

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
September 5, 2023**

Mayor Carol Bailey opened the September 5, 2023, joint Council and BPA meeting at 6:30pm. Dean Krukemyer discussed the upcoming projects, costs, and funding source.

E. Front St. storm sewer, \$138,300 local funds.

E. Front St. force main and waterline replacement estimated cost 1,457,000 awarded to Underground Utilities with a bid of \$1,406,015.80. Funding sources are OPWC grant for \$325,000, OPWC 0% loan for \$162,500, WSRLA and WPCLF loans for \$895,265, and local share of \$23,251.

Main Pump Station back-up generator. The generator will be purchased through Cummings Sales & Services for \$50,391 and the installation contract was awarded to Transtar Electric for \$32,467. Funding Sources are \$50,000 from EPA Grant and a 2.2% WPCLF loan for \$32,467.

Water Tower Construction with estimated project cost of \$2,218,000. Funding sources are \$1,000,000 Wood County grant, OPWC grant for \$418,000, OPWC 0% loan for \$418,000 and local share of \$382,000. Engineering was awarded to Dixon Engineering in the amount of \$41,050.

Krukemyer stated the South Electrical Substation is currently being repaired by RMS, the cost is approximately \$189,686 and is expected to increase.

Mayor Carol Bailey opened the September 5, 2023, Council meeting at 6:45pm. with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Joanne Busdeker, and the Clerk.

Minutes: Angel moved, and Mazur seconded to approve the minutes from the August 15, 2023, meeting. Motion unanimously.

Angel moved, and Rollins seconded to approve the minutes from the August 23, 2023, special meeting. Motion passed unanimously.

Treasurer's Report: Angel moved, and Titkemeier seconded to approve the bills in the amount of \$24,219.71. Motion passed unanimously.

ORDINANCE 1642: AN ORDINANCE TO ESTABLISH A CREDIT CARD POLICY COMPLIANT WITH THE ENACTED PROVISIONS OF THE OHIO REVISED CODE, REPLACING 33.388 OF THE CODIFIED ORDINANCES OF THE VILLAGE. 1ST READING

Rahe discussed credit card policy and requirements per Ohio Auditors.

ORDINANCE 1643: ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023. 2ND READING

ORDINANCE 1644: AN ORDINANCE AUTHORIZING THE MAYOR, FISCAL OFFICER, AND PRESIDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO CONTRACT WITH TRANSTAR ELECTRIC INC. FOR THE IMPROVEMENT OF THE MAIN PUMP STATION GENERATOR. 1ST READING

Mayor stated the Ordinance needed to pass to complete the final steps for the loan/grant with for the main pump station generator. Angel moved and Rollins seconded to suspend the rules. Motion passed unanimously.

Angel moved and Kirkbride seconded to approve Ordinance 1644. Motion passed unanimously.

RESOLUTION 782: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 2023-2024 GRANT WITH THE WOOD COUNTY PARK DISTRICT. 1ST READING

Police Activity Report: Police report provided by Chief Vaughn. The Chief stated there were no issues at the fair or the Legion beer garden this year.

Mayor: Mayor stated there were two bid openings on August 31st. Mayor stated 5 bids were received for the E. Front St. storm sewer and 3 bids for the water tower.

Mayor stated the Fair Board did a good job cleaning up and filling holes in the fair area.

Council Reports:**Rahe:**

Streets, Sidewalks, Lands & Building: Rahe stated the next committee meeting is September 12th at 9:00am.

Angel: Absent

Personnel and Finance Committee: no report, lack of quorum.

Safety Committee: Angel stated there was another injury due to the basketball court and would like Council to look into some form of resolution to prevent further injuries.

Kirkbride:

Tree Committee: Kirkbride stated the committee has moved their meeting from September 11th to September 18th at 7:00pm.

Kirkbride stated he attended a meeting Henline put together and during that meeting it was asked to let residents know when trees are being trimmed.

Mazur:

Park and Rec: Mazur stated the committee is working on the Park grant. Mazur stated the 3 projects listed this year are new doors at the Shelter House and park restrooms, a permanent shelter inside the pool area, and pool equipment. Mazur stated the committee met and discussed way to improve next year. Mazur stated Kelsy Rollins attended and had some great ideas. Mazur stated it was discussed hiring a assistant next year to help the Manager. Mazur stated the splash pad will potentially close for the season on September 9th. The committee will continue to monitor weather. Mazur stated the Boy Scouts will be helping with laying brick around the flag pole. Mazur stated a thank you card was received from Bethlehem Preschool thanking the pool and the Manager for a great summer.

Rollins:

Records and Retention Committee: Rollins stated the committee met for a work session and is looking forward to scheduling another session soon.

Rollins reminded Council that PIMA is holding a "Touchup the Town" day on September 10th to help clean up around town hall and the downtown area.

Titkemeier:

Planning Commission: no report.

BPA: Titkemeier stated BPA is currently meeting and therefore nothing to report at this time.

Eric Campbell: No report

Guests:

Gene Steele asked the police department to monitor Bierley Ave. for through trucks. Steele stated there is a no thru truck sign posted and should be enforced. Steele discussed the shelter house locks.

Rahe moved and Kirkbride seconded to go into executive session to discuss a personnel matter. Motion passed with a 5/6 vote. Rahe-yes; Kirkbride-yes; Mazur-yes; Rollins-yes; Titkemeier-yes; Angel-no.

Mayor Bailey adjourned the meeting at 8:20 P.M.

*Audio recording of the meetings is available upon Public Records request.