar) agreement.

North Substation Survey-Clerk informed the Board that Feller Finch will be providing survey within a week or so according to email correspondence.

Payment approvals-(17)

Miscellaneous adjustments-approved (20) GovPay late fee removed.

Vacation Requests approved- (0)

With no further business to discuss, the meeting was adjourned at 8:14 p.m. The next meeting will be a joint meeting with the Council and be held on Tuesday January 16, 2024, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
