

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
November 7, 2023**

Mayor Carol Bailey opened the November 7, 2023, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Robert Kuhlman, Chief Vaughn, Bill Kuhlman, Sarah Szymanski, Eric Campbell, Joanne Busdeker, Roberta Reiter, Stacy Flores, Denny Henline, Hunter Hefflinger, and the Clerk.

**Minutes:** Titkemeier moved, and Angel seconded to approve the minutes from the October 17, 2023, meeting. Motion unanimously.

**Treasurer's Report:** Angel moved, and Mazur seconded to approve the bills in the amount of \$4,467.96. Motion passed unanimously.

**ORDINANCE 1649:** ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024. 1<sup>st</sup> Reading

**ORDINANCE 1650:** ORDINANCE AUTHORIZING THE EXECUTION OF THE 2023 NPP POWER POOL PARTICIPANT SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. ("AMP"). 1<sup>st</sup> Reading.

**Police Activity Report:** Activity report provided. The Chief stated they will be holding a Christmas Toy Drive again this year.

**Mayor:**  
Mayor stated she is looking for greenery for the downtown planters. Mayor would like to have all greenery collected by November 18<sup>th</sup>.

Mayor stated that Chris Arquette will be decorating the trees at the park again this year. Mayor stated Christmas in the Village is November 25<sup>th</sup> and 26<sup>th</sup> and the lighted Christmas parade is Sunday, November 26<sup>th</sup> at 6:30pm.

Mayor stated that the Bridge St. bridge will be inspected tomorrow.

Mayor stated there were no issues during Halloween. Mayor thanked everyone that donated to Eastwood trunk-or-treat.

Mayor stated she is working on the final report for the mosquito grant we received this year.

Mayor stated she is reviewing the Ordinance for Bingo during the fair. Mayor would like to have the Ordinance cover a span of 3 years instead of renewing annually.

**Council Reports:**

**Rahe:**  
Streets, Sidewalks, Lands & Building: Rahe stated the committee will meet on November 14<sup>th</sup> and will be discussing the budget.

**Angel:**  
Safety Committee: No report

Personnel and Finance Committee: Angel stated the committee met and discussed appropriations and preparing a forecast of revenue and expenditures for the next 7 years. Angel stated once completed the committee would review the forecast on an annual basis during permanent appropriations and adjust as needed.

Angel stated the committee discussed the probability of needing to prepare a supplement appropriation to cover the remaining year of wages in the electric department due to the overtime from the electrical substation repairs and rebuild. Angel stated the committee discussed the need to begin reviewing the 2024 Wage Ordinance and updating the Village Handbook.

**Kirkbride:**  
Tree Committee: Kirkbride stated the committee have not met since he reported last. Kirkbride stated North Branch Nursery donated 10 Green Base Zelkova trees and the committee will be reviewing areas to have them planted.

**Mazur:**

Park and Rec: Mazur stated that Park and Rec met and delegated out various tasks. Mazur stated that Kelsey Rollins is willing to help address the pool handbook and other items needing attention. Mazur stated the next meeting is November 27<sup>th</sup> at 10:00am

Titkemeier asked about the status of Oberhouse Park. Kuhlman spoke to the family and things are still in process.

**Rollins:**

Records and Retention Committee: Rollins stated the committee had another work session and discussed the retention schedule and went through more old records. Rollins stated the next workday is scheduled for Friday, October 17<sup>th</sup> at 9:00am.

**Titkemeier:**

Planning Commission: Titkemeier stated the next Planning Commission is on November 22<sup>nd</sup> at 7:00pm.

BPA: Titkemeier stated BPA discussed the update on the E. Front St. waterline and force main project, the AMP Ohio Pool agreement, and survey for the potential Countyline Co-op waterline.

Titkemeier stated the North Electrical Substation rebuild has been pushed out until the first week of December.

**Eric Campbell:** No report.

**Guests:**

Roberta Reiter updated the Council on the mural project. Mrs. Reiter stated she has collected nearly half the cost of the project that includes painting 2 panels on the Countyline Co-op building near the railroad tracks. Mrs. Reiter hopes to continue raising funds. 51 entities, (businesses and families) have already contributed. Mrs. Reiter stated they hope to begin fundraising again in February and begin the project in April. Mrs. Reiter stated a sketch will be available soon. Mrs. Reiter stated they have shared the project with all platforms. Mrs. Reiter stated anyone wanting to donate or what the progress of the project can do so by visiting [www.pembervillemuralproject.org](http://www.pembervillemuralproject.org).

Denny Henline showed great appreciation to all.

Mayor Bailey adjourned the meeting at 7:27 P.M.

\*Audio recording of the meetings is available upon Public Records request.