

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 20, 2023

Present at the regular meeting of the Board of Public Affairs were Dean Krukemyer, Chuck Schulte, Clerk Melody Siebenaler, Jeff Barres. Dean Krukemyer called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve June 5, 2023, regular meeting minutes, Dean Krukemyer seconded the motion. Minutes approved.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **June 20**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 125.90
BONDED CHEMICAL	SOUTH/NORTH WATERPLANT CHEMICALS	\$ 1,638.93
MASI	LAB TESTING	\$ 506.35
CITY OF TOLEDO	TESTING & ANALYSIS	\$ 25.00
MID-AMERICAN SALT	BULK WATER CONDITIONING SALT	\$ 3,367.05
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	QTRLY PAYMENT FOR UTILITY SOFTWARE	\$ 301.66
Total Water		\$ 5,974.89
<u>Sewer 5201</u>		
JONES & HENRY LABORATORIES INC.	LAB TESTING	\$ 840.50
MORELOCK ASPHALT	SEAL COATING AT SEWER PLANT	\$ 3,733.00
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 306.48
TD ENGINEERING LLC	PUMP STATION GENERATOR	\$ 249.48
JIM PALMER EXCAVATING INC.	REPLACE VALVE	\$ 2,835.00
FRONTIER	TELEPHONE SERVICES	\$ 134.24
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	QTRLY PAYMENT FOR UTILITY SOFTWARE	\$ 301.67
Total Sewer		\$ 8,410.37
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY/JV5 PRINCIPAL/INTEREST PAYMENT	\$ 23,057.65
RMS ENERGY CO. LLC	SCOPE TESTING	\$ 4,140.00
AMP, INC.	COI FOR LOAN ON NORTH SUBSTATION RE	\$ 11,951.00
JOHN COURTNEY	MONTHLY CONSULTANT RETAINER	\$ 100.00
O. E. MEYER CO.	LARGE CYLINDER RENTAL	\$ 1.45
AIREGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 98.46
ANIXTER	METER AN SUPPLIES	\$ 1,163.50
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	QTRLY PAYMENT FOR UTILITY SOFTWARE	\$ 301.67
Total Electric		\$ 40,823.43
<u>Water Preventive 5701</u>		
BERGREN ASSOCIATES	WELL #10 PRIMEX RTU/LABOR/MILEAGE	\$ 14,990.25
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 306.48
Total Water Preventive 5701		\$ 15,296.73

<u>Water Tower 5703</u>		
TD ENGINEERING LLC	ADDITIONAL FOR OPWC FUNDING	\$ 6,388.00
Total Water Tower 5703		\$ 6,688.00
<u>Storm Sewer 5202</u>		
TD ENGINEERING LLC	E. FRONT STORM SEWER @ FREEDOM TWP	\$ 83.16
TD ENGINEERING LLC	DETAILED DESIGN-STORM SEWER IMPROVMENT	\$ 4,351.50
Total Storm Sewer 5202		\$ 4,434.66

Total for all Utilities

\$ 81,328.08

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Pole Truck-Jeff provided update regarding the pole truck. The truck has been at Selking International for over a month, and they are able to fix the cylinders but not able to remove the pin. Chuck mentioned using a caldron torch to get the pin out. Chuck mentioned taking back to where truck was purchased (Medina, Ohio), and Jeff said cannot find paperwork with any information on it. Jeff will look and see if can find purchase information and call to see about taking it there to remove the pin.

Bucket Truck-Jeff informed the Board that the age limit requirement is no longer in effect and the truck just needs to pass inspection on boom. The replacement of cable and rods should occur every 4-5 years and it has been 7-8 years. Jeff mentioned that he has been told to purchase a new truck that can take up to 5 years after ordering.

North Substation-Vaughn Industries came and did some modeling for the replacement project. This will allow them to have everything in place and ready to go. They are planning on having all the equipment here and schedule work to be completed this fall.

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Nitrogen Tanks-Chuck Schulte questioned billing of nitrogen tanks in bill listing, Jeff mentioned that he had Patrick return extra cylinder. Jeff stated we only have cylinder tanks from Airgas now.

Solar-Dean Krukemyer mentioned solar and needing to get policies in place before resident installs. Chuck asked the Clerk to provide paperwork that John Courtney provided last year so the Board can revisit. The clerk will provide for future meetings.

RMS-Change Order-Clerk presented a change order for additional inspection and testing of transformer at South substation. The original proposal was for \$4140.00; change order additional charges of \$4713.71. The board reviewed and approved additional charges. Clerk will notify RMS of approval.

RMS-LTC Repair-Clerk provided a quote for LTC Repair of the South Substation. The South Substation is down, and Jeff has been waiting for a quote. The work will take 4-man crew, 10-hour days, a total of 11 days to complete and The LTC Repair quote is \$144,346.00. The board reviewed and approved the charges. Clerk will notify RMS of approval.

OMap-Clerk provided documentation regarding loan funding for the North Substation. The board reviewed the documents and approved the \$4500.00 costs for credit rating fee and \$1,000,000.00 loan. Dean signed required documentation.

Bergren Associates-Clerk informed the Board that PanelView Plus 7 upgrades presented at the last meeting could be paid out of the Capital Improvement. The board agreed to the cost \$7836.00 plus freight. The clerk will notify Bergren Associates of approval.

Reimbursement-Clerk informed the Board that she verified with Landry that his request for reimbursement for headset was for a noise cancelling ear covering. Board approved.

Tower antennas-Dean asked if Mayor Bailey had found anything out about antennas. The clerk is unaware of any information.

The township Building-Dean mentioned that he had spoken with Steve Darmofal regarding the township tying into the wrong catch basin. Dean spoke with Kent Schuerman regarding this issue. The board discussed who is responsible for (paying for) the correction.

ACH-Clerk informed the Board that a trial run this month with 1 resident signing up for ACH payment. Hope to have 3-5 accounts signed up next month and if no issues will open up Village wide in August.

Payment approvals-**20**

Miscellaneous adjustments-**approved** (1) removal late fee/ (7) GovPay late fee removed.

Vacation Requests **approved**- (1) Jeff/ (2) Nathan/ (3) Landry

With no further business to discuss, the meeting was adjourned at 8:37 p.m. The next meeting will be held on Monday July 3, 2023, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
