

VILLAGE OF PEMBERVILLE
COUNCIL MEETING
July 18, 2023

Mayor Carol Bailey opened the July 18, 2023, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Rahe, Angel, Kirkbride, Mazur and Rollins. Others present were Robert Kuhlman, Chief Vaughn, Duane Glase, Ben Meyer, Hunter Hefflinger, Nick Orzechowski, and the Clerk.

Minutes: Rahe moved, and Angel seconded to approve the minutes from the June 20, 2023, meeting. Motion passed 4/5. Rahe-yes; Angel-yes; Kirkbride-yes; Mazur-yes Rollins-abstain.

Treasurer's Report: Angel moved, and Rahe seconded to approve the bills in the amount of \$27,641.96. Motion passed unanimously. The clerk stated the bills are for the entire month of July since there was no Council meeting on July 4th.

Guest: Mayor deviated from the agenda to allow Ben Meyer to approach Council regarding the Scout Cabin and the need for restrooms during the fall and winter season. Meyer explained the cabin is utilized more often including overnights. After further discussion Kirkbride moved and Mazur seconded to allow the Scouts to have a key for the restrooms for the spring and summer season and to allow them the ability to rent a port a potty during the fall and winter season provided it is placed in a less conspicuous location. Motion passed unanimously. Meyer asked about potentially placing a permanent fire pit near the Scout Cabin. The council asked for a drawing and to discuss it with the Fire Chief and bring it back to Council for further discussion. Meyer closed by stating the Scouts are always looking for Volunteer weekend projects. If the Village has anything they could help with to please reach out and let them know.

Police Activity Report: Police report provided by Chief Vaughn. The Chief stated the new cruiser is now in service. Chief stated he is currently preparing for the Pemberville Free Fair and Grand Parade.

Mayor:

Mayor stated that the Party in the Park was successful even though it was a little disjointed due to potential bad weather.

Mayor stated she attended a Flood Administration meeting.

Mayor touched on the Bridge St bridge project. Mayor stated the proposal for the design has been completed and the next phase is to be scored based on ODOT Standards to select a design consultant.

Mayor stated that previous Councilwoman Marge Cox has passed away. Marge Cox served the Village for over 30 years. The office is taking up a collection for a memorial for Mrs. Cox.

Mayor stated that the Village of Haskins Street Department reached out and asked if Pemberville could store approximately 30 tons of road salt. Mayor stated based on their salt contract they have to take all the salt they contracted for. Haskins would like to give 15 tons of the 30 tons to Pemberville for storing of the salt.

Mayor stated the next brush collection is scheduled for August 7th.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the Committee met on July 11th and discussed lights for the Welcome to Pemberville signs. There was discussion regarding Ordinance 1637 concerning the amount of reimbursement for repairs/replacement of existing sidewalks. The discussion was regarding the 100% reimbursement portion of the Ordinance. It was discussed on whether the Village should pay the 100% up front or have the homeowner pay and submit for reimbursement. The Solicitor stated the Ordinance states it is for a reimbursement. The clerk stated the procedure put into place a few years back is to have the resident submit the Sidewalk Replacement Form indicating the sections being replaced at which time the Zoning Inspector would go inspect the sections and determine the sections eligible for 50% or 100% reimbursement. The property owner would then hire and pay the contractor for the work to be completed. Once completed the property owner would submit their paid receipt for the completed work to the Village office. The Zoning Inspector will then inspect the area to make sure the sidewalk specifications were met and then reimbursement will be issued. Discussion

ended with Council agreeing the Ordinance is for reimbursement only, any changes can be discussed for the upcoming year.

Rahe discussed the speed limit on West Front St. Rahe stated there are concerns again with speeders. There was a discussion on moving digital signs. The Chief stated the digital signs are a reminder of their speed and that the only enforceable signs are the solid white and black speed signs. After further discussion it was decided to leave the digital sign where it is currently located.

Angel:

Personnel and Finance Committee: Angel discussed the credit card policy. Angel stated the credit card policy within the Village Handbook needs to be a stand-alone policy per Ohio Revised Code.

Angel stated the Finance Committee will begin looking at Temporary Appropriations and Health Insurance beginning in August.

Angel stated Comp-time was discussed and the quarterly payout schedule. Angel stated that when the Wage Ordinance is reviewed and updated for 2024, the comp-time will return to the previous payout schedule of once at the end of the year. The accumulation of 40 hours at any given time will remain the same.

Safety Committee: Angel stated the police budget was reviewed and their operating funds are very tight. After further discussion, Angel stated an Ordinance moving \$5,000 from contingencies to the police fund will be presented at the next council meeting.

Angel stated the Committee discussed the 2013 Police Cruiser and if the Village could sell to Clay Center. The solicitor reviewed the statute and if sold for less than \$1,000 the vehicle does not have to be sold by closed bids. Angel stated that the Safety Committee proposed that the Village sell the cruiser to Clay Center for \$950. Angel moved and Rollins seconded to sell the 2013 Police Cruiser to Clay Center Police Department for \$950. Motion passed unanimously.

Angel discussed the Rees Rd speed limit signs.

Kirkbride:

Tree Committee: Kirkbride stated the Committee met on July 10th and began looking at the Tree Ordinance. Kirkbride stated they reviewed what was completed on June 21st. Kirkbride stated there is a new work date of July 26th at 5:30pm north of the electric power station. Kirkbride stated the committee has scheduled August 7th as the day for chipping. Kirkbride stated Stephanie Miller will be providing brochures on how to care for your trees and will be distributed door to door. Kirkbride stated the next committee meeting is scheduled for September 11th.

Mazur:

Park and Rec: Mazur stated one of the basketball backboards has been installed. Mazur stated that no one wants the wooden bleachers so they can be disassembled and disposed of.

Mazur stated that she has been contacted about doing another quarter frenzy next year.

Mazur discussed the flagpole and maybe working with Ben Meyer and the scouts on a project there.

Mazur stated the next committee meeting will be on July 24th at 10:00am

Rollins:

Records and Retention Committee: Rollins stated the committee has scheduled July 27th to meet and begin discussing records retention.

Titkemeier: Absent

Planning Commission: No report

BPA: Mayor reported for Titkemeier. Mayor stated there were 2 water breaks last week on Bierley Ave.

Mayor stated the electric pole truck is in Medina for repair.

Eric Campbell: Absent

Guests:

Duane Glase asked about the Permissive Motor Vehicle Tax. Kirkbride explained that the Village can enact ORC 4504.16, 4504.172 and 4504.173 each section enacted is \$5 per vehicle and can be used for "planning,

construction, improving, maintaining, and repairing public roads, highways, and streets, etc.” Kirkbride stated the Bureau of Motor Vehicles will be the one to collect the tax when renewing licenses plates and the County will then distribute the \$15 to the Village. Kirkbride stated this will begin January 1, 2024. Glase asked if information could be shared with Village residents.

Mr. Hirzel Jr thanked Council for what they have done for the Village and to offer their resources to the Village should we ever need them.

Mayor Bailey adjourned the meeting at 8:53 P.M.

*Audio recording of the meetings is available upon Public Records request.