

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
July 17, 2023

Present at the regular meeting of the Board of Public Affairs were Dean Krukemyer, Chuck Schulte, Bob Schacht, Clerk Melody Siebenaler, Mayor Bailey, Nathan Schultze, Landry Sheets and Patrick Meeks. Dean Krukemyer called the meeting to order at 7:00 p.m. Bob Schacht motioned to approve July 3, 2023, regular meeting minutes, Chuck Schulte seconded the motion. Minutes approved. The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **July 17**

<u>Water 5101</u>		
MIDCO DIVING & MARINE SERVICES INC.	CLEANING/INSPECTION/REPORT/SEDIMENT	\$ 3,973.00
MASI	LAB TESTING	\$ 300.00
JAMES BAILEY	PC REPLACEMENT RETRIEVE & INSTALL	\$ 206.25
BONDED CHEMICALS INC	CAUSTIC SODA/SODIUM/CARCUS/HYDRO ACID	\$ 2,955.16
EDGE ONE	ANNUAL MAINTENANCE BILLING MACHINE	\$ 97.01
AMPLEX	PHONE, FAX & FIBER OPTIC SERVICES	\$ 37.46
COUNTYLINE CO-OP	TONER	\$ 56.97
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 41.46
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
Total Water		\$ 8,153.54
<u>Sewer 5201</u>		
FRONTIER	TELEPHONE SERVICES	\$ 134.30
ADKINS SANITATION LTD	HYDRO FORCED MAIN	\$ 700.00
EDGE ONE	ANNUAL MAINTENANCE BILLING MACHINE	\$ 97.01
AMPLEX	PHONE, FAX & FIBER OPTIC SERVICES	\$ 37.46
COUNTYLINE CO-OP	MISC SUPPLIES & FUEL	\$ 356.44
STAPLES CREDIT PLAN	TONER	\$ 56.97
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 41.50
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
Total Sewer		\$ 1,560.50
<u>Electric 5301</u>		
VAUGHN INDUSTRIES LLC	DISBURSEMENT #2	\$ 225,605.44
JOHN COURTNEY	MONTHLY CONSULTANT RETAINER	\$ 100.00
BRASS KEY SHOP	DUPLICATE EQUIPMENT KEYS FOR OFFICE	\$ 188.12
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 100.28
AMP, INC	ANNUAL DUES FOR OMEA	\$ 855.00
AMP, INC	ELECTRICITY/JV5PRINCIPAL/INTEREST	\$ 76,239.01
EDGE ONE	ANNUAL MAINTENANCE BILLING MACHINE	\$ 97.02
AMPLEX	PHONE, FAX, & FIBER OPTIC SERVICES	\$ 34.46
COUNTYLINE CO-OP	MISC SUPPLIES & FUEL	\$ 304.80
STAPLES CREDIT PLAN	OFFICE SUPPLIES/TONER	\$ 64.31
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 18.36

AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 84.23
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
Total Electric		\$ 303,827.85

Total for all Utilities

\$ 313,541.89

SEWER- Landry Sheets

Bierley Ave.-Force Main-Landry mentioned that he would like to investigate installing couple sticks of force main pipe from Rt. 105 down Bierley Ave. during the E. Front St. project. He is concerned with the condition of the pipe currently there and since the area will be dug up would like to run pipe toward river to avoid having issue in the future. The board agreed to look into installing a couple extra sticks and the costs associated with it. Landry will talk with Steve Darmofal regarding this.

Township Storm Sewer-Landry informed the Board that Rudolph Libbe will re-install township's storm sewer into the correct(approved) catch basin per Steve Darmofal.

50hp pump-Pump is here but doesn't have plugs yet.

Great Lakes Water/Waste-new floats were installed at Bridge and Bierley pump stations.

E. Front St. Storm Prints-Board reviewed the prints and questioned drop in elevations and catch basin screening. Asked Landry to clarify with Steve and if Landry is ok with information, Board approved.

Main Pump Station-Landry is planning on working on station after the fair.

Pipe lining-Landry would like to look into lining the pipe behind all the homes on W. Front St. (Wozniak-fire station). Landry asked Steve Darmofal to watch for funding.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Water Tower-Water tower and possible telecommunication conduit was discussed. Discussion ensued as to installing conduit bends in concrete as a provision for later installation of equipment. The board agreed to install 6 extra bends and think this should be sufficient for future growth.

North Water Plant-Mayor Bailey mentioned that she had contacted the telecommunications company that owns the cell tower located at the North Water plant and asked that the property be mowed/trimmed around the fence area. Nathan responded that it had been cleaned up.

Water line break-Nathan informed the Board that there was a major water break last week at the intersection of Bierley and Front St. The 4" pipe had a 4' crack, and it was located in close proximity to other utilities (gas, force main and sanitary sewer), he was unable to get a full village crew so had to call in contractor to help repair. Area will remain stone since the area will be dug up with the E. Front St. waterline/Force Main project later this year. Board agreed.

Tower inspection-Midco Diving Co. came in last week and performed an inspection of the tower and did extra cleaning.

Township water-Palmer will bore under Rt. 105 and tie into existing waterline. This is temporary connection since township building needs water prior to E. Front St. project being completed. Permanent connection will be made during the E. Front Waterline project.

North Water Plant roof-Nathan informed the Board that the insurance company still has not approved either quote for fixing the roof. Insurance approved \$21,000; Technic quote is \$26,800 and Damschroder came in at \$29,200.00. Both contractors want to replace the full 1200 sf., insurance will only replace damaged 1000 sf. Chuck asked Nathan to get cost per sf as needed for fixing the roof including overages/time costs along with time frame for starting repair/replacement. Both contractors have a 20-year warranty.

MISCELLANEOUS

Storm Sewer Easement-Mayor Bailey informed the Board, the Village is waiting for a site survey for the Lee storm sewer easement. Will provide to Solicitor once we receive it.

Terex-Board reviewed the annual inspection for the Electric Dept. Pole truck. The board agreed to have all items listed repaired/replaced so can get it back in service. Chuck asked the clerk to get a cost estimate for the work so would have an idea of costs but agreed would be cheaper than a new one. The clerk will notify Terex of the request and give approval for work to be completed.

Paving (WL/SS project)-Board reviewed email Steve Darmofal sent regarding the driveway at the new township building site and distance from installation of new lines. Board agreed for Township to stop paving new lot/driveway 15' from SR 105 and Village will finish the approach once WL/SS project is complete. Chuck questioned whether ODOT would require concrete or asphalt approach. Mayor Bailey will reach out to ODOT to see if any State has any requirements.

Bridge St. Bridge-Mayor Bailey informed the Board that Village received (4) bids for design consultant. She is in the process of working through the bids and hopes to start the project next year.

Executive Session-Board entered into Executive Session at 9:04 pm to discuss personnel issues. Board exited Executive and resumed Regular session at 9:22 p.m.

Steve email-Board reviewed Steve's email regarding updates. (see attached)

Payment approvals-(20)

Miscellaneous adjustments-**approved** (1) transfer balance/ (1) remove electric budget penalty/ (7) pool fills **Denied**- (revisit sewer forgiveness-Dierker)

Vacation Requests **approved**- (1) Jeff/ (1) Nathan

With no further business to discuss, the meeting was adjourned at 9:22p.m. The next meeting will be held on Monday July 31, 2023, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
